

# Board NOTES

**Dr. Amy M. Burch**  
**Superintendent of Schools**

***Board of School Directors***

**Robert Kircher, *President***  
**Richard Briner, *Vice President***  
**Donna Werner, *Secretary***  
**Gary Topolosky, *Asst. Secretary***

**Kristie Kraeuter**  
**David Schaap**  
**Jennifer George**  
**Antonia Focer-Brown**  
**Roger Newman**

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Next Month's Meetings

**Agenda Planning Meeting**  
**May 12, 2025**

**General Purpose Meeting**  
**May 19, 2025**

## School District of Borough of Brentwood April 14 & 28, 2025

The information listed below is a *summary* of action taken at the April 14, 2025, Agenda Planning Meeting, and the April 28, 2025, General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

### April 14, 2025 – Agenda Planning Meeting

1. The Board authorized the business manager to perform a budget transfer in the general fund from the 2024-2025 budgetary reserve line to the appropriate lines for the purchase of 54 OptiPlex MicroForm Factor 7020BTX devices.

2. The first reading of the following revised and new policies:

Policy #	Status	Title	Section
103	Revised	Discrimination/Harassment Affecting Students	Programs
103.1	Review	Nondiscrimination - Qualified Students with Disabilities	Programs
104	Revised	Discrimination/Harassment Affecting Staff	Programs
234	Revised	Pregnant/Parenting/Married Students	Programs
336 436 536	Revised	Personal Necessity Leave	Administrative Employees Professional Employees Support Employees
339 439 539	Revised	Uncompensated Leave	Administrative Employees Professional Employees Support Employees
824	New	Maintaining Professional Adult/Student Boundaries	Operations

3. The Board approved the following:
  - An amendment to the professional services agreement with HHSDR to include an HVAC unit replacement for the Band Room and five adjacent offices.
  - Authorizing the administration to go out to bid for project #4764, HVAC unit improvements for the band room and five adjacent offices, pending solicitor review.
  - Accepting the bid from Academy Security Group for the Middle High School Interior Door Lock and Key Conversion Project.
4. The Board approved the following purchases:
  - 55 OptiPlex MicroForm Factor 7020 BTX devices. This is a PEPPM contract with Dell Technologies. Fifty-four devices will be paid for through the general fund and one device will be paid for through the cafeteria fund.
  - 250 Dell Chromebooks 3120. This is a PEPPM contract with Dell Technologies. The devices will be paid for through the committed technology fund balance.
5. The Board ratified posting an Assistant Girls Flag Football coaching position.
6. The substitute list was ratified.
7. Mr. David Pavlecic was hired as the Head Girls Flag Football Coach.
8. Mr. Kenneth Solomon was hired as the Assistant Girls Flag Football Coach.

9. An agreement with the Allegheny Intermediate Unit to provide speech and language services was approved.
10. The Board approved for The F1 Team accompanied by Mr. Sedlar and Mrs. Hughes, to attend the STEM Racing USA Final in Charlotte, North Carolina from April 7-11, 2025.
11. One homebound high school student was ratified.
12. An agreement with Therapy Source was approved.
13. The Board approved authorizing the district solicitor to serve as an investigator of Title IX complaints.
14. The Board approved submitting the Special Education plan after the required 28-day public review period.

#### **April 28, 2025 – General Purpose Meeting**

- Ms. Nancy Rounsley presented an update on the Brentwood Elementary School project.
  - Mrs. Brianna Piccorilli provided an update on the interior design of the New Elementary Project
  - Mrs. Jamie Dobson and Mrs. Jennifer Zunic presented the Science Curriculum updates occurring at Elroy Elementary.
  - Ms. Lily Briggs presented a food service update.
  - Mrs. Allison Douglas discussed the agreement with The Nutrition Group.
1. The minutes from March 10, 2025, Agenda Planning Meeting, and March 17, 2025, General Purpose Meeting were approved.
  2. The Board approved the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending March 31, 2025; approved bill payments for the period March 18, 2025, through April 28, 2025; approved budget transfers for the month of April 2025; and the Board acknowledged receipt of the bank letter.
  3. The Board approved the teachers/adult chaperones for Camp Kon-O-Kwee 2025 to be held April 30-May 2, 2025, as follows: Mr. Casey Phillips, Mr. Mike Cramer, Mrs. Jaime Staab, Mrs. Jen Loshelder, Ms. Katy Montgomery, Ms. Sharon Monahan, Mr. Ben Miller, Mrs. Carrie Niederberger, Mr. Brian Joyce, Mr. Chris Weaver, and Mrs. Lisa Gaughan.
  4. The Board approved student counselors for Camp Kon-O-Kwee, and authorized the Superintendent to hire additional counselors and chaperones, if needed, with ratification at the May School Board meeting.
  5. A transportation run with Quigley Enterprises for one student to Easter Seals South was ratified.
  6. The Board approved the following:
    - 55 summer hours for Mrs. Maureen Anderson and Mrs. Linda Capozzoli for career planning and sophomore parent meetings.
    - Summer hours at the curriculum rate, to be equally divided between the middle school and high school counselors, Mrs. Whitney Reynolds and Mrs. Linda Capozzoli.
  7. The Board approved the following:
    - FMLA leave for Employee ID 436249.
    - Intermittent FMLA leave for Employee ID 638526.
    - Intermittent FMLA leave for Employee ID 531144.
  8. The Board accepted with regret the resignations of the following:
    - Mrs. Loretta Harding for the purpose of retirement, effective July 7, 2025, and authorized the Superintendent to post the position.
    - Ms. Taylor Thomas, as the assistant varsity volleyball coach, and authorized the Superintendent to post the position.
    - Mr. Galen McKinney from the Play Music Director position in the CBA, and authorized the Superintendent to post the position.
  9. The Board approved the list of personnel to work with students' district wide for the Extended School Year this summer as follows: Mrs. Dawn Ziegler, Ms. Mara Proie, Mrs. Kailey Swann, Ms. Isabella Milleo, Mrs. Myon Valentino, and Mrs. Cristy Stipetic.
  10. An agreement with The Nutrition Group for the 2025-2026 school year was approved.

11. An agreement with Invo HealthCare Associates was terminated.
12. The Board approved the homebound placement for one middle school student.

The May Board meeting dates are as follows:

Agenda Planning Meeting  
General Purpose Meeting

May 12, 2025, at 7:00 PM in the Board Room  
May 19, 2025, at 7:00 PM in the Board Room

