



**SCHOOL DISTRICT OF THE BOROUGH
OF BRENTWOOD
3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227**

**AGENDA PLANNING MEETING
May 11, 2026 @ 7:00 PM**

- I. Call to Order – Mr. Robert Kircher, President**
- II. Roll Call – Mrs. Donna Werner, Secretary**
- III. Pledge of Allegiance – Mr. Robert Kircher, President**
- IV. Secretary’s Report – Mrs. Donna Werner, Secretary**
Discuss a motion to approve the minutes from the April 13, 2026 Agenda Planning Meeting and the April 20, 2026 General Purpose Meeting.
- V. Recognition of Public/Comments on Agenda Items**
 - Presentation from Mrs. Melissa Fulmer and Mr. Joe Sculli from the IT department on 2025-2026 projects and projects starting for the 2026-2027 school year.
 - Mrs. Allison Douglas and Ms. Lily Briggs from The Nutrition Group will discuss the 2026-2027 agreement.
- VI. Recommendations of the Superintendent**
The Superintendent is recommending discussion, approval, and/or ratification of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

- 1. **Motion to approve** adopting the proposed final budget for the 2026-2027 school year and authorize public display on the required PDE-2028 form beginning May 12, 2026.
- 2. Discuss a motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending April 30, 2026.
- 3. Discuss a motion to approve bill payments for the period of April 21 thru May 18, 2026.
- 4. Discuss a motion to approve naming Stifel as the district underwriter, as presented.
- 5. Discuss acknowledge receipt of the bank letter.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

- 1. Discuss the first reading of the following revised and new policies:

Policy #	Status	Title	Section
140	Revised	Charter Schools	Programs
221	Revised	Dress and Grooming	Pupils
317.1	Revised	Educator Misconduct	Employees
318	Revised	Attendance and Tardiness	Employees
319	Revised	Outside Activities	Employees
320	Revised	Freedom of Speech by Employees	Employees
321	Revised	Political Activities	Employees
322	Revised	Gifts	Employees
323	Revised	Tobacco and Vaping Products	Employees
324	Revised	Personnel Files	Employees
325	Revised	Dress and Grooming	Employees
326	Revised	Complaint Process	Employees

328	Revised	Compensation Plans/Salary Schedules	Employees
330	New	Overtime	Employees
331	Revised	Job Related Expenses	Employees
332	Revised	Working Periods	Employees
333	Revised	Professional Development	Employees
334	Revised	Sick Leave	Employees
335	Revised	Family and Medical Leaves	Employees
336	Revised	Personal Necessity Leave	Employees
337	Revised	Vacation	Employees
338	Revised	Sabbatical Leave	Employees
338.1	Revised	Compensated Professional Leaves	Employees
339	Revised	Uncompensated Leave	Employees
340	Revised	Responsibility for Student Welfare	Employees
341	Revised	Benefits for Part-Time Employees	Employees
342	Revised	Jury Duty	Employees
343	Revised	Paid Holidays	Employees
347	New	Workers' Compensation Transitional	Employees
351	Revised	Controlled Substance Abuse	Employees
353	Revised	Employee Use of Electronic Devices	Employees

The above policies will be made available for public review on May 19, 2026, in all school offices, the Superintendent's office, and on the website.

C. Community Services – Mrs. Donna Werner, Chairperson Presenting

D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting

1. Discuss a motion to approve a marketing and strategic communications addendum with the AIU at a cost not to exceed \$55,840, as presented.

E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting

1. **Discuss and approve** the flooring quote from Floor Designs in the amount of \$14,958.08 for the redesign of the library. The funds for this project are coming from the Ready to Learn grant.
2. Discuss a motion to accept the bid from Blackhawk Neff, Inc., for the new emergency generator at Brentwood High School in the amount of \$353,100.00 and authorize the Board President and Secretary to sign the necessary documents pending the solicitor's review.

F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting

1. Discuss a motion to close Moore elementary school following the duly advertised hearing held on February 9, 2026, and after consideration of all testimony, public comment, and supporting information, the Board of School Directors approve the permanent closure of Moore Elementary School with the anticipated effective date of September 2026, in accordance with the Pennsylvania Public School Code and applicable Board policies. The superintendent is authorized to implement the approved student reassignment and transition plans to Brentwood Elementary and take the necessary actions to carry out this closure.
2. Discuss a motion to close Elroy elementary school following the duly advertised hearing held on February 9, 2026, and after consideration of all testimony, public comment, and supporting information, the Board of School Directors approve the permanent closure of Elroy Elementary School with the anticipated effective date of September 2026, in accordance with the Pennsylvania Public School Code and applicable Board policies. The superintendent is authorized to implement the approved student reassignment and transition plans to Brentwood Elementary and take the necessary actions to carry out this closure.

