



**SCHOOL DISTRICT OF THE BOROUGH
OF BRENTWOOD
3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**GENERAL PURPOSE MEETING
June 17, 2024 @ 7:00 PM**

- I. Call to Order – Mr. Robert Kircher, President**
- II. Roll Call – Mrs. Donna Werner, Secretary**
- III. Pledge of Allegiance – Mr. Robert Kircher, President**
- IV. Secretary’s Report – Mrs. Donna Werner, Secretary**
Motion to approve the minutes from the May 13, 2024 Agenda Planning Meeting, the May 20, 2024 General Purpose Meeting.
- V. Recognition of Public/Comments on Agenda Items**
 - Dr. Britta Barrickman, PSBA Chief Impact Officer will present a certificate to Mr. Schaap for his participation in the trip to Germany and to recognize his dedication to public education.
- VI. Recommendations of the Superintendent**
The Superintendent is recommending approval of the following items of business.
 - A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**
 1. Motion to approve the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending May 31, 2024.
 2. Motion to approve bill payments for the period of May 21 thru June 17, 2024.
 3. Motion to approve budget transfers for the month of June 2024.
 4. Motion to approve the 2024-2025 school district budget in the amount of \$30,339,415.
 - a. Real Estate Taxes: 37.7277 mills on every dollar or \$3.77277 (3 dollars and 77 cents) per \$100 of the assessed valuation for the 2024-25 school year A 2% discount shall be allowed for payments within two months of the date of the tax notice and taxpayers who fail to make payment within four months of the tax notice shall be assessed a penalty of 10%. It is confirmed that interest of 10% per annum is imposed on these and all other liened delinquent real estate taxes.
 - b. Act 511 Taxes: Earned Income Tax ½ %
Real Estate Transfer Tax ½ %
Local Services Tax \$5.00
 5. Motion to authorize all necessary budget transfers resulting from local independent audit reclassifications subsequent to June 30, 2024 with the understanding that the administration is required to report these transfers at a subsequent board meeting and that the blanket authorization be restricted to those transfers required as a result of local audit reclassification.
 6. Motion to approve a homestead and farmstead exclusion real estate tax assessment reduction resolution for the school year beginning July 1, 2024.
 7. Acknowledged receipt of the bank letter.
 - B. Policy and Planning – Mr. Brian Rea, Chairperson Presenting**
 1. Discuss the first reading of the following revised policies.

Policy #	Status	Title	Section
249	Review	Bullying/Cyberbullying	Pupils
218	Revised	Student Discipline	Pupils
218.1	Revised	Weapons	Pupils
218.2	Revised	Terroristic Threats	Pupils

801	Revised	Public Records	Pupils
805	Revised	Emergency Preparedness and Response	Pupil

The above policies will be made available for public review on June 18, 2024, in all school offices, the Superintendent’s office, and on the website.

C. Community Services – Mrs. Donna Werner, Chairperson Presenting

D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting

E. Buildings and Grounds – Mrs. Donna Werner, Chairperson Presenting

1. Motion to dispose of obsolete and non-functional Title 1 materials, as presented.

F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting

1. Motion to approve advertising for an owner’s representative for the new elementary school.
2. Motion to approve change order GC-1 Tamco Construction Inc. (Demolition Construction for New Elementary Building) in the amount of \$14,956.25. The cost of the contract decreased from \$315,725 to \$300,768.75.

G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting

1. Motion to enter into a technology services contract with Allegheny Intermediate Unit, as presented.
2. Motion to approve a three-year subscription for Lightspeed purchased on the PEPPM agreement through CDW at a cost of \$11,820.00.
3. Motion to approve a purchase from the Cafeteria Fund for six HP Engage computers and six HP Cash Drawers purchased on the PEPPM agreement through CDW at a cost of \$10,272.96.
4. Motion to approve a three-year AGI Protection Plan and cases for 350 Acer Chromebooks for Grades 3-5 in the amount of \$34,650.00, purchased with ESSER III Funding.
5. Motion to approve the purchase of NASA Astro Camp kits from Central Creativity, in the amount of \$4,675.00 to be paid with ARP ESSER Act 24 funds.
6. Motion to approve the purchase of the updated Street Law: A Course in Practical Law (10th Edition copyright 2021) textbook at a cost of \$6,932.91. This textbook replaces the 2005 version of the textbook.
7. Motion to dispose of the following two sets of obsolete textbooks:
 America: Pathways to the Present
 Prentice Hall Copyright 2003 ISBN: 0-13-062916-2
 37 copies
 The American Tradition Charles E. Merrill Publishing Co Copyright 1984
 ISBN: 0-675-191-5
 5 copies

H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting

I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting

J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting

K. Personnel – Mr. Gary Topolosky, Chairperson Presenting

1. Motion to approve the following staff for the Districtwide kindergarten camp to be held at the beginning of August: Jacelyn Pulleo, Christie O’Neil, Suzanne Ailes, Rachael Maiden, Christina Dietz, Amy Ferkett, Jeff Wastchak, Lisa Gaughan (nurse), and Cristy Stipetic (nurse).
2. Motion to approve the marching band directors, assistant directors, and band camp instructors for the summer, pending receipt of appropriate paperwork:

