

School District of Borough of Brentwood

December 2 & 8, 2025

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Kristie Kraeuter, Asst. Secretary

David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman
Michael Gruntz

Next Month's Meetings

Agenda Planning Meetings
January 12, 2026 @ 7:00 PM

General Purpose Meeting
January 26, 2026 @ 7:00 PM

The information listed below is a *summary* of action taken at the December 2, 2025 Organization and Agenda Planning Meetings and the December 8, 2025 General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

December 2, 2025 – Organization Meeting and Agenda Planning Meeting

1. The newly re-elected directors (Mrs. Kristie Kraeuter, Mrs. Donna Werner, Ms. Antonia Focer-Brown, and Mr. Roger Newman) and the newly elected director (Mr. Michael Gruntz) were sworn in by Mr. David Schapp, the Temporary President, and the Certificates of Election and Oaths of Office were presented to the Board Secretary.
2. After the Notice of Organization Meeting was read (as per the Sunshine Law) officers were elected for 2026 as follows:

Mr. Robert Kircher	President (no change)
Mr. Richard Briner	Vice President (no change)
Mrs. Kristie Kraeuter	Assistant Secretary

Mrs. Donna Werner continues to be the Secretary for the Board.
3. The Board voted to retain Tucker Arensberg as the school solicitor and collector of delinquent property taxes for 2026, retained First National Bank as the school district's designated depository, authorized the district utilize PSDLAF as a depository and serve as an investment vehicle for district funds, authorized the district utilize PLGIT as a depository for the District general funds and serve as an investment vehicle for District funds, and approved the Pittsburgh Post-Gazette and the South Hills Monthly for advertising.
4. The substitute list was ratified.
5. An intermittent FMLA leave for Employee ID 222296, beginning on December 2, 2025. Employee ID 222296 plans to use available paid time off days, and any remaining days will be unpaid.
6. The Board approved Chase Rosing as a volunteer coach for Boys' Basketball Team.
7. The posting for one social studies mentor was ratified.

December 8, 2025 – General Purpose Meeting

- Ms. Nancy Rounsley provided an update on the Brentwood Elementary School project.
 - Ms. Lily Briggs presented an update on the cafeteria.
1. The minutes from the November 10, 2025 Agenda Planning Meeting, and the November 17, 2025 General Purpose Meeting were approved.
 2. The Board approved the bill payments for the period November 18 thru December 8, 2025; and the Board acknowledged receipt of the tax collector's report.
 3. The Board approved a public hearing for the closure of Moore and Elroy Elementary Schools as described below: Pursuant to Article VII, Section 780 of the Pennsylvania Public School Code of 1949, as amended, and the Pennsylvania Sunshine Act of 1986, July 3, P.L. 388, No. 84, as amended, notice is herewith given that the Board of Directors of the Brentwood Borough School District will hold a Public Hearing on Monday, January 26, 2026 at 6:00 p.m. at the Brentwood Borough School District Middle/High School Auditorium, 3601 Brownsville Road, Pittsburgh PA 15227 upon the question of whether or not to permanently close the Elroy Elementary School located at 3129 Elroy Avenue, and the Moore Elementary School located at 3809 Dalewood Street, both schools also located in Brentwood Borough, Allegheny County, Pennsylvania. Closure is planned to occur at the end of the 2025-2026 school year.

4. The Board accepted the Valbridge Property Advisors' proposal to appraise Moore and Elroy elementary schools for a cost not to exceed \$5,500.
5. See the Good agreement for professional development and access to resources for a total cost of \$7,200 was approved. Title II funds will be used to pay for the PD and resources.
6. A transportation contract for one student to Moore Elementary begins December 8, 2025, at a cost of \$141/day with Quigley was ratified.
7. The Board accepted the resignation of Ms. Harley Vincler, as the Life Skills teacher, effective immediately.
8. Mr. Scott Gindlesperger was transferred from an Assistant Maintenance/Custodian to a Maintenance/Custodian.
9. An intermittent FMLA leave for Employee ID 794168, beginning on November 19, 2025 was ratified. Employee ID 794168 plans to use available paid time off days, and any remaining days will be unpaid.
10. Mrs. Katy Rodriguez was hired as the Play- Producer, effective immediately.
11. The Board accepted the resignation of Mrs. Katy Rodriguez and Mr. Michael Henninger as the Play- Art Directors and authorized the superintendent to post the position.
12. Mrs. Katy Rodriguez resignation as the Play- Tech Director was accepted.
13. The Board approved the opening of the agenda to add a motion under Personnel to hire a Middle High School Assistant Principal. The Board hired Mr. Joseph Michalski as the Middle High School Assistant Principal.

The January Board meeting dates are as follows:

January 12, 2026	Agenda Planning Meeting @ 7:00 pm in the Board Room
January 26, 2026	Public Hearing @ 6:00 pm in the Middle/High School Auditorium
January 26, 2026	General Purpose Meeting @ 7:00 pm in the Board Room

