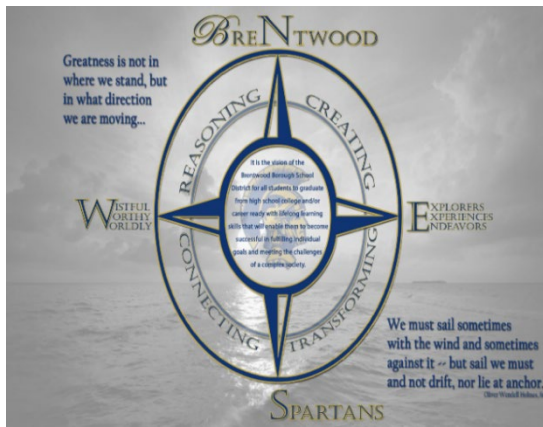




SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD

3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227

AGENDA PLANNING MEETING
October 13, 2025 @ 7:00 PM

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Secretary's Report – Mrs. Donna Werner

Discuss a motion to approve the minutes from the September 8, 2025 Agenda Planning Meeting and the September 15, 2025 General Purpose Meeting.

V. Recognition of Public/Comments on Agenda Items

VI. Recommendations of the Superintendent

The Superintendent is recommending discussion, approval, or ratification of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

1. Discuss a motion to approve the Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending September 30, 2025.
2. Discuss a motion to authorize bill payments for the period of September 16 thru October 20, 2025.
3. Acknowledge receipt of the bank letter and the tax collector's report.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Discuss the first reading of the following policies:

Policy #	Status	Title	Section
102	Revised	Academic Standards	Program
105	Revised	Curriculum	Programs
122	Revised	Extracurricular Activities	Programs
122.1	New	Nonschool-Sponsored Student Group	Programs
123	Revised	Interscholastic Athletics	Programs
209.2	Revised	Diabetes Management	Pupils
815.2	New	Generative Artificial Intelligence in Education	Operations
823	Revised	Opioid Antagonist	Operations
918	Review	Title I Parental and Family Engagement	Community

The above policies will be made available for public review on October 21, 2025, in all school offices, the Superintendent's office, and on the website.

C. Community Services – Mrs. Donna Werner, Chairperson Presenting

D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting

1. Discuss a motion to approve a marketing and communications addendum with the AIU at a cost not to exceed \$50,840, as presented.
2. Discuss a motion to authorize the Brentwood Historical Society to create a photographic historical survey of Elroy and Moore elementary schools.

E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting

1. Discuss a motion to approve a no cost change order from East West Manufacturing to extend the completion date of project # 4764 HVAC to November 26, 2025, as presented.

F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting

G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting

H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting

1. Discuss and ratify the following Sun Coach Bus Driver for the 2025-2026 school year, as presented.
2. Discuss and ratify the following Professional Limousine Bus Driver for the 2025-2026 school year, as presented.
3. Discuss and ratify a contract with Professional Limousine for transportation for one student to Elroy Elementary School at a rate of \$300/day beginning October 13, 2025 through June 3, 2026.

I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting

J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting

K. Personnel – Mr. Gary Topolosky, Chairperson Presenting

1. Discuss and ratify the following additions to the substitute list: Jillian Decker (Grades PK-4), James Mannix (PK-12 Emergency Certification), and Randal Cole (PK-12 Emergency Certification).
2. Discuss and approve the hiring of Ms. Maleah Neiport as a paraprofessional with retroactivity to September 29, 2025.
3. Discuss and ratify Mrs. Shannon Schubert as the First-Grade Mentor for the 2025-2026 and 2026-2027 school years.

All other motions will be discussed in the executive session.

L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting

M. Legislative – Mr. David Schaap, Chairperson Presenting

N. Executive – Mr. Robert Kircher, President Presenting

1. Discuss and ratify Dr. Burch's attendance at the ACSHIC consortium meeting held in Erie, PA from September 23-26, 2025. There was no cost to the District.
2. Discuss and ratify Dr. Burch's attendance to participate in the Allegheny Intermediate Unit Superintendent Professional Development Workshop in Erie, PA October 1-3, 2025. The District is responsible for expenses as outlined in Policy 331.
3. Discuss and ratify an agreement between the District and Wesley Family Services for one student for the 2025-2026 school year, as presented.
4. Discuss and approve a motion to elect the following PSBA Officer candidates for 2025 (visit <https://myspsba.org/psba-officer-elections%e2%80%af/> to obtain information about each of the candidates listed below):
President Elect (1-year term):
Holy Arnold* - Tunkhannock Area School District
Vice President (1-year term):
Matt Vannoy* - Sharon City School District
W-3 Sectional Advisor (two year term) -Vote for 1 candidate:
Antonio Paris (Riverview School District)
Erik Meredith (East Allegheny School District)
PSBA Insurance Trustees (3 Year Term, ending December 31, 2028) – Vote for up to 3 candidates:
Kathy K. Swope
Roberta M. Marcus
*PSBA designates these people as highly qualified.
5. Discuss a motion to approve Dr. Amy Burch to attend The Forum for Western Pennsylvania School Superintendents from December 10-December 12 at the Hershey Hotel. The conference and room are covered as a part of the Forum's membership with the remaining costs covered by Policy 331. Job Related Expenses.
6. Discuss a motion to approve Mrs. Jennifer Pesanka and Mrs. Melissa Fulmer's participation in the Skyward ICon Conference in St. Petersburg, Florida, from February 25, 2026 through February 27, 2026. The costs of the trip will be covered as per Policy 331 Job Related Expenses.

7. Discuss a motion to approve the attendance of Mrs. Jennifer Pesanka, Mrs. Kristin Alex, and Mr. Jeffrey George at the PASBO Annual Conference in Pittsburgh, PA from March 24-27, 2026. The District is responsible for expenses as outlined in Policy 331.

VII. Other Items for Discussion – Dr. Amy Burch

VIII. Solicitor’s Report

IX. Other Business/Public Comment on Non-Agenda Items

X. Adjournment