

# Behind the Green Doors – February 2024

## School Bond Paid in Full!



This year marks the 20th anniversary of our beloved Ottoville school building. Early this school year, the final payment of our school bond was made. The bond is now officially paid off earlier than scheduled. The decision to pay off the school bond early speaks volumes about our community's dedication to fiscal prudence and the well-being of future generations. This is a major milestone for our school especially on the 20th anniversary of the school building. We can't thank our communities enough for their hard work and dedication to making this happen. Your contributions have made a difference, and our community is stronger because of your efforts. Here's to the next 20 years of excellence in education and continued success for our community. Go Big Green!

## Students of the Quarter



Colton Kuhlman, Isabelle Eickholt, Madalyn Laibe, Abby Cramer, Sydney Koester, Bristol Hoersten, Maddox Altenburger



Sophia Druckemiller, Jessy Hohlbein, Anna Bendele, Kara Burgei, Adam Brinkman, Chase Furley, Lee Walston

## 100th Day – Kindergarten

Kindergarteners celebrated their 100th day by participating in several construction activities with help from parents and volunteers. Activities included counting, stacking, building, coloring, and having fun with numbers.





# Behind the Green Doors – February 2024

## Second Grade News



Second grade students proudly display their inventions. After studying famous people, many of whom were inventors, students were challenged to decide upon a problem they wanted to fix by creating their own invention. Some of the inventions included the following: using weights to keep a blanket from falling off a bed at night, connecting a remote control car to a light switch to make it easier to turn off, creating a special location for glasses to be placed at night, designing a pen and pencil container to keep them organized, and inventing a popsicle stick catapult to fling treats to pets from a distance.



## Senior Class Raffle

High school seniors are currently selling raffle tickets for \$10 to raise funds for their class. Drawing will be held on February 13th at the final home girls basketball game. You do not need to be present to win. Last year's 1st place prize winner received \$1,851. Find a senior and get your tickets today!

### OTTOVILLE SENIOR CLASS RAFFLE TICKET (\$10)

DRAWING: FEBRUARY 13<sup>TH</sup> (GIRLS HOME GAME)  
DO NOT NEED TO BE PRESENT TO WIN  
LAST YEAR'S 1ST PRIZE WINNER: \$1,851

**1<sup>st</sup> Prize: 30% of funds collected**

**2<sup>nd</sup> Prize: 15% of funds collected**

**3<sup>rd</sup> Prize: 5% of funds collected**

Name: \_\_\_\_\_  
Cell Phone #: \_\_\_\_\_

## February Events

Feb 2 - Sophomores Visit Vantage Career Center  
Feb 15 - Midterms  
Feb 16 - No School (Teacher PD Day)  
Feb 17 - Homecoming Game  
Feb 18 - Homecoming Dance  
Feb 19 - No School (Presidents Day)  
Feb 27 - ACT Test (Juniors)

## April 8th – Solar Eclipse

Ottoville Local Schools will NOT be in session on April 8th due to the solar eclipse. The Putnam County Emergency Management Agency says the solar eclipse will attract enough visitors to potentially double the county's current population. This event will occur at 3:10 PM, or dismissal time. Due to all of these factors, Ottoville Schools will be closed on April 8th.

## Cancellations and E-Learning

As of January 30, Ottoville Local Schools has cancelled school 4 times due to weather and road conditions. After our allotted 5 cancellation days have been used, we will shift to E-Learning days on the 6th day of cancellation. Follow any guidelines through the Remind App on how students should login with their teachers and classes on E-Learning days. Reporting online attendance is mandatory. Any excused absences for sickness or appointments while at home should be reported to the high school or elementary office.

## Donations

The art department recently received monetary donations from Jim, Jan, and Joe Niedecken and Mike and Jill Hohlbein. These funds enable the department to purchase new materials that help foster, encourage, and expand the creative process. Mr. Boecker and the Ottoville art students wish to express their gratitude for their generosity and support.

Mr. Kumfer would like to thank The Ottoville Bank Co. for donating funds to the accounting program and to help provide real-world accounting simulations in the classroom.

## Yearbooks

2023-2024 yearbooks can be pre-ordered at [www.jostens.com](http://www.jostens.com) for \$50. You can email Mr. Kumfer for any yearbook questions: [kkumfer@ottovilleschools.org](mailto:kkumfer@ottovilleschools.org).

By preordering, you are ensuring that you receive a copy in the case of selling out, which has happened in recent years.



