

Behind the Green Doors – February 2022

Voice of Democracy Winners

The Ottoville VFW recently held its annual "Voice of Democracy" speech competition. After listening to many inspiring presentations, winners were chosen. Grant Boecker won first place and \$100. Will Horstman won second place and \$50. Chad Schnipke won third place and \$25. Congratulations to these students for their fine compositions.



Hand-made Instruments

Second graders created musical instruments using STEM techniques and materials. In the pictures below, they are proudly displaying and creating their instruments.



NHS Blood Drive in March

The National Honor Society will be hosting another blood drive on March 15 from 10:00-4:00 at the Parish Center. Email Mrs. Jones at sjones@ottovilleschools.org to make an appointment. So far this year, they have collected 162 pints of blood! The gift of blood saves lives and helps our seniors earn scholarship money! Thank you to all the donors!

Important Dates

February 5th, Saturday - County Science Fair
February 11th, Friday - Mid-term Grades
February 12th, Saturday - Homecoming Game
February 20th, Sunday - Homecoming Dance

Board Appreciation Month

Five seniors presented certificates to the Ottoville board members for Board Appreciation Month. Each senior thanked them for what they have allowed Ottoville Schools to do.

Senior Aly Saxton- I wanted to thank all of you for investing in college credit plus classes for us. This shaves time off of our college years. They prepare us for college level classes. I would like to present this certificate to Barb Hoersten.

Senior Emma Birr- I wanted to thank you for having the cross-categorical special needs classes here at Ottoville and allowing us to be student aides in the classroom. We learn how non-verbal kids with autism act, react, and play. Through this we have been able to see what a bad day vs. a good day is for them. We have also been able to create connections with these kids, they trust us and are usually really happy to see us. I would like to present this certificate to Kevin Landin.

Senior Leah Brinkman- I would like to thank you for allowing the FCCLA (Family, Career, and Community Leaders of America) club to come to Ottoville School. We put on various events such as Cancer walk, Family reading night, girls lock-in, and so much more. I would like to present this certificate to Sue Bendele.

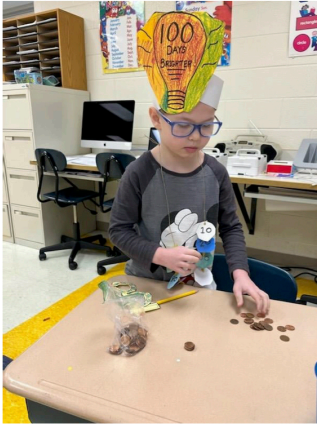
Senior Dru Hilvers- I would like to thank the Board for allowing us to host Big Brothers/Big Sisters here at Ottoville school during the school day. We meet with our littles every Monday and interact with them. We get to serve as bigs to students that may not have older siblings to talk to and share with. I would like to present this certificate to Kim Wannemacher.

Senior Michael Steffan- I would like to thank the School Board for allowing us to bring the Video Production class to Ottoville Schools. This allows us to put news productions together that we then share with the student body. This allows us to see how much work goes into producing a video broadcast. I would like to present this certificate to Marilyn Calvelage.

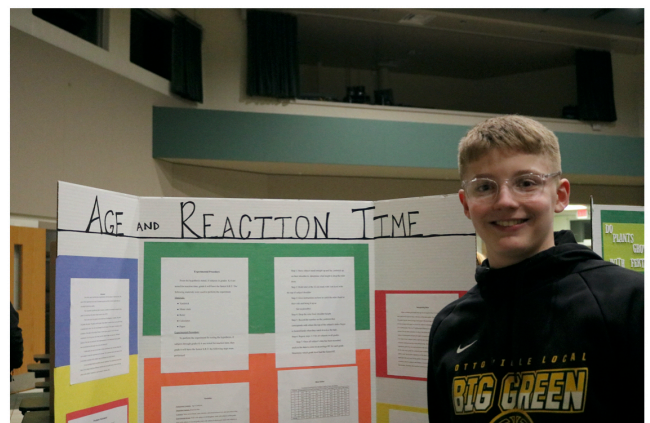


Behind the Green Doors – February 2022

First Grade --- 100th Day of School --- Kindergarten



Seventh Grade Science Fair



Ottoville Local | 2022-2023 CALENDAR

AUGUST '22						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Aug 18 Teacher work day
Aug 22 Teacher work day
Aug 23 First day of school

FEBRUARY '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Feb 17 Mid Terms Due
Feb 20 No School- President's Day

SEPTEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Sep 5 No School Labor Day
Sep 23 Mid Terms due

