



**SCHOOL DISTRICT OF THE BOROUGH
OF BRENTWOOD
3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING
June 9, 2025 @ 7:00 PM**

- I. Call to Order – Mr. Robert Kircher, President**
- II. Roll Call – Mrs. Donna Werner, Secretary**
- III. Pledge of Allegiance – Mr. Robert Kircher, President**
- IV. Secretary’s Report – Mrs. Donna Werner, Secretary**
Discuss a motion to approve the minutes from the May 12, 2025 Agenda Planning Meeting, and the May 19, 2025 General Purpose Meeting.
- V. Recognition of Public/Comments on Agenda Items**
 - Mr. Dave Radcliffe will present on the first Brentwood Middle School’s Annual Day of Giving.
 - Mrs. Stephanie DeLuca will present curriculum updates.
 - Ms. Lily Briggs will present a food service update.
 - Mrs. Nancy Rounsley will provide an update on the Brentwood Elementary Project.
- VI. Recommendations of the Superintendent**
The Superintendent is recommending discussion or approval of the following items of business.
 - A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**
 1. Discuss a motion to approve the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending May 31, 2025.
 2. Discuss a motion to approve bill payments for the period of May 20 thru June 16, 2025.
 3. Discuss a motion to approve budget transfers for the month of June 2025.
 4. Discuss a motion to approve the 2025-2026 school district budget in the amount of \$32,509,000.
 - a. Real Estate Taxes: 39.1977 mills on every dollar or \$3.91977 (3 dollars and 92 cents) per \$100 of the assessed valuation for the 2025-26 school year A 2% discount shall be allowed for payments within two months of the date of the tax notice and taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%. It is confirmed that interest of 10% per annum is imposed on these and all other liened delinquent real estate taxes.
 - b. Act 511 Taxes: Earned Income Tax ½ %
Real Estate Transfer Tax ½ %
Local Services Tax \$5.00
 5. Discuss a motion to authorize all necessary budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2025 with the understanding that the administration is required to report these transfers at a subsequent board meeting and that the blanket authorization be restricted to those transfers required as a result of local audit reclassification.
 6. Discuss a motion to approve a homestead and farmstead exclusion real estate tax assessment reduction resolution for the school year beginning July 1, 2025.
 7. Acknowledge receipt of the bank letter.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Discuss the first reading of the following revised policy:

Policy #	Status	Title	Section
718	Revised	Service Animals in Schools	Property

The above policy will be made available for public review on June 17, 2025, in all school offices, the Superintendent’s office, and on the website.

- C. Community Services – Mrs. Donna Werner, Chairperson Presenting**
- D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting**
- E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**
 - 1. Motion to approve a backstop repair in the Blue Gym as per the quote from Eichenlaub Co. at a cost of \$8,195.
- F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**
 - 1. Discuss a motion to approve change order PC-01-Plumbing Changes (Vrabel) on project# 4393 to add a grease line and heat trace as required by the Allegheny County Health Department and to add a required six inch meter to an eight inch meter pit as per the Water Authority for a total increased cost of \$46,445.00.
- G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
 - 1. **Discuss and approve** a five-year agreement with CDW for Go Guardian at a cost of \$5,750.00 per year, as presented.
 - 2. **Discuss and approve** the purchase an agreement with Incident IQ for the iiQ Platform with Assets, at a total cost of \$7,300.00, as presented.
 - 3. Discuss a motion to approve the purchase of Account Tree’s SaaS Software for Student Activity Fund Tracking at a total cost of \$1,622.40, as presented.
 - 4. Discuss a motion to dispose of the following obsolete books and materials, as presented.
 - 5. Discuss a motion to approve a pilot for grades 6-12 English Language Arts (ELA) My Perspectives by Savvas at a total cost of \$3,500 for professional development and materials for the first semester of the 2025-2026 school year.
 - 6. Discuss a motion to approve a pilot for grades 6-8 ELA Amplify at a total cost of \$4,737.60 for professional development and materials for the second semester of the 2025-2026 school year.
 - 7. Discuss a motion to approve OpenSciEd Elementary (K-5) curriculum. There is no cost for the curriculum.
 - 8. Discuss a motion to approve science materials for K-5, ECA kit one for one year at a cost of \$15,207, as presented.
 - 9. Discuss a motion to approve Amplify curriculum and materials for grades 6-8 at a total cost of \$22,376.48.
 - 10. Discuss a motion to approve Illinois Biology Storylines curriculum for the high school Biology course. There is no cost for the curriculum.
- H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**
- I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
- J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting**
- K. Personnel – Mr. Gary Topolosky, Chairperson Presenting**
 - 1. Discuss a motion authorizing the Superintendent to accept student teachers, student observers, and nursing student preceptorships in the Brentwood Borough School District during the 2025-2026 school year from colleges and universities.
 - 2. Discuss approving a 261-day work year for the 12-month employees for the 2025-26 school year.
 - 3. Discuss a motion authorizing the Superintendent to post positions and hire staff, including extracurricular and coaching staff, (as needed) for the 2025-26 school year with ratification at the next regularly scheduled Board meeting.
- All other motions will be discussed in the executive session.**
- L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting**
- M. Legislative – Mr. David Schaap, Chairperson Presenting**

N. Executive – Mr. Robert Kircher, President Presenting

1. **Discuss and approve** accepting a settlement agreement, as presented.
2. Discuss a motion authorizing Bielau, Tierney and Coon to perform the financial audit for the financial audit for the year ended June 30, 2025, fees not to exceed \$23,000.
3. Discuss a motion to approve an agreement with ACLD Tillotson School for the extended school year, in the amount of \$2,500.00 for one student, as presented.
4. Discuss a motion to grant preliminary approval for the biennial band to Florida occurring from February 19-26, 2026.
5. Discuss a motion approving the following insurance renewals:
 - McIlrath Insurance Agency (Renewal July 1, 2025):
 - Building and Liability Package (including automobile)
 - Cost: \$105,33 (last year was \$97,831)
 - Umbrella Policy
 - Cost: \$3,727 (last year was \$3,763)
 - School Leaders Legal Liability, PSBA Insurance Trust
 - Cost: \$15,914 (last year was \$15,010)
 - Cyber Insurance
 - Cost: \$11,426 (last year was \$7,149)
 - Engle, Hambright, & Davies, Inc. (Renewal July 1, 2025)
 - Workers Compensation, UPMC Work Partners
 - Cost: \$32,127.00 (last year was \$53,204.00 with KeyRisk)
6. Discuss a motion to approve Director Bogdanski to attend the PASRO Conference in Harrisburg, PA from June 22- June 25, 2025. The district will cover the costs of the conference as outlined in Policy 431.
7. Discuss a motion to approve an MOU with the Brentwood Borough Police Department and the District, as presented and required by PDE.

All other motions will be discussed in the executive session.

VII. Other Items for Discussion – Dr. Amy Burch

1. Discuss a motion to change the number of board meetings in July from two meetings to one meeting.

VIII. Other Business/Public Comment on Non-Agenda Items

IX. Solicitor’s Report – Mr. John Hosa

X. Adjournment