# Behind the Green Doors – February 2024

## January Board Meeting Summary

**Note: All future Board meetings for the 2024 calendar year will have a starting time of 7:00 pm (not 7:30 pm as shown).**

### A. MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE

Moment of silence for the Siefker Family and the Columbus Grove Community

### B. CALL TO ORDER, ROLL CALL & INTRODUCTION OF GUESTS

Mrs. Wannemacher \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_  
Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_

Mr. Jon Thorbahn – High School Principal \_\_\_\_\_  
Mr. Blake Walker – Elementary Principal \_\_\_\_\_  
Mrs. Shelley Mumaw – Technology Coordinator \_\_\_\_\_  
Mrs. Nancy Spencer - Delphos Herald \_\_\_\_\_  
\_\_\_\_\_ - Teaching Staff \_\_\_\_\_  
\_\_\_\_\_ - Teaching Staff \_\_\_\_\_

### C. ELECTION OF BOARD OF EDUCATION OFFICERS

1-1 Motion to nominate \_\_\_\_\_ for Calendar Year 2024 Board of Education President, and to close the nominations.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

1-2 Motion to nominate \_\_\_\_\_ for Calendar Year 2024 Board of Education Vice President, and to close the nominations.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

1-3 Motion to appoint \_\_\_\_\_ as the Ottoville Local Board of Education Legislative Liaison for Calendar Year 2024. The Legislative Liaison or their alternate \_\_\_\_\_ shall represent the Board at the 2024 OSBA Capital Conference and Trade Show if available.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

1-4 Motion to appoint \_\_\_\_\_ as the Ottoville Local School District Student Achievement Liaison for Calendar Year 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

1-5 Motion to appoint the Ottoville Local School District Board of Education Members as the School District's Audit Committee, and to appoint \_\_\_\_\_ as the Board of Education's Internal Audit Representative and \_\_\_\_\_ & \_\_\_\_\_ as Finance Committee members along with the Superintendent and Treasurer for Calendar Year 2024.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

### D. PUBLIC COMMENTS

In order for the board to fulfill its obligation to complete the planned agenda in an effective and efficient manner, a maximum of thirty (30) minutes of public participation will be permitted at each meeting. Each person addressing the board must give his or her name and organizational affiliation, if any. Each person who wishes to address the board will be given no more than three minutes to do so. No participant may speak more than once on the same topic unless all others who wish to speak have been heard. Persons desiring more time should follow the procedure of the board to be placed on the regular agenda. The period of participation may be extended by the vote of the majority of board members present. All statements will be directed to the presiding officer; no person may address or question board members individually.

### E. ADOPTION OF AGENDA

2-1 Motion to accept the agenda as presented

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

### F. APPROVAL OF MINUTES FROM NOVEMBER 15, 2023

3-1 Motion to accept the minutes as presented

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

### G. APPROVAL OF BILLS

4-1 Motion to approve bills paid during the month of November and December as presented by the Treasurer.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_\_\_\_ Mrs. Calvelage \_\_\_\_\_ Mrs. Hoersten \_\_\_\_\_ Mr. Markward \_\_\_\_\_ Mr. Landin \_\_\_\_\_

Hannah Ray, FCCLA	\$1,250.00	FACTS Grants – FCCLA
Ottoville Telephone Company	\$4,441.03	Capital Credit Retirements
NW Ohio District Athletic Board	\$660.00	Boys Sectional Soccer Fee
Big Green Athletic Boosters	\$25,000.00	Baseball/Softball Fieldwork
Ottoville Local Schools	\$4,810.07	Book Fair Sales
J&M Excavating	\$500.00	Art Department – Mr. Boecker
J&M Excavating	\$250.00	Cross Categorical Classroom
General Mills Company	\$64.50	Box Top for Education
Hometown Designs	\$258.00	FCCLA Spirit Wear Donation

### Then & Now Certificates:

PO #	Vendor	Description	Amount
240547	Shirley's Popcorn	Popcorn Fundraiser – Junior Class	\$4,484.40
240539	Field Source LLC	Field work on BB/SB Fields	\$34,230.00

### Amendments to 2024 Official Certificate of Estimated Resources and 2024 Permanent Appropriation Resolution:

None

### Standing Authorizations for 2024:

**Advances on Tax Settlements** - authorization for the Treasurer to secure advances from the Auditor when funds are available and payable to school district.

**Investment of Public Funds** - authorization for the Treasurer to invest active, inactive and interim funds.

**Public Depository Authorizations** - authorization for the Treasurer and Superintendent to complete and sign Public Depository Agreements with all financial institutions that the Ottoville Local School District has invested public monies with.

