

School District of Borough of Brentwood

August 10 & 17, 2026

The information listed below is a *summary* of action taken at the August 10, 2026 Agenda Planning Meetings and the August 17, 2026 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

August 10, 2026 –Agenda Planning Meeting

1. The Board ratified the following:
 - The installation of a new Carrier 18,000 BTU high efficiency, high heat mini split heat and pump system at a cost of \$9,315.
 - A quote from Horizon to install a new 2U fiber run at the Middle/High School, at a cost of \$17,780. The project falls under the COSTARS 003-E22-588 IT Hardware Contract.
 2. A parent transportation contract for one student to Environmental Charter School for the 2026-2027 school year was approved.
 3. Additional transportation contracts for the 2026-2027 school year were approved.
 4. A resolution authorizing the Superintendent to apply for the Pennsylvania Public School Facility Improvement Grant in the amount of \$2,140,500, as well as to authorize the superintendent and the board president to sign documents and agreements were approved.
- *Informational Item:* Erate is at risk of being defunded, this would be the equivalent of almost one mil (\$337,028). We sent a letter requesting that funding be continued.

August 17, 2026 – General Purpose Meeting

- Mr. Radcliffe and Mr. Michalski presented the TSI plan for the middle school.
- Mrs. Nancy Rounsley provided an update on the New Elementary Project.
1. The minutes from the July 20, 2026 Combined Agenda Planning/General Purpose were approved.
 2. The General Fund 10, the Statement of Cash Receipts, Disbursements and Cash Balances for the period ending July 31, 2026 were approved; and approved bill payments for the period July 21 thru August 17, 2026. In addition, the Board acknowledged receipt of the bank letter and tax collector's summary report.
 3. The Board approved a ride on floor scrubber from Fagan Sanitary Supply in the amount of \$18,289.47.
 4. The Board approved the following:
 - Change order TC#2 from Horizon for project #4393 in the amount of \$2,998.20 for additional data cables, patch codes, and faceplates as listed as well as installing 12 strand OM4 from the MDF to two storage rooms. The contract balance goes from \$343,200 to \$318,698.20 after all credits and deductions.
 - Change order PC#2 from Vlabel Plumbing on project #4393. This is a deduct from the overall contract in the amount of \$8,619.96. The contract balance goes from \$2,248,200 to \$2,286,025.04 after credits and deductions.
 5. The proposal from Massaro CM Services, LLC for an extension of services for project #4393 at a cost not to exceed \$11,000/month was accepted.
 6. A parent transportation contract for one student to LIFE Male STEAM Academy (public charter school) for the 2026-2027 school year, pending approved enrollment was approved.
 7. The updated pay rates for sporting events were approved.

Board N O T E S

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Kristie Krauter, Asst. Secretary

David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman
Michael Gruntz

Next Month's Meetings

Agenda Planning Meeting
September 14, 2026 @ 7:00 PM

General Purpose Meeting
September 21, 2026 @ 7:00 PM

8. The Board approved the posting of the following:

2026-2027 and 2027-2028 School Years

- Elementary Grade Level Leaders for Grades K, 1, 2, 3, 4, 5
- Elementary Mathematics, English Language Arts, Science Content Leaders
- School Counselor Mentor
- Department Chairs for Health/PE, Science, Mathematics, and Special Education
- Music Mentor

2026-2027 School Year

- School Counselor Mentor
- Middle School Team Leaders for Grades 6, 7, 8

9. The Board approved to post Canvas Mentor positions one per building to be paid for out of Title II funds.

10. Volunteers for the 2026-2027 school year were approved.

11. The 2026-2027 substitute list was approved.

12. Ms. Shelby Kozarian was hired as a paraprofessional.

13. Ms. Kristen Beck was hired as an office secretary.

14. The Board accepted the resignation of Ms. Kristen Beck as a paraprofessional, pending approval of being hired as the office secretary and authorized the Superintendent to post the paraprofessional position.

15. The participation agreement with PSBA for the Policy Services Member Agreement was ratified. The cost of the program is included in our PSBA Membership.

16. The Board approved an educational services agreement with the Watson Institute for one student for the 2026-2027 school year at a total cost of \$69,148.

17. The Board approved a revised District calendar.

18. A resolution for the restatement of the 403(b) retirement plan was approved.

19. The Board approved Dr. Burch's attendance at the ACSHIC workshop to be held in Erie, Pennsylvania from September 29- October 2, 2026. There is no cost to the district for expenses. The ACSHIC consortium covers all costs.

20. The Board approved Dr. Burch's attendance at the AIU Superintendent workshop to be held in Erie from October 7-9, 2026, Travel expenses to be paid as outlined in policy 331 Job Related expenses.

21. An MOU between the Brentwood Borough School District, the Brentwood Education Association, the Brentwood Education Support Professionals Association and Mrs. Mara Oliver regarding a life skills position, was approved.

22. The Middle School TSI plan was approved to be submitted to the Department of Education.

The September Board meetings:

Monday, September 14, 2026

Monday, September 21, 2026

Monday, September 28, 2026

Agenda Planning Meeting @ 7pm in the Board Room

General Purpose Meeting @ 7pm in the Board Room

Committee Meeting @ 7pm in the Board Room