G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting

1. **Discuss and ratify** a College Board Innovation Zone Master Research and Data Sharing Agreement between the District and the College Board, a not-for-profit education corporation, as present.
2. **Discuss and ratify** the Alternative Education For Disruptive Youth with PHASE 4 Learning Center, Inc., as presented.
3. Discuss a motion to dispose of the following obsolete Title I items, as presented.
4. Discuss a motion to dispose of the following obsolete AVAYA Phone Inventory, as presented.
5. Discuss a motion to approve a renewal contract with Sentinel One’s Security Solutions for three years in the amount of \$9,180 annually. This is part of the AIU consortium pricing.
6. Discuss a motion to appoint the following people to the Steering Committee for the Comprehensive Plan as required 24PS 1205.1 (b): Dennis Luther, Roger Newman and Antonia Focer-Brown.
7. Discuss a motion to approve the proposal from Connection Public Sector Solutions for the Eaton Tripp Lite Lithium Battery, in the amount of \$56,770.80, as per PEPPM 2026, as presented for project #4393 Brentwood Elementary Building, as presented.

H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting

1. **Discuss and ratify** the First Student Bus Driver for the 2025-2026 school year, as presented.
2. **Discuss and approve** accepting the bid from Horizon Information Systems in the amount of \$137,100 for the Integrated Cloud Access Control and Video Surveillance System Upgrade. The PCCD Mental Health and Safety grant will fund \$121,979 with the remainder of the project to be paid for through the district’s general fund.

I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting

J. Athletics – Mr. Michael Gruntz, Chairperson Presenting Un

K. Personnel – Mrs. Kristie Kraeuter, Chairperson Presenting

1. **Discuss and ratify** an intermittent FMLA leave for Employee ID 761751 starting on April 29, 2026. Employee ID 761751 plans to use available paid time off, and any remaining days will be unpaid.
2. **Discuss and approve** hiring Mr. Doug Szokoly as the Coordinator of Curriculum, Instruction and Professional Development effective July 1, 2026, as presented.
3. Discuss a motion to rescind, effective at the conclusion of the 2025-2026 school year, Board authorization allowing current volunteers to work with any sport and/or extracurricular activity. Any individual desiring to volunteer for the 2026-2027 school year should submit that request in writing to the Athletic/Activities Director.

All other motions will be discussed in executive session.

L. Negotiations – Mr. Roger Newman, Chairperson Presenting

M. Legislative – Mr. David Schaap, Chairperson Presenting

N. Executive – Mr. Robert Kircher, President Presenting

1. **Discuss and motion** to adopt the Allegheny Intermediate Unit’s policies and procedures under the federal requirements of 34 CFR 300 as part of the IDEA Application for 2026-2027.
2. **Discuss and motion** to approve the IDEA-Part B Use of Funds Agreement for 2026-2027.
3. Discuss a motion for a renewal agreement between Services Administration Organization (HSAO) and the Brentwood Borough School District to provide a Student Assistance Program (SAP) beginning on July 1, 2026 and lasting through June 30, 2027.
4. Discuss a motion to approve the Steel Center General Operating Budget in the amount of \$8,517,739.00. The estimated cost per pupil is \$5,670.51.
5. Discuss a motion to approve the Steel Center Administrative Budget in the amount of \$1,220,782.00. The District is responsible for an estimated \$8,742.32 of the total administrative budget.

6. Discuss a motion to approve the Southeastern Area Special School administrative budget in the amount of \$625,858.00. The District is responsible for an estimated \$4,861.56 of the total administrative budget.
7. Discuss a motion to approve the Waterfront Learning Contract and pricing information for the 2026-2027 school year with the Allegheny Intermediate Unit, as presented.
8. Discuss a motion to approve District participation in the Project Succeed Consortium for the 2026-2027 school year at a rate of \$17,500, as presented.
9. Discuss a motion to approve the AIU Services Agreement and Special Education pricing for the 2026-2027 school year, as presented.
10. Discuss a motion to enter into a School-Based Access Program Support Services Agreement with the AIU effective July 1, 2026 and ending June 30, 2027, as presented.
11. Discuss a motion to approve the 2026-2027 Frontline Education renewal.
12. Discuss a motion to enter into an agreement with The Nutrition Group for the 2026-2027 school year.
13. Discuss a motion to approve the appointment of First National Bank as school treasurer for the District for the 2026-2027 school year.

All other motions will be discussed in executive session.

VII. Other Items for Discussion – Dr. Amy Burch

VIII. Solicitor’s Report – Mr. John Vogel

IX. Other Business/Public Comment on Non-Agenda Items

IX. Adjournment