MARCH '23						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Mar 16 End of third nine weeks
Mar 17 No School- Quarter Break
42 Instructional Days

OCTOBER '22						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Oct 27 End of First Nine weeks/ Fall Parade
Oct 28 No School Quarter Break
47 instructional days

APRIL '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Apr 6-10 No School Spring Break
Apr 21 Mid Terms Due

NOVEMBER '22						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Nov 21 Parent/Teacher Conf
Nov 22 Parent/Teacher Conf
Nov 22-25 No School Thanks giving break

MAY '23						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

May 21 Class of 2023 Graduation
May 25 Last day of School
May 26 Teacher Work Day
46 Instructional Days
178 Total Instructional Days

DECEMBER '22						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Dec 2 Mid Terms Due
Dec 22- Jan 2 Winter Break

JUNE '23						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Possible Make-up Days-
Feb 20
March 17
April 6
Apr 10

JANUARY '23						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jan 3 Classes resume
Jan 13 End of Second Nine weeks
Jan 16 No School MLK Day
43 Instructional Days

JULY '23						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

4 Independence Day

OTTOVILLE LOCAL SCHOOL DISTRICT

Board of Education Organizational and Regular Meeting

January 12, 2022

7:30 P.M. – Board of Education Conference Room (Room No. 101)

A. OATH OF OFFICE

Mrs. Kim Wannemacher
Mrs. Marilyn Cavelage
Mr. Kevin Landin

B. CALL TO ORDER

President Pro Temp Kevin Landin to call the meeting to order

C. ROLL CALL OF BOARD MEMBERS

Mrs. Wannemacher	_____	Mrs. Bendele	_____
Mrs. Calvelage	_____	Mr. Landin	_____
Mrs. Hoersten	_____		

D. INTRODUCTION/WELCOME TO ALL GUESTS

Mr. Jon Thorbahn – High School Principal	_____
Mr. Jarrod Wehri – Elementary Principal	_____
Mrs. Shelley Mumaw – Technology Coordinator	_____
Mrs. Nancy Spencer - Delphos Herald	_____
_____ - Teacher	_____
_____ - Teacher	_____

E. ELECTION OF BOARD OF EDUCATION OFFICERS

1-1 Motion made to nominate _____ for Calendar Year 2022
Board of Education President, and to close the nominations.

Motion _____ Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

1-2 Motion made to nominate _____ for Calendar Year 2022
Board of Education Vice-President, and to close the nominations.

Motion _____ Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

F. PUBLIC COMMENTS

In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient manner, a maximum of thirty (30) minutes of public participation will be permitted at each meeting. Each person addressing the board must give his or her name and organizational affiliation, if any. Each person who wishes to address the board will be given no more than three minutes to do so. No participant may speak more than once on the same topic unless all others who wish to speak have been heard. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of participation may be extended by the vote of the majority of board members present. All statements will be directed to the presiding officer; no person may address or question board members individually.

G. TREASURER'S REPORT

- 2-1 Motion to approve the minutes from the Regular Board of Education meeting held November 17, 2021, and accept the November and December Treasurer reports which include the Monthly Cash reconciliation, Cash Summary Report, Summary Detailed Check Register, Receipt Account Activity Report, Revenue Summary Report, Spending Plan Monthly Report, and Monthly Graphs Reports which were included with the board member's packets. (See Attachments) **Mrs. Bendele will need to pass – bills paid to Ottoville Do-It Center.**

Motion _____ Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-2 Motion to distribute interest earned in the Ottoville Bank Super NOW Savings Account from the month of November 2021 in the amount of \$85.03 as follows: \$79.24 to the General Fund, \$3.91 to the Classroom Facilities Maintenance Fund; and \$1.88 to the Lunch Room Fund. Also, to distribute interest earned in the Ft. Jennings State Bank for the month of November 2021 in the amount of \$2.13 for Miller Scholarship Fund.

Motion _____ Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-3 Motion to distribute interest earned in the Ottoville Bank Super NOW Savings Account from the month of December 2021 in the amount of \$29.64 as follows: \$27.43 to the General Fund, \$1.43 to the Classroom Facilities Maintenance Fund; and \$.78 to the Lunch Room Fund. Also, to distribute interest earned in the Ft. Jennings State Bank for the month of December 2021 in the amount of \$2.05 for Miller Scholarship Fund.

