

Board NOTES

Dr. Amy M. Burch
Superintendent of Schools

Board of School Directors

Robert Kircher, President
Richard Briner, Vice President
Donna Werner, Secretary
Gary Topolosky, Asst. Secretary

Kristie Krauter
David Schaap
Jennifer George
Antonia Focer-Brown
Roger Newman

Next Month's Meetings

Agenda Planning Meeting
November 10, 2025

General Purpose Meeting
November 17, 2025

School District of Borough of Brentwood November 10 & 17, 2025

The information listed below is a *summary* of action taken at the November 10, 2025, Agenda Planning Meeting, and the November 17, 2025, General Purpose Meeting. The official minutes of these meetings should be consulted if more detail is sought on any item.

November 10, 2025 – Agenda Planning Meeting

1. The Board accepted a quote from Connection in the amount of \$2,215.79 for two extender antennas and equipment as presented.
2. The Board ratified the postings of the following: Elementary Special Education Teacher (Life Skills), High School Assistant Girls Flag Football Coach, Play Director, and High School Drama Club Sponsor.
3. An FMLA leave for Employee ID 696153, beginning on November 10, 2025, was approved.
4. Mrs. Katy Rodriguez was hired as the High School Drama Club Sponsor
5. Mrs. Susan Hawrylak was hired as the Play Director.
6. The Board accepted the resignation of Mrs. Susan Hawrylak as the Producer of the play and authorized the superintendent to post the position.
7. Homebound instruction for one high school student was ratified.

November 17, 2025 – General Purpose Meeting

- The Board of Directors recognized Mr. Gary Topolosky for his 18 years of outstanding service, leadership and dedication to the district.
 - Ms. Nancy Rounsley presented an update on the Brentwood Elementary School project.
 - Ms. Lily Briggs presented a food service update.
1. The minutes from the October 13, 2025 Agenda Planning Meeting and the October 20, 2025 General Purpose Meeting were approved.
 2. The General Fund 10, the Statement of Cash Receipts, Disbursements and Cash Balances for the period ending October 31, 2025 were approved; and approved bill payments for the period October 21 thru November 17, 2025. In addition, the Board acknowledged receipt of the bank letter and tax collector's summary report.
 3. The Board approved the following policies:

Policy #	Status	Title	Section
102	Revised	Academic Standards	Program
105	Revised	Curriculum	Programs
122	Revised	Extracurricular Activities	Programs
122.1	New	Nonschool-Sponsored Student Group	Programs
123	Revised	Interscholastic Athletics	Programs
209.2	Revised	Diabetes Management	Pupils
815.2	New	Generative Artificial Intelligence in Education	Operations
823	Revised	Opioid Antagonist	Operations
918	Review	Title I Parental and Family Engagement	Community

4. The Board approved change order TC-1, #4393 (Horizon Information Services) credit for the specified Avaya Communication System provided by Advent for a total decreased amount of \$27,500.00.

5. A proposal for the auditorium sound system upgrades headend equipment, including upgraded mixing console and associated equipment from Horizon Information Services in the amount of \$19,958.00 was approved (purchased via COSTARS Agreement).
6. DQE Network Services for Ethernet PtP in the amount of \$850/month was approved
7. A transportation run for one student to Brentwood Borough School District beginning November 13, 2025 with Quigley Family Enterprises at a daily rate of \$141/day was approved.
8. BuckledIn Bus Driver was ratified for the 2025-2026 school year.
9. The posting of one assistant varsity football coach was approved.
10. The Board accepted with regret the resignation of Mr. Charles Mavrakis, for the purpose of retirement, effective January 16, 2026, and authorized the Superintendent to post the position.
11. The Board accepted with regret the resignation of Mrs. Stephanie Faust, as the Middle School Cheer Coach and authorized the Superintendent to post the position.
12. The Board accepted with regret the resignation of Mrs. Kayla Hubsch, as the High School Boys Volleyball Assistant Coach, and authorized the Superintendent to post the position.
13. The Board accepted with regret the resignation of Ms. Kaley Salvato, as the life skills teacher, effective at the end of the day on December 16, 2025. The release date may be sooner if the position is filled.
14. The Board approved the hiring of Mrs. Aleesha Karmazin as the social studies teacher at step 1 masters (prorated) of the collective bargaining agreement pending receipt of all paperwork.
15. The Board approved the hiring of Harley Vincler as the life skills teacher at bachelors' step 1 (prorated) of the collective bargaining agreement effective upon receipt of appropriate paperwork and release from the previous place of employment.
16. The Board approved entering into a Stadium Agreement with the Borough of Brentwood, retroactive to July 1, 2025, and extending through June 30, 2029.
17. The Site-Based Academic Services Agreement with Wesley Family Services was approved.
18. A Memorandum of Understanding between Brentwood Borough School District and Allegheny Intermediate Unit (Head Start Agency) was approved.
19. The Board approved a resolution authorizing continued participation in the Joint Purchasing Board with the Allegheny Intermediate Unit.
20. The 2026 School Board Meeting Schedule was approved.

The December Board meeting dates are as follows:

Organization Meeting
 Agenda Planning Meeting
 General Purpose Meeting

Tuesday, December 2, 2025 at 7 PM in the Board Room
 Tuesday, December 2, 2025 (following the Organization Meeting)
 Monday, December 8, 2025 at 7 PM in the Board Room

