



# SYLVANIA NORTHVIEW HIGH SCHOOL

## College Visit/Military Appointment/Career Training

You must complete and return this form to the Attendance Office prior to your visit/appointment/training. Upon returning to school, you must provide the Attendance Office with verification from the admissions office of the college/university with the following: **college/university**-letterhead with your name and date of the visit; **military appointment**- recruiter's name, signature and office with your name and date/s of visit; **career training**- on company letterhead, provide the supervisor's name and title, signature, dates of activity and nature of the training. If not returned within (5) school days, the absence will be coded unexcused and further visitations may be denied. A limit of 5 such visits are permitted per school year. College visits/military appointments/career training sessions will not be issued the first two weeks and the last two weeks of school.

Student Name \_\_\_\_\_ ID# \_\_\_\_\_ GRADE \_\_\_\_\_

Date of visit: \_\_\_\_\_ Date back to School: \_\_\_\_\_ Days Absent \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Initials: \_\_\_\_\_