



**SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD**

**3601 Brownsville Road  
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING  
March 9, 2026 @ 7:00 PM**

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Secretary’s Report – Mrs. Donna Werner**

Discuss a motion to approve the minutes from the February 9, 2026 Agenda Planning Meeting and the February 23, 2026 General Purpose Meeting.

**V. Recognition of Public/Comments on Agenda Items**

**VI. Recommendations of the Superintendent**

The Superintendent is recommending discussion or ratification of the following items of business.

**Special Vote:** Motion to amend the agenda to accept the immediate resignation of Mrs. Megan Williams, per the presented settlement agreement and release, as the matter arose within 24 hours of the meeting, and to authorize the Superintendent to post the position.

**A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**

1. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending February 28, 2026.
2. Discuss a motion to approve bill payments for the period of February 24, 2026 through March 16, 2026.
3. Discuss acknowledging receipt of the bank letter.

**B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting**

1. Discuss the first reading of the following revised and new policies:

Policy #	Status	Title	Section
006	Revised	Meetings	Procedures
204	Revised	Attendance	Pupils
218.1	Revised	Weapons	Pupils
301	Revised	Creating a Position	Employees
302	Revised	Employment of the Superintendent	Employees
304	Revised	Employment of District Staff	Employees
305	Revised	Employment of Substitutes	Employees
306	Revised	Employment of Summer School Staff	Employees
307	Revised	Student Teachers/Interns	Employees
308	Revised	Employment Contract/Board Resolution	Employees
309	Revised	Assignment and Transfer	Employees
311	Revised	Reduction of Staff	Employees

312	Revised	Performance Assessment of Superintendent	Employees
313	Revised	Evaluation of Employees	Employees
314	Revised	Physical Examination	Employees
314.1	Revised	HIV Infection	Employees
317	Revised	Conduct/Disciplinary Procedures	Employees
610	Revised	Purchase Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

*The above policies will be made available for public review on March 17, 2026, in all school offices, the Superintendent's office, and on the website.*

**C. Community Services – Mrs. Donna Werner, Chairperson Presenting**

**D. Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**

**E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**

1. Discuss a motion to notify Allegheny County and Brentwood Borough pursuant to the State Municipalities Planning Code, Section 305 of the Brentwood Borough School District's intention to close Moore and Elroy Elementary Schools.

**F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**

1. Discuss a motion to enter into a contract with WBMason/PEMCO to purchase and install furniture for the new Brentwood Elementary School in the amount of \$528,497.58, as presented.

**G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**

1. Discuss a motion to authorize the Superintendent to submit the 2026-2029 District Comprehensive Plan to PDE after the required 28 day review.
2. Discuss a motion to approve purchasing thirty (30) iPads, subscriptions and cart for the new Brentwood Elementary School in the amount of \$16,239.95, as presented. The iPads will be purchased using money from the committed general fund technology line.

**H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**

**I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**

**J. Athletics – Mr. Michael Gruntz, Chairperson Presenting**

**K. Personnel – Mrs. Kristie Krauter, Chairperson Presenting**

1. **Discuss and ratify** the hiring of Mr. David Pavlecic as the assistant varsity track coach, effective immediately.
2. **Discuss and ratify** the hiring of Ms. Taylor Davis as the assistant varsity boys' volleyball coach, effective immediately.
3. **Discuss and ratify** the addition to the substitute list: Constance Dewitt-Wright (PK-12 Emergency Certification).
4. Motion to accept the immediate resignation of Mrs. Megan Williams, per the presented settlement agreement and release, as the matter arose within 24 hours of the meeting, and to authorize the Superintendent to post the position.

5. **Executive:** Discuss a motion to accept with regret the resignation of Mrs. Linda Capozzoli, for the purpose of retirement, effective June 30, 2026, and authorize the superintendent to post the position.
6. **Executive:** Discuss a motion to accept with regret the resignation of Mrs. Leslie Maiden, for the purpose of retirement, effective at the end of the 2025-2026 school year, and authorize the superintendent to post the position.

**L. Negotiations – Mr. Roger Newman, Chairperson Presenting**

**M. Legislative – Mr. David Schaap, Chairperson Presenting**

**N. Executive – Mr. Robert Kircher, President Presenting**

1. **Discuss and ratify** a motion to update the Act 93 agreement, as presented.
2. Discuss a motion to approve the Allegheny Intermediate Unit (AIU) Program of Services Budget for 2026-2027 in the amount of \$2,431,488. The AIU school districts' total contribution to the budget is \$1,984,536 (an increase of \$58,087 from last year). The Brentwood Borough School District contribution to the Program of Services Budget is estimated to be \$12,931. The district's final withholding allocation will be based on the District Aid Ratio and Weighted Average Daily Membership (WADM). The withholding allocations will be determined by the Pennsylvania Department of Education sometime after July 1, 2026.
3. The Administration recommends that the Board approve a three-year contract extension with Direct Energy Business, LLC (NRG) for Power Supply Coordination Services (PSC Services) and electricity supply, beginning January 2027. The contract will establish pricing for Fixed Adders (capacity, transmission, etc.), consistent with our current agreement. Wholesale electricity purchases will subsequently be made and combined with the Fixed Adder to determine the final price. The contract extension was approved by the Western Pennsylvania Electric Consortium Committee.
4. Discuss a motion to approve an MOU with the Brentwood Borough Police Department and the District, as presented and required by PDE.
5. Discuss a motion to renew a three-year lease with the AIU for a Head Start classroom beginning on July 1, 2026 and ending June 30, 2029, as presented.

**VII. Other Items for Discussion – Dr. Amy Burch**

**VIII. SHASDA Update – Ms. Antonia Focer-Brown**

*Informational Item: SHASDA Student Conference will be on Saturday, April 11, 2026, at 9:00 a.m.*

**IX. Solicitor's Report**

**X. Other Business/ Public Comment on Non-Agenda Items**

**XI. Adjournment**