



**SCHOOL DISTRICT OF BOROUGH OF  
BRENTWOOD  
3601 Brownsville Road  
Brentwood, Pittsburgh, PA 15227**

**RESCHEDULED  
GENERAL PURPOSE MEETING  
January 27, 2026 @ 7:00 PM**

**I. Call to Order**

**II. Roll Call**

**III. Pledge of Allegiance**

**IV. Secretary's Report – Mrs. Donna Werner**

Motion to approve the minutes from the December 2, 2025 Organization Meeting, the December 2, 2025 Agenda Planning Meeting, and the December 8, 2025 General Purpose Meeting.

**V. Recognition of Public/Comments on Agenda Items**

- *Ms. Nancy Rounsley will present an update on the Brentwood Elementary School project.*
- *Ms. Lily Briggs will present a food service update.*

**VI. Recommendations of the Superintendent**

The Superintendent is recommending approval and ratification of the following items of business.

**A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting**

1. Motion to approve bill payments from December 9, 2025 through January 27, 2026.
2. Motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the periods ending November 30, 2025 and December 31, 2025.
3. Motion to approve exoneration of the Tax Collector from the remainder of her duplicate, representing taxes, which were unable to be collected and referral of such taxes to the solicitor for collection. Such exoneration applies to the Tax Collector only and does not exonerate the taxpayer from payment.
4. Motion to approve a tax equity supplement resolution for the 2025-2026 school year.
5. Motion to approve a resolution that the school district will not raise property taxes by more than the adjusted index of 4.9% for 2026-2027. With this resolution, the school district foregoes the preliminary budget process and is only subject to the traditional May proposed budget timelines.
6. Motion to approve the School District Financial Statements and Independent Auditor's Report for the year ending June 30, 2025, as prepared by Bielau, Tierney, Coon and Company.
7. Motion to approve the recommendations from the local independent audit regarding the Unassigned and Assigned portions of the Fund Balance subsequent to June 30, 2025 as determined by the Annual Financial Report.
8. Motion to authorize the Business Manager to transfer \$500,000 from the General Fund committed fund balance to the Capital Reserve Fund.
9. Motion to approve a resolution restating a schedule of charges, expenses costs and fees allowed under Act 1 and Act 20 relating to delinquent school taxes and liens.
10. Acknowledge receipt of the bank letters for December 2025 and January 2026.

**B. Policy and Planning – Mrs. Donna Werner Chairperson Presenting**

- C. Community Services – Mrs. Donna Werner, Chairperson Presenting**
- D. Public Relations –Ms. Antonia Focer-Brown, Chairperson Presenting**
- E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting**
  - 1. Motion to approve change order number FS-1 from Great Lakes West, LLC for project #4393 for a decrease of \$3,351.93. The decrease is due to eliminating unnecessary kitchen equipment.
- F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting**
- G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting**
  - 1. Motion to approve a three (3) month pilot Into Literature PD at a cost of \$1,125. The pilot will provide digital access to teachers and students in grades 6-12.
  - 2. Motion to accept a quote from *Connection* (Public Sector Solutions) in the amount of \$115,531.77, as per PEPPM 2022, as presented for project #4393 Brentwood Elementary Building.
  - 3. Motion to dispose of the following obsolete books, as presented.
  - 4. Motion to approve accepting a quote from CDW in the amount of \$199,075, as per PEPPM 2026 for networking equipment for the new Brentwood Elementary project #4393, as presented.
- H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting**
  - 1. Motion to ratify a transportation contract for one student to the Elizabeth Forward Early Childhood Center beginning January 22, 2026 at a rate of \$120/day with Buckled In.
- I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting**
- J. Athletics – Mr. Michael Gruntz, Chairperson Presenting**
- K. Personnel – Mrs. Kristie Kraueter, Chairperson Presenting**
  - 1. Motion to approve the hiring of Mrs. Amber Neider for the custodial position, effective February 9, 2026, and pending receipt of all appropriate paperwork.
  - 2. Motion to approve the hiring of Mr. Roger Gaughan and Mr. Jeremy Bogdanski as the Girls' Flag Football assistant coaches. They will split the position and salary equally.
  - 3. Motion to accept with regret the resignation of Mrs. Stephanie DeLuca the Coordinator of Curriculum, Instruction, and Professional Development effective 60 days from January 22, 2026 and authorize the superintendent to post the position.
  - 4. Motion to approve the following additions to the substitute list: Rachel Wiant (Grades 4-8; Science 7-8), and Gary Cramer (Health & Physical Educ PK-12).
- L. Negotiations – Mr. Roger Newman, Chairperson Presenting**
- M. Legislative – Mr. David Schaap, Chairperson Presenting**
- N. Executive – Mr. Robert Kircher, President Presenting**
  - 1. Motion to approve Dr. Amy Burch's attendance at the Forge Future Conference being held during the AASA National Conference on Education in Nashville, TN from February 11- February 12, 2026. The conference and travel will primarily be paid for through the AASA Learning 2025 grant. The remainder of the expenses will be paid as outlined in Policy 331 Job Related Expenses.
  - 2. Motion to grant final approval for the marching band to travel to Disney World February 19-25, 2026.
  - 3. Motion to approve a scope of work contract for the CXO position beginning February and lasting through May 2026, as presented.
  - 4. Motion to approve entering into an agreement with HHSDR to replace the emergency generator at the Brentwood MS/HS, as presented.

**VII. Other Items for Approval – Dr. Amy Burch**

**VIII. SHASDA Update - Mrs. Antonia Focer-Brown**

**IX. Solicitor's Report**

**X. Other Business/ Public Comment on Non-Agenda Items**

**XI. Adjournment**