

ANNUAL NEWSLETTER NOTICE (REQUIRED BY LAW)

___Report required information regarding student attendance/absence and absence intervention team actions to the Ohio Department of Education in a format and manner determined by the Department (Policy 5200)

___Written notification to all designated staff regarding Standards of Ethical Assessment Practice and Assessment Security Procedures (see AG 2623D)

___A copy of Ohio's Ethics Law to all new employees within fifteen (15) days of employment

___Information about the Ohio fraud-reporting system (Auditor of State) and the means of reporting fraud to each new employee at the time of employment

___A minimum of two (2) food safety inspections per school year; posting of most recent inspection report

___Review adopted Emergency Management Plans (EMPs) and certify in writing to the ODE that the EMPs are current and accurate. Submit an electronic copy of each EMP developed and adopted to ODE and specified local law enforcement and related agencies not less than once every three (3) years (Policy 8400)

___Annual report to the Board detailing all rewards received based on the use of the District's credit card account.

___Annual review and report to the Board regarding District Wellness Policy; assessment of the policy at least once every three (3) years, with results published (Policy 8510)

___File Business Advisory Council plan with the Ohio Department of Education and file with the Ohio Department of Education compliance statement by March 1st each year

___Policy and guidelines on sexual and other forms of harassment (see Policies 1662, 3362, 4362, and 5517)

___Policy on bullying/aggressive behavior toward students (including cyberbullying) (see Policy 5517.01)

___Report on verified incidents of harassment, intimidation or bullying (including cyberbullying) (semi-annual) (Policy 5517.01)

___Notice of use of video surveillance/electronic monitoring of school facilities (see Policy 7440.01)

___Code of conduct/student discipline code

___Warning regarding steroids (revised notice AG 5530A) (must be posted in locker rooms of school buildings with students in grades 7 or above)

___Removal, suspension, expulsion and permanent exclusion of students (see Policies 5610 and 5610.01)

___Suspension of bus riding/transportation privileges (see Policy 5610.04)

___Prohibition from extra-curricular activities (see Policy 5610.05)

___Due process rights (see Policy 5611)

___Locker searches (see Policy 5771)

___Handicapped Access (Policy 9160)

___Meal charge procedures (AG 8500D); copy to all households at the start of the school year and to transfer/new enrollees during the school year

___Post information about enrollment requirements and procedures. Access to such information shall be available on the District's web site (Policy 5111)

___Emergency medical authorization - Students (see Form 5341 F1) - send home or direct mailing

___Emergency medical authorization – Staff (see Form 1460 F1/3160 F1/4160 F1) – back-to-school orientation or school memo; keep in office and/or personnel files

___Parent signatures authorizing student early dismissal (see Form 5230 F1) and access to student records (see Form 8330 F4) – send home or direct mailing

___Denial of Permission to Release Student Directory Information to Military Recruiters (see Form 8330 F9a)

___Parent/student acknowledgement of risk when participating in interscholastic athletics (see Form 2431 F1/F2) - during sign-up or send home

___Parent/student acknowledgement of receipt of concussion and head injury information as prepared by the Ohio Department of Health (see Form 2431 F1/F2)

___Annual review and report to the Board regarding Food/Nutrition Services Policy and program

___Blanket authorization by parents for child to go on trips associated with a co-curricular or extra-curricular activity such as football, band, etc. (see Form 2340 F2/F2A) – during sign up or send home

___Notice to Parents Regarding Waiver of Fees (see Policy 6152.01)

___Verification of insurance coverage for student accidents (see Form 8760 F1) – during sign-up or send home

___Parent notification regarding blood-borne pathogens (see Form 8453.01 F5 - District newsletter or student/parent handbook)

___Reminders to staff on student supervision/health/safety matters (Policy/AG 3213/4213)

___Board policy on zero tolerance, violence, disruptive behavior, and excessive truancy student/parent handbook

___Designation of District-approved social media platforms/sites

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Ottoville Schools
PO Box 248
Ottoville, OH 45876

PRSRT STD
ECRWSS
U.S. POSTAGE
PAID
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Postal Customer



BEHIND
THE
GREEN
DOORS

Social distancing has been playing a major role since the opening of the school year. Some changes include the spacing out of students in the cafeteria, less group work, masking, and practicing distancing in the hallways. Time spent outside while learning has become routine for some groups of students. It has been a big change but our students have been resilient and are handling the situations without complaints. Our sports programs have been able to continue throughout these tough times as well, thanks to the carefulness of the community and helping to keep our students and student athletes healthy. Please continue to practice social distancing guidelines for our students and community.



Mrs. Sickels hands out blue and pink cookies during a baby shower thrown by the second grade classes on the playground.



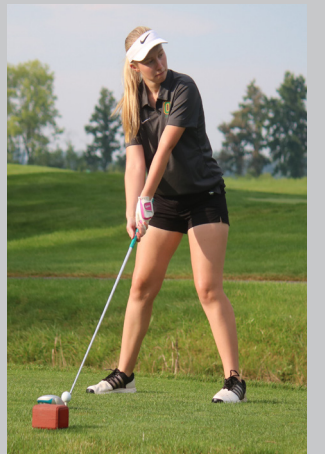
Senior Grace Gamble enjoys time outside studying.