Name	Position	New or Returning
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Galen McKinney	Director	Returning
Mara Letterlee	1 st Assistant	Returning
Susan Hawrylak	2 nd Assistant	Returning
Scott Weber	3 rd Assistant	Returning
Katy Rodriguez	4 th Assistant	Returning
Aubrey Garvin	Woodwinds	New
Jim Weltman	Brass Instructor	New

3. Motion to hire Mrs. Miranda Kirby, as a paraprofessional, pending receipt of all appropriate paperwork.
4. Motion to hire Mrs. Jamie Dobson, as the NASA Astro Camp Facilitator, pending receipt of all appropriate paperwork.
5. Motion to hire Mrs. Jess Downey, as the NASA Astro Camp Facilitator, pending receipt of all appropriate paperwork.
6. Motion to hire Mrs. Rebecca Hagerty as an alternate NASA Astro Camp Facilitator.
7. Motion to approve the re-appointment of Dr. Howard Pittle as the school physician for the 2024-2025 school year at the continued yearly rate of \$3,500.
8. Motion to approve the re-appointment of Dr. Courtney Uselton as the school dentist for the 2024-2025 school year at the continued yearly rate of \$3,500.
9. Motion to approve Ms. Abby Wolff as a volunteer with the girls' volleyball team for the summer, pending receipt of appropriate paperwork.
10. Motion to accept with regret the resignation of Mrs. Dawn Zeigler from the Moore Safety Patrol Sponsor position effective immediately and authorize the superintendent to post for the position.
11. Motion to approve the following transfers and reassignments for the 2024-2025 school year:
 - Mrs. Lily Schumann reassigned from ESL at Moore to ESL at the Middle-High School
 - Mrs. Suzanne Ailes transfer from kindergarten at Elroy to ESL at Moore, at this time the kindergarten position will not be filled
 - Mrs. Alyssa Brutscher transfer from fifth grade at Elroy to Learning Support at Moore
 - Mrs. Jennifer Floodstrom reassigned from third grade at Elroy to fifth grade at Elroy, at this time the third-grade position will not be filled
 - Ms. Hannah Rosselle transfer from ESL at Elroy to ESL at Moore, due to the ESL services being moved to Moore school
 - Ms. Syndey Yanchik reassigned from first grade Elroy to fourth grade Elroy, at this time the first-grade position will not be filled
 - Mr. Andrew Ohm transfer from part time to full time physical education at Moore
12. Motion to hire Teresa Gruntz, as a paraprofessional, starting the 2024-2025 school year.
13. Motion authorizing the Superintendent to accept student teachers, student observers, and nursing student preceptorships in the Brentwood Borough School District during the 2024-2025 school year from neighboring colleges and universities.
14. Motion to approve a 261-day work year for the 12-month employees for the 2024-25 school year.
15. Motion authorizing the Superintendent to post positions and hire staff, including extracurricular and coaching staff, (as needed) for the 2024-25 school year with ratification at the next regularly scheduled Board meeting.

L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting

M. Legislative – Mr. David Schaap, Chairperson Presenting

N. Executive – Mr. Robert Kircher, President Presenting

1. Motion approving the following insurance renewals:
 - McIlrath Insurance Agency (Renewal July 1, 2024):
 - Building and Liability Package (including automobile)
 - Cost: \$97,831 (last year was \$89,372)

- Umbrella Policy
 - Cost: \$3,763 (last year was \$3,554)
 - School Leaders Legal Liability, PSBA Insurance Trust
 - Cost: \$15,010 (last year was \$12,624)
 - Cyber Insurance
 - Cost: \$7,149 (last year was \$7,416)
- Engle, Hambright, & Davies, Inc. (Renewal July 1, 2024)
- Workers Compensation, KeyRisk
 - Cost: \$53,204.00 (last year was \$52,093)
2. Motion approving the August 1, 2024 insurance renewal for the Student Athletic Insurance with the Zurich American Insurance Company at a cost of \$8,342 (no increase from last year).
 3. Motion to enter into an agreement with Link-It at a cost of \$15,233 for data warehousing, assessment solutions, navigator analytics, and support for the 2024-2025 school year.
 4. Motion to approve Director Bogdanski to attend the PASRO Conference in Harrisburg, PA from July 29-July 31, 2024. The district will cover the costs of the conference as outlined in Policy 431.
 5. Motion to grant preliminary approval for the annual trip to Washington, DC (November 25-27, 2024).
 6. Motion to approve a contract with Precision, Inc. for substitute services, as presented.
 7. Motion to approve Mrs. Kristin Alex's attendance at the PASBO School Operations Academy in Harrisburg, PA from July 17-18. Cost of the conference is \$220 and expenses will be paid as outlined in Policy 531.
 8. Motion to approve an agreement with RockDove Solutions, Inc. in the amount of \$7,500 for the In Case of Crisis Enterprise Prepare Application.
 9. Motion to elect, approve and retain Dr. Amy Burch as District Superintendent for a term of five (5) years, effective July 1, 2024, per an Agreement between Dr. Burch and the District.

VII. Other Items for Approval – Dr. Amy Burch

VIII. Other Business/Public Comment on Non-Agenda Items

IX. Solicitor's Report – Mr. John Vogel

X. Adjournment