Motion _____ Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-4 Motion to distribute interest earned on various Certificate of Deposits with Ottoville Bank Company:

CD #	General Fund	Classroom Fac Maintenance	Lunchroom Fund	Totals
12768	\$1,056.45	\$51.48	\$23.17	\$1,131.10
12927	\$ 440.19	\$21.45	\$ 9.66	\$ 471.30
11943	\$1,145.02	\$52.96	\$23.94	\$1,145.02
11941	\$1,145.06	\$52.96	\$23.94	\$1,145.06

Motion _____

Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-5 Motion to approve the following Then & Now Certificate:

P.O. #	Vendor	Fund	Amount	Description
220458	All Temp Refrigeration	034-2700-423-9000	\$9,307.00	Freezer Condensing Unit - Lunchroom

Motion _____

Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-6 Motion to amend our Official Certificate of Estimated Resources for Fiscal Year 2022 due to the increase/decrease of funds received as follows:

General Fund:

Base Cost – Student Wellness	001-3218	\$145,188.05
Gifted	001-3216	39,560.07
Foundation Payments	001-3110	53,650.30
Real Estate Taxes	001-1111-0000	5,187.61
Tangible Personal Prop Tax	001-1122-0000	107,990.45

Debt Service:

Real Estate Taxes	002-1111-9000	(6,921.02)
Tangible Personal Prop Tax	002-1122-9000	4,504.50

Special Revenue Funds:

Ohio School Safety Grant	499-3200-9022	2,532.71
Real Estate Taxes	034-1111-9000	449.83
Tangible Personal Prop Tax	034-1122-9000	2,033.92

Motion _____

Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

- 2-7 Motion to increase/decrease Fiscal Year 2022 Permanent Appropriation Resolution as follows:

Special Revenue Funds:

Supplies and Materials	499-2730-570-9022	\$ 2,000.00
Equipment	499-2730-640-9022	532.71

Motion _____

Second _____

Mrs. Wannemacher ___ Mrs. Calvelage ___ Mrs. Hoersten ___ Mrs. Bendele ___ Mr. Landin ___

2-8 Motion to approve the Standing Authorizations for 2022.

Advances on Tax Settlements – authorization for the Treasurer to secure advances from the Auditor when funds are available and payable to school district.

Investment of Public Funds – authorization for the Treasurer to invest active, inactive and interim funds.

Public Depository Authorizations – authorization for the Treasurer and Superintendent to complete and sign Public Depository Agreements with all financial institutions that the Ottoville Local School District has invested public monies with.

Payment of Bills – authorize the Treasurer to pay outstanding bills as presented and to make general fund transfers – financial reports reflecting these transactions to be presented at regularly scheduled board meetings subsequent to the transactions.

Athletic Checking Account – authorize the Treasurer to set the Athletic Checking Account to a maximum of \$5,000 to be used for payment of officials at the applicable per game amount. The Treasurer and Athletic Director are the designated custodians. The Treasurer will replenish the account as needed.

Petty Cash Funds – authorize the Treasurer to establish petty cash funds for the High School Office, Book bills, Book Fair and Cheerleader Fundraisers throughout the year. Custodian of each petty cash fund shall be the Supervisor or Instructor in charge.

Legal Counsel – authorizes the Superintendent and Treasurer to contact **Scott, Scriven & Wahoff LLP** as the legal counsel for the Board of Education and to employ specialized legal assistance for the Board of Education as needed.

Appointment of Purchasing Agent – authorize the Superintendent to serve as the purchasing agent for the school district.

Employment Contracts – authorize the Superintendent to extend employment contracts between regularly scheduled board meetings when necessary for efficient operation of the school district – ratification to take place at the next regularly scheduled board meeting.

Resignations – authorization for the superintendent, on behalf of this Board, to accept resignations which have been submitted by staff during times when this Board is not in session. These will be presented for ratification at the next regularly scheduled board meeting.

Professional Meetings and Conferences – authorize the Superintendent and Treasurer to attend any professional meetings and/or conferences deemed beneficial to the school district.

Staff Meetings and Conferences – authorize the Superintendent to approve all professional meetings and conferences for the administration, teaching and non-teaching staffs.

Participation in State or Federal Projects – authorization for the Superintendent and Treasurer, without further action by said Board, to apply on behalf of said district to participate in any Federal and State projects or programs for which approval by said Board is required.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

2-9 Motion to authorize and direct the Treasurer in accordance with Ohio Revised Code, Section 3315.01(A), to distribute interest earnings to the following funds on a percentage basis of fund balance starting with the January 2022 financial close:

General Fund (001) Lunchroom Fund (006)
Classroom Fac. Maint. Fund (034)

Motion _____

Second _____

Mrs. Wannemacher __ **Mrs. Calvelage** __ **Mrs. Hoersten** __ **Mrs. Bendele** __ **Mr. Landin** __

