



SCHOOL DISTRICT OF BOROUGH OF BRENTWOOD

3601 Brownsville Road
Brentwood, Pittsburgh, PA 15227

GENERAL PURPOSE MEETING
February 24, 2025 @ 7:00 PM

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Secretary's Report – Mrs. Donna Werner

Motion to approve the minutes from the January 13, 2025 Agenda Planning Meeting and the January 27, 2025 General Purpose Meeting.

V. Recognition of Public/Comments on Agenda Items

- Ms. Nancy Rounsley will present an update on the Brentwood Elementary School project.
- Ms. Lily Briggs will present a food service update.

VI. Recommendations of the Superintendent

The Superintendent is recommending approval or ratification of the following items of business.

A. Budget and Finance – Mr. Richard Briner, Chairperson Presenting

1. Motion to approve the General Fund 10 Statement of Cash Receipts, Disbursements, and Cash Balances for the period ending January 31, 2025.
2. Motion to approve bill payments for the period of January 28, 2025 through February 24, 2025.
3. Acknowledging receipt of the bank letter.

B. Policy and Planning – Mrs. Donna Werner, Chairperson Presenting

1. Motion to adopt the following policies after the second and final reading:

Policy #	Status	Title	Section
005	Revised	Organization	Procedures
105	Revised	Curriculum	Programs
106	Revised	Guides for Planned Instruction	Programs
107	Revised	Adoption of Planned Instruction	Programs
108	Revised	Adoption of Textbooks	Programs
109	Revised	Resource Materials	Programs
607	Revised	Tuition Income	Finances
610	Revised	Purchases Subject to Bid/Quotation	Finances
611	Revised	Purchases Budgeted	Finances
805.2	Revised	School Security Personnel	Operations

The above policies were made available for public review on January 28, 2025, in all school offices, the Superintendent's office, and on the website.

C. Community Services – Mrs. Donna Werner, Chairperson Presenting

D. Public Relations – Ms. Antonia Focer-Brown, Chairperson Presenting

E. Buildings and Grounds – Mr. Roger Newman, Chairperson Presenting

F. Renovation / Construction – Mr. Robert Kircher, Chairperson Presenting

G. Curriculum and Technology – Mr. David Schaap, Chairperson Presenting

1. Motion to accept the E-Rate Mini-Bid from CDW for switches and wireless access points in the amount of \$131,012. The District will be reimbursed up to 80% with Category 2 E-Rate funding for this project.

H. Health / Safety / Transportation – Mrs. Jennifer George, Chairperson Presenting

1. Motion to ratify transportation for one student to Community Schools East with Assist Services at a cost of \$116/day, beginning February 18, 2025.
2. Motion to ratify transportation for one student to Wesley High School with Quigley Family Enterprises at a cost of \$141/day, beginning February 21, 2025.
3. Motion to ratify a bus driver with Assist Services, as presented.

I. Special and Private Schools – Mr. David Schaap, Chairperson Presenting

J. Athletics – Mrs. Kristie Kraeuter, Chairperson Presenting

K. Personnel – Mr. Gary Topolosky, Chairperson Presenting

1. Motion to hire Ms. Mandy Race as the assistant track and field coach, pending receipt of all appropriate paperwork.
2. Motion to approve FMLA leave for Employee ID 144379 starting on March 12, 2025. Employee ID 144379 will be using sick and personal days during this time, and any remaining days will be unpaid.
3. Motion to approve FMLA leave for Employee ID 988985 starting on April 17, 2025. Employee ID 988985 will be using sick and personal days during this time, and any remaining days will be unpaid.
4. Motion to ratify with regret the resignation of Ms. Samantha Walas, as the assistant varsity cheerleading coach, effective January 10, 2025, and authorize the Superintendent to post the position.
5. Motion to hire Ms. Erin Meckler as the assistant track and field coach.
6. Motion to hire Mrs. Kayla Hubsch as the assistant boys' volleyball coach.

L. Negotiations – Mr. Gary Topolosky, Chairperson Presenting

M. Legislative – Mr. David Schaap, Chairperson Presenting

N. Executive – Mr. Robert Kircher, President Presenting

1. Motion to change the school board meeting calendar and to advertise as follows:
 - September 8, 2025, will be the Agenda Planning Meeting.
 - September 15, 2025 will be the General Purpose Meeting.
 - September 22, 2025 will be the Committee Meeting.
2. Motion to approve the 2024-2025 school calendar, as presented.
3. Motion to approve a stipulated adjudication for one high school student.
4. Motion to enter an MOU with Ms. Shelby Kozarian, as presented.
5. Motion to ratify entering into a MOU with the Allegheny Intermediate Unit Head Start Agency for K Transition beginning on January 1, 2025 and ending December 31, 2025, as presented.

VII. Other Items for Approval – Dr. Amy Burch

VIII. SHASDA Update - Mrs. Donna Werner

IX. Solicitor's Report

X. Other Business/ Public Comment on Non-Agenda Items

XI. Adjournment