



**SCHOOL DISTRICT OF BOROUGH OF
BRENTWOOD**

**3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING
February 10, 2025 @ 7:00 PM**

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Secretary’s Report – Mrs. Donna Werner

Discuss a motion to approve the minutes from the January 13, 2025 Agenda Planning Meeting and the January 27, 2025 General Purpose Meeting.

V. Recognition of Public/Comments on Agenda Items

VI. Recommendations of the Superintendent

The Superintendent is recommending discussion, approval, or ratification of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

1. Motion to approve exoneration of the Tax Collector from the remainder of her duplicate, representing taxes, which were unable to be collected and referral of such taxes to the solicitor for collection. Such exoneration applies to the Tax Collector only and does not exonerate the taxpayer from payment.
2. Motion to approve the School District Financial Statements and Independent Auditor’s Report for the year ending June 30, 2025 as prepared by Bielau, Tierney, Coon and Company.
3. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending January 31, 2025.
4. Discuss a motion to approve bill payments for the period of January 28, 2025 through February 24, 2025.
5. Discuss acknowledging receipt of the bank letter.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Discuss the second reading of the following policies:

Policy #	Status	Title	Section
005	Revised	Organization	Procedures
105	Revised	Curriculum	Programs
106	Revised	Guides for Planned Instruction	Programs
107	Revised	Adoption of Planned Instruction	Programs
108	Revised	Adoption of Textbooks	Programs
109	Revised	Resource Materials	Programs
607	Revised	Tuition Income	Finances
610	Revised	Purchases Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

The above policies were made available for public review on January 28, 2025, in all school offices, the Superintendent’s office, and on the website.

- C. Community Services – Mrs. Donna Werner, Chairperson Presenting**
- D. Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**
- E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**
 - 1. Discuss a motion to acknowledge the lead testing results conducted in accordance with Act 39 of 2018.
- F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**
- G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
 - 1. Motion to approve the addition of a Music Technology course for the 2025-2026 school year, as presented.
 - 2. Discuss a motion to accept the E-Rate bid from _____ in the amount of \$ _____.
- H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**
- I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
- J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting**
- K. Personnel – Mr. Gary Topolosky, Chairperson Presenting**
 - 1. **Discuss and ratify** with regret the resignation of Mr. Michael Cramer, as the Middle School Boys' Assistant Basketball Coach, effective November 24, 2024, and authorize the Superintendent to post the position.
 - 2. **Discuss and ratify** adding Monika Davis (Emergency Certification K-12) and Benjamin Bedenbaugh (Emergency Certification K-12) to the substitute list.
 - 3. **Discuss and approve** hiring Mara Proie as a paraprofessional, pending receipt of all appropriate paperwork.
 - 4. **Discuss and ratify** the hiring of Mr. Matt Episcopo as the head Boys' Volleyball Coach, pending receipt of all appropriate paperwork.
 - 5. **Discuss and ratify** the hiring of Mrs. Patricia Bubacz as the Middle School Girls' Volleyball Head Coach, pending receipt of all appropriate paperwork.

All other motions will be discussed in the executive session.

- L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting**
- M. Legislative – Mr. David Schaap, Chairperson Presenting**
- N. Executive – Mr. Robert Kircher, President Presenting**
 - 1. Discuss a motion to change the school board meeting calendar and to advertise as follows:
 - September 8, 2025, will be the Agenda Planning Meeting.
 - September 15, 2025 will be the General Purpose Meeting.
 - September 22, 2025 will be the Committee Meeting.
 - 2. Discuss a motion to approve the 2024-2025 school calendar, as presented.
 - 3. Discuss a motion to approve a stipulated adjudication for one high school student.

All other motions will be discussed in the executive session.

VII. Other Items for Discussion – Dr. Amy Burch

VIII. SHASDA Update - Mrs. Donna Werner

Informational: The school board is invited to attend the first SHASDA event of the year on Thursday, February 20, 2025 at Upper St. Clair High School.

- IX. Solicitor’s Report**
- X. Other Business/ Public Comment on Non-Agenda Items**
- XI. Adjournment**