- 2-10 Motion to accept and thank the following individuals, companies, and/or organizations for their generous donations to Ottoville Local Schools:

Memory of Joe Niedecken	\$ 400.00	Art Department Donation
General Mills	48.20	Box Tops for Education
Ottoville Telephone Co.	4,322.52	Capital Credits Retirement
Hometown Design LLC	965.00	FCCLA Fundraiser
Donald Schlagbaum Family	320.00	Athletic Fund Donation

Motion _____

Second _____

Mrs. Wannemacher __ **Mrs. Calvelage** __ **Mrs. Hoersten** __ **Mrs. Bendele** __ **Mr. Landin** __

- 2-11 Motion to set the date, time, and location for the Calendar Year 2021 Regular Board of Education Meetings as follows:

January 12, 2022	7:30 p.m.	BOE Conference Room (No. 101)
February 16, 2022	7:30 p.m.	BOE Conference Room (No. 101)
March 16, 2022	7:30 p.m.	BOE Conference Room (No. 101)
April 20, 2022	7:30 p.m.	BOE Conference Room (No. 101)
May 18, 2022	7:30 p.m.	BOE Conference Room (No. 101)
June 29, 2022	7:30 p.m.	BOE Conference Room (No. 101)
July 20, 2022 (Tentative)	7:30 p.m.	BOE Conference Room (No. 101)
August 17, 2022	7:30 p.m.	BOE Conference Room (No. 101)
September 21, 2022	7:30 p.m.	St. Barbara's Parish, Cloverdale
October 19, 2022	7:30 p.m.	BOE Conference Room (No. 101)
November 16, 2022	7:30 p.m.	BOE Conference Room (No. 101)
December 21, 2022	7:30 p.m.	BOE Conference Room (No. 101)

Motion _____

Second _____

Mrs. Wannemacher __ **Mrs. Calvelage** __ **Mrs. Hoersten** __ **Mrs. Bendele** __ **Mr. Landin** __

- 2-12 Motion to appoint the Ottoville Local School District Board of Education Members as the School District's Audit Committee, and to appoint _____ as the Board of Education's Internal Audit Representative and _____, _____ as Finance Committee members along with the Superintendent and Treasurer for Calendar Year 2022.

Motion _____

Second _____

Mrs. Wannemacher __ **Mrs. Calvelage** __ **Mrs. Hoersten** __ **Mrs. Bendele** __ **Mr. Landin** __

- 2-13 Motion to increase the standard employee mileage reimbursement rate for 2022 to \$.59 per mile driven for business use. The IRS increased the rate 1.5 cents from the rate for 2021.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

- 2-14 Motion to approve and adopt the Alternative Tax Budget Information Form for Fiscal Year 2023, effective July 1, 2022. (Will be distributed and reviewed at BOE Meeting)

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

TREASURER'S DISCUSSION ITEMS:

H. Superintendent's Recommendations

- 3-1 Motion to appoint _____ as the Ottoville Local Board of Education Legislative Liaison for Calendar Year 2022. The Legislative Liaison or their alternate _____ shall represent the Board at the 2022 OSBA Capital Conference and Trade Show if available.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

- 3-2 Motion to appoint _____ as the Ottoville Local School District Student Achievement Liaison for Calendar Year 2022.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

- 3-3 Motion to appoint the Treasurer as Ottoville Local School's representative on the Putnam County Tax Incentive Review Council.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

- 3-4 Motion to approve Nicole Carnahan as an Aide retroactive to December 13, 2021. Nicole will be in Mrs. Buss classroom.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

- 3-5 Motion to approve Karl Luersman as our Substitute Bus Driver's list for the 2020-2021 school year.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

3-6 Motion to approve the 2022-2023 school calendar. (Copy enclosed).

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __

3-7 Motion to approve the list of substitute workers for the 2021-2022 school year. The substitute listing is provided to schools by the PC ESC.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin

3-8 Motion to add a two hour delay to January 28, 2022 for a social emotional in-service for teaching staff. Pathways will be providing the in-service.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin

I. Discussion Items

- Vantage Career Center Update – Mrs. Wannemacher
- High School Update – Mr. Thorbahn
- Elementary School Update – Mr. Wehri
- District Update – Mr. Mangas
- Technology Update – Mrs. Mumaw
- School Board Recognition Month – Mr. Mangas

J. Board Comments

K. Adjournment

4-1 Motion to adjourn.

Motion _____

Second _____

Mrs. Wannemacher __ Mrs. Calvelage __ Mrs. Hoersten __ Mrs. Bendele __ Mr. Landin __