Rachel Steffan is all smiles during her junior high volleyball game.

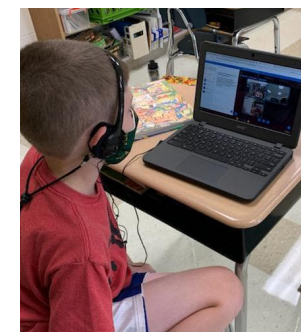
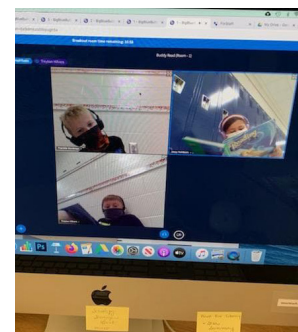
NEW 9-HOLE RECORD

Congratulations to senior Allie Honigford for shooting a new Ottoville school record for a girls' 9-hole golf outing. Allie shot a 39 at Willow Bend. The previous record holder was Jodi Birr with a 40, Allie also shot a 40 as a sophomore to tie the record.



DISTANCING IN 3RD GRADE

Social distancing hasn't stopped us! These third graders in Mrs. Bonifas's class are using technology to work in groups by conferencing in Schoology with each other to Buddy Read the story! Then they answer discussion questions utilizing our Conferencing app! We have also taken advantage of the great weather to do lessons outside! Learning can still be interactive and FUN even through this pandemic!



NEW STAFF MEMBERS



MARSHA HOHENBRINK - 2ND GRADE TEACHER

I grew up in Glandorf. I’ve been married to my husband for almost 14 years. I lived in Marysville, Ohio for 10 years and moved back to Putnam county in 2016. My husband and I have a 9 year old daughter and a 7 year old son. I am very excited to join the Ottoville School staff!



KELSEY MILLER - HIGH SCHOOL SECRETARY

I was born and raised in Ottoville and graduated in 2014. After graduating from The Ohio State University and spending a few years in Columbus, I am excited to be back in Ottoville. When I am not at school, I enjoy all things crafty, snuggling with my dog, Sadie, and spending time with my family and friends. I look forward to a great school year with the students and staff of Ottoville!



HANNAH EITNIEAR - FAMILY AND CONSUMER SCIENCES TEACHER

I graduated this past spring with a Bachelor of Science in Family and Consumer Sciences Education with a minor in human development and family studies. In my free time I enjoy being outdoors with my dog, watching The Office, and spending time with my friends and family. My favorite thing about working at Ottoville is the friendly staff and having students that are eager to learn.

PERFECT ACT SCORE!



Ben Horstman, a senior at Ottoville, has earned a perfect score of 36 across all categories. He was able to improve his score from 35 at the end of his freshman year, and also after receiving a 36 (though not a perfect score) at the end of his sophomore year. For anyone else that is preparing for the ACT, Ben says to “take a couple of ACT practice tests to get used to the pacing and formatting, so it will be easier to realize how much time to spend on one problem. When I received a perfect score, I was in shock! It was something that I didn’t think could actually be done.” Ben is currently hoping to receive a full scholarship while majoring in computer science. He is currently undecided on where to attend college.

2020 YEARBOOKS ARE IN!

Last year’s yearbook class helped “Roar in 2020” by creating a memorable book for your child to take home. Ask Mr. Kumfer for a copy today for \$50.00!

ANNUAL NEWSLETTER NOTICE (REQUIRED BY LAW)

___Name and telephone number of Civil Rights Compliance Officer in student handbooks and District web site (see Generic Student Handbook, Policy 5517, or Form 2260 F2 and Form 2260.01A F3)

___Nondiscrimination in education (see Policy 2260) – newspapers, course catalogs

___Nondiscrimination in employment - staff handbooks, newspapers (see Policy 1422/3122/4122)

___Genetic Information Nondiscrimination posting and Safe Harbor notification (see Policy 1422.02/3122.02/4122.02)

___Annual review of the District/School Parent and Family Engagement Policy (Policy 2111) and the District’s plan and each school’s plan using evaluation findings to improve effectiveness.

___Parent and Family Engagement Policy must be reviewed and approved annually and distributed to parents of children receiving Title I services (see Policy 2111/2261.01)

___Review and update, as necessary, Career Advising Policy at least once every two (2) years. Make available to students, parents/guardians/ custodians, and local postsecondary institutions, residents of the District, and post on the District web site (Policy 2413)

___Parent’s right to request educational program and professional qualifications of teacher and applicable paraprofessional assigned to provide instruction (Policy 3120/4120)

___Copy (to each student’s parent) of student’s diagnostic assessment, assessment results, and accompanying documents used in the assessment (see Policy 2623.02)

___Directory information on students (see Form 8330 F9) or Generic Student Handbook) student/parent handbook, District newsletter, and/ or local media

