



SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD

**3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**GENERAL PURPOSE MEETING
March 16, 2026 @ 7:00 PM**

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Secretary’s Report – Mrs. Donna Werner

Motion to approve the minutes from the February 9, 2026 Agenda Planning Meeting and the February 23, 2026 General Purpose Meeting.

V. Recognition of Public/Comments on Agenda Items

- Ms. Nancy Rounsley will present an update on the Brentwood Elementary School project.
- Ms. Lily Briggs will present a food service update.

VI. Recommendations of the Superintendent

The Superintendent is recommending approval of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

1. Motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending February 28, 2026.
2. Motion to approve bill payments for the period of February 24, 2026 through March 16, 2026.
3. Acknowledge receipt of the bank letter.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Discuss the first reading of the following revised policies:

Policy #	Status	Title	Section
006	Revised	Meetings	Procedures
204	Revised	Attendance	Pupils
218.1	Revised	Weapons	Pupils
301	Revised	Creating a Position	Employees
302	Revised	Employment of the Superintendent	Employees
304	Revised	Employment of District Staff	Employees
305	Revised	Employment of Substitutes	Employees
306	Revised	Employment of Summer School Staff	Employees
307	Revised	Student Teachers/Interns	Employees
308	Revised	Employment Contract/Board Resolution	Employees
309	Revised	Assignment and Transfer	Employees
311	Revised	Reduction of Staff	Employees
312	Revised	Performance Assessment of Superintendent	Employees
313	Revised	Evaluation of Employees	Employees

314	Revised	Physical Examination	Employees
314.1	Revised	HIV Infection	Employees
317	Revised	Conduct/Disciplinary Procedures	Employees
610	Revised	Purchase Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

The above policies will be made available for public review on March 17, 2026, in all school offices, the Superintendent's office, and on the website.

- C. Community Services – Mrs. Donna Werner, Chairperson Presenting**
- D. Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**
- E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**
 - 1. Motion to notify Allegheny County and Brentwood Borough pursuant to the State Municipalities Planning Code, Section 305 of the Brentwood Borough School District's intention to close Moore and Elroy Elementary Schools.
- F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**
 - 1. Motion to enter into a contract with WBMason/PEMCO to purchase and install furniture for the new Brentwood Elementary School at an amount not to exceed \$528,497.58, as presented. The furniture will be secured through multiple COSTARS vendors.
- G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
 - 1. Motion to authorize the Superintendent to submit the 2026-2029 District Comprehensive Plan to PDE after the required 28 day review.
 - 2. Motion to approve purchasing thirty (30) iPads, subscriptions and cart for the new Brentwood Elementary School in the amount of \$16,239.95, as presented. The iPads will be purchased using money from the committed general fund technology line.
 - 3. Motion to approve purchasing a subscription with Incident IQ for a total prorated cost of \$6,299.16 for April 2026-June 30,2026, as presented.
 - 4. Motion to approve purchasing a subscription with Incident IQ for a total cost of \$12,180 for July 1, 2026 through June 30, 2027.
- H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**
- I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
- J. Athletics – Mr. Michael Gruntz, Chairperson Presenting**
- K. Personnel – Mrs. Kristie Kraeuter, Chairperson Presenting**
 - 1. Motion to accept with regret the resignation of Mrs. Linda Capozzoli, for the purpose of retirement, effective June 30, 2026, and authorize the superintendent to post the position.
 - 2. Motion to accept with regret the resignation of Mrs. Leslie Maiden, for the purpose of retirement, effective at the end of the 2025-2026 school year, and authorize the superintendent to post the position.
- L. Negotiations – Mr. Roger Newman, Chairperson Presenting**
- M. Legislative – Mr. David Schaap, Chairperson Presenting**
- N. Executive – Mr. Robert Kircher, President Presenting**

1. Motion to approve the Allegheny Intermediate Unit (AIU) Program of Services Budget for 2026-2027 in the amount of \$2,431,488. The AIU school districts' total contribution to the budget is \$1,984,536 (an increase of \$58,087 from last year). The Brentwood Borough School District contribution to the Program of Services Budget is estimated to be \$12,931. The district's final withholding allocation will be based on the District Aid Ratio and Weighted Average Daily Membership (WADM). The withholding allocations will be determined by the Pennsylvania Department of Education sometime after July 1, 2026.
2. Motion the Administration recommends that the Board approve a three-year contract extension with Direct Energy Business, LLC (NRG) for Power Supply Coordination Services (PSC Services) and electricity supply, beginning January 2027. The contract will establish pricing for Fixed Adders (capacity, transmission, etc.), consistent with our current agreement. Wholesale electricity purchases will subsequently be made and combined with the Fixed Adder to determine the final price. The contract extension was approved by the Western Pennsylvania Electric Consortium Committee.
3. Motion to approve an MOU with the Brentwood Borough Police Department and the District, as presented and required by PDE.
4. Motion to renew a three-year lease with the AIU for a Head Start classroom beginning on July 1, 2026 and ending June 30, 2029, as presented.
5. Motion to authorize Mrs. Kristin Alex, Mrs. Michelle Fusco, and Mr. Rick Huffman to attend the Pennsylvania Keystone State Skyward User Group Conference in Poconos, PA from March 31, 2026- April 1, 2026. The remainder of the travel costs will be reimbursed as per policy 531 Job Related Expenses.

VII. Other Items for Approval – Dr. Amy Burch

VIII. SHASDA Update - Mrs. Donna Werner

Informational Item: SHASDA Student Conference will be on Saturday, April 11, 2026, at 9:00 a.m.

IX. Solicitor's Report

X. Other Business/ Public Comment on Non-Agenda Items

XI. Adjournment