

School District of Borough of Brentwood

April 13 & 20, 2026

The information listed below is a *summary* of action taken at the April 13, 2026 Agenda Planning Meetings and the April 20, 2026 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Kristie Kraeuter, Asst. Secretary

David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman
Michael Gruntz

Next Month's Meetings

Agenda Planning Meetings
May 11, 2026 @ 7:00 PM

General Purpose Meeting
May 18, 2026 @ 7:00 PM

April 13, 2026 – Agenda Planning Meeting

- Mr. David Radcliffe gave a presentation on the Middle High School Library Renovation Project.
 - Mr. Joseph Michalski gave a presentation on his first 60 days in the district.
1. The Board approved a contract with First Student Inc. for transportation services and First Student Bus Drivers for the 2025-2026 school year.
 2. Additions to the sub list were approved.
 3. The following FMLA leaves were approved:
 - Employee ID 336617 starting on March 13, 2026
 - Employee ID 654691 starting on March 4, 2026
 - Employee ID 531144 starting on April 1, 2026
 - Employee ID 879169 starting on March 26, 2026
 4. A stipulated adjudication for one high school student was approved.
 5. The Board approved homebound for one high school student.

April 20, 2026 – General Purpose Meeting

- Ms. Nancy Rounsley provided an update on the Brentwood Elementary School project.
 - Ms. Lily Briggs presented an update on the cafeteria.
 - Mrs. Jennifer Pesanka, Business Manager, presented the 2026-2027 Proposed Final Budget.
1. The minutes from the March 9, 2026, Agenda Planning Meeting and the March 16, 2026 General Purpose Meeting were approved.
 2. The Board approved the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending March 31, 2026; approved bill payments for the period March 17, 2026, through April 20, 2026; and the Board acknowledged receipt of the bank letter.
 3. The Board adopted the following revised and new policies:

Policy #	Status	Title	Section
006	Revised	Meetings	Procedures
204	Revised	Attendance	Pupils
218.1	Revised	Weapons	Pupils
301	Revised	Creating a Position	Employees
302	Revised	Employment of the Superintendent	Employees
304	Revised	Employment of District Staff	Employees
305	Revised	Employment of Substitutes	Employees
306	Revised	Employment of Summer School Staff	Employees
307	Revised	Student Teachers/Interns	Employees
308	Revised	Employment Contract/Board Resolution	Employees
309	Revised	Assignment and Transfer	Employees
311	Revised	Reduction of Staff	Employees
312	Revised	Performance Assessment of Superintendent	Employees

313	Revised	Evaluation of Employees	Employees
314	Revised	Physical Examination	Employees
314.1	Revised	HIV Infection	Employees
317	Revised	Conduct/Disciplinary Procedures	Employees
610	Revised	Purchase Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

The above policies will be made available for public review on March 17, 2026, in all school offices, the Superintendent’s office, and on the website.

4. The Board approved teachers/adult chaperones for Camp Kon-O-Kwee 2026 to be held April 30-May 1, 2026 as follows: Mr. Casey Phillips, Mr. Mike Cramer, Mrs. Jaime Staab, Mrs. Jen Obeldobel, Ms. Katy Montgomery, Ms. Sharon Monahan, Mr. Ben Miller, Mrs. Carrie Niederberger, Mr. Brian Joyce, Mr. Chris Weaver, Ms. Natalie Andrews, and Ms. Myon Valentino.
5. The Board approved student counselors for Camp Kon-O-Kwee and authorized the Superintendent to hire additional counselors and chaperones, if needed, with ratification at the May School Board meeting.
6. The proposal from KI with a total not to exceed \$85,767.45, was accepted. This project falls under COSTARS Contract 035-E23-197. Funds for this project are coming from Ready to Learn Grant.
7. The Board ratified an agreement with Duquesne Light to lower the electrical lines along W. Willock at a cost not to exceed \$48,842.13. This project will increase first responders’ ability to access the classrooms and roof of the Brentwood Elementary in an emergency.
8. The Data4Science MOU was approved.
9. The Board accepted the proposal from Horizon Information Systems in the amount of \$7,818. The project falls under the COSTARS 003-E22-588 IT Hardware Contract will be funded through the Ready to Learn Grant.
10. An agreement with Qmlativ for SIS Conversion with the Mastery Connect and Canvas option in the amount of \$5,000.00, was approved.
11. The posting for a school psychologist was approved.
12. The job description for a school psychologist was approved.
13. The Board accepted with regret the resignation of Mr. Rick Huffman, for the purpose of retirement, effective June 30, 2026, and authorized the superintendent to post the position.
14. Dr. Amy Burch’s attendance at the Forum to be held at Bedford Springs, May 6-May 8, 2026, was approved.

The May Board meeting dates are as follows:

May 11, 2026 Agenda Planning Meeting @ 7:00 pm in the Board Room
 May 18, 2026 General Purpose Meeting @ 7:00 pm in the Board Room