___Drug prevention memorandum to parents (see Form 5530 F2 or Generic Student Handbook) student/parent handbook, District newsletter, or direct mailing

___Written statement describing the District’s bullying policy (including cyberbullying) (5517.01) and the consequences for violations of the policy sent to each student’s custodial parent/guardian

___Copy of Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion Policy (see Policy 5630.01) to all parents annually and published on District website

___Memorandum to staff on Federal drug regulations (see Form 3122.01 F3/4122.01 F3) - pay envelopes or direct mailing

___Submit summary reports of alcohol and controlled substances testing results as required by the Secretary of Transportation, any Department of Transportation (DOT) agency, or as required by law (Policy 4162)

___Copy of educational materials and a drug-free awareness program for each CDL license holder and other qualified employees who perform safety-sensitive functions (Policy 4162)

___Staff acknowledgement of information concerning toxic hazards (see Form 8431 F4) - staff orientation prior to the start of school

___Request for or waiver of vaccination for Hepatitis B (see Form 8453.01 F1 or F4) - new staff orientation prior to the start of school

___Acknowledgement of training in blood-borne pathogens (see Form 8453.01 F2) – new staff orientation prior to the start of school; annual training for identified staff

___Notification of pesticide application at times of application (see P8431/ AG 8431A)

___Physician, and possibly parent, authorization for each staff member and any student who may be using a respirator (see Form 7430 F1, F2, and F3) – direct contact with appropriate staff members and mailing to appropriate parents

___Rules regarding entry on school grounds or premises by persons other than students, staff, and faculty (see Policy 9150) – at or near the entrance to school grounds or premises and at the main entrance to each school building

___Notice (prior to start of school year) to each enrolled student and his/ her parent(s) of procedures to be used to notify parents in the event of an emergency or a serious threat to safety (Policy 8400, 8420)

___Notification to parent/guardian of student absence within 120 minutes of start of school day (Policy 5200)

___Student privacy and parental access to information including surveys, analyses, and evaluations (see Policy 2416 and Form 8330 F9) – notice to parents – special note: Policy 2416 also requires notification of any substantive changes to this policy as well as the schedule of any upcoming “activities” (surveys, etc.)

___Notice of nonemergency invasive physical examinations (see Policy 5310 and Form 8330 F9) – if such exams occur, notice to parents

___Notification to public regarding inspection of instructional materials (see Policy 9130, Policy 2416, Policy 5780, and Form 9130 F4) – notice of rights to inspect instructional materials

___Notice of opportunity for parents to review textbooks, reading lists, instructional materials, and academic curriculum used in the District

___Provide information about the College Credit Plus (CCP) Program prior to February 1st to all students enrolled in grades six through eleven and their parents (AG 2271). Post CCP program information on District website, including the details of current agreements with partnering IHEs

___Parents’ rights to inspect, review and request amendments to student educational records (see Policy 8330 and Form 8330 F9)

___Address where parents and students can file a complaint if they believe their rights under Federal law (Family Educational Rights and Privacy Act and Protection of Pupil Rights Amendment) have been violated (see Form 8330 F9)

___Posting of tobacco prohibition in accordance with R.C. 3794.06

___Prohibition on carrying a deadly weapon or dangerous ordnance in a school safety zone – paragraph from Policy 3217/4217/5772/7217 – conspicuously posted at each entrance of a school or building and in areas inside the building where visitors are required to report; at each entrance leading into a school activity (particularly those activities held outside of the school building) and parcel of land; in each school bus and other Board owned vehicle, including a school van

___Posting and Distribution of Public Records Policy (see Policy 8310); approve and submit signed Records Retention Schedule State Archives and State Auditor’s Office (AG 8310A)

___Employee Rights & Responsibilities under FMLA (see Policy 1630.01/3430.01/4430.01)

Check for current forms on U.S. Department of Labor website - <http://webapps.dol.gov/>

___Employee notification of the Uniformed Services Employment and Reemployment Rights Act (USERRA) rights and benefits – Federal law posters should include this information

___Participant notification (by group health plan) of privacy practices to each new health plan participant upon enrollment and every participant within sixty (60) days of a material revision to the notice (see AG 1619.01/3419.01/4419.01)

___Notification of valid license confirmation prior to employee payment

___Employee notification of the Fair Labor Standards Act (FLSA) rights (see Policy 6700); Minimum Wage Notification; Employee Polygraph Protection Act (EPPA) – Federal law posters include this information

___Employee notification of “rebuttable presumption” (see Policies 3170/4170) – notification that the results of, or the employee’s refusal to submit to, an alcohol or other drug test may affect the employee’s right to receive workers’ compensation benefits – posting document provided by the Bureau of Workers’ Compensation

___Annual review of District Professional Development Plan

___Annual report of State certification and licensure status for every teacher and applicable paraprofessional (Policy 3120/4120)

___Annual report to ODE regarding teacher evaluation utilizing ODE-prescribed guidelines (Policy 3220)

___Annual review and update of Student Assessment and Academic Intervention policy (Policy 2623)

___Annual report to the State Board of the number of students who have not taken one (1) or more of the State-mandated tests