**Payment of Bills** - authorize the Treasurer to pay outstanding bills as presented and to make general fund transfers - financial reports reflecting these transactions to be presented at regularly scheduled board meetings subsequent to the transactions.

**Athletic Checking Account** - authorize the Treasurer to set the Athletic Checking Account to a maximum of \$5,000 to be used for payment of officials at the applicable per game amount. The Treasurer and Athletic Director are the designated custodians. The Treasurer will replenish the account as needed.

**Petty Cash Funds** - authorize the Treasurer to establish petty cash funds for the High School Office, Book bills, Book Fair and Cheerleader Fundraisers throughout the year. Custodian of each petty cash fund shall be the Supervisor or Instructor in charge.

**Legal Counsel** - authorizes the Superintendent and Treasurer to contact Scott Scriven & Wahoff LP as the legal counsel for the Board of Education and to employ specialized legal assistance for the Board of Education as needed.

**Appointment of Purchasing Agent** - authorize the Superintendent to serve as the purchasing agent for the school district.

**Employment Contracts** - authorize the Superintendent to extend employment contracts between regularly scheduled board meetings when necessary for efficient operation of the school district - ratification to take place at the next regularly scheduled board meeting.

**Resignations** - authorization for the Superintendent, on behalf of this Board, to accept resignations, which have been submitted by staff during times when this Board is not in session. These will be presented for ratification at the next regularly scheduled board meeting.

**Professional Meetings and Conferences** - authorize the Superintendent and Treasurer to attend any professional meetings and/or conferences deemed beneficial to the school district.

**Staff Meetings and Conferences** - authorize the Superintendent to approve all professional meetings and conferences for the administration, teaching and non-teaching staffs.

**Participation in State or Federal Projects** - authorization for the Superintendent and Treasurer, without further action by said Board, to apply on behalf of said district to participate in any Federal and State projects or programs for which approval by said Board is required.

**Incentive Review Council** - authorization for the Treasurer to represent Ottoville Local Schools on the Putnam County Tax Incentive Review Council.

**Allocation and Distribution of Interest Received** - authorization for the Treasurer in accordance with Ohio Revised Code, Section 3315.01(A), to distribute interest earnings to the following funds on a percentage basis of fund balance starting with the January 2024 financial close: General Fund (001), Lunchroom Fund (006), and Classroom Facilities Maintenance Fund (034).

**Staff Mileage Reimbursement** - authorization for the Treasurer to compensate staff for mileage for school related mileage at the current IRS mileage reimbursement rate published.

### Regular Board of Education Meetings – Calendar Year 2024

January 10, 2024	7:30 pm	BOE Conference Room (No. 101)
February 21, 2024	7:30 pm	BOE Conference Room (No. 101)
March 20, 2024	7:30 pm	BOE Conference Room (No. 101)
April 17, 2024	7:30 pm	BOE Conference Room (No. 101)
May 15, 2024	7:30 pm	BOE Conference Room (No. 101)
June 26, 2024	7:30 pm	BOE Conference Room (No. 101)
July 17, 2024 (Tentative)	7:30 pm	BOE Conference Room (No. 101)
August 21, 2024	7:30 pm	BOE Conference Room (No. 101)
September 18, 2024	7:30 pm	St. Barbara's Parish, Cloverdale
October 16, 2024	7:30 pm	BOE Conference Room (No. 101)
November 20, 2024	7:30 pm	BOE Conference Room (No. 101)
December 18, 2024 (Tentative)	7:30 pm	BOE Conference Room (No. 101)

# Behind the Green Doors – February 2024

## January Board Meeting Summary – Continued

6-1 Motion to accept the consent agenda of the Treasurer as presented

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

### J. SUPERINTENDENT'S RECOMMENDATIONS

#### New & Recommended Matters/Superintendent Discussion:

- ↪ Approval the 2024-2025 Ottoville School Calendar
- ↪ Approval of an April 8th Waiver Day. Students will not have school. Staff will be having a Professional Development day until 1:00.
- ↪ Substitute Workers Listings for the 2023-2024 school year – provided by the Putnam County ESC
- ↪ Approval of a 1 year Non-Bachelors Temporary Sub License for Katie Ulm
- ↪ Approval of Beth Horstman and Jen Brandeberry as Co-Musical Directors
- ↪ Approval of Ashley Crossgrove as Assistant Softball Coach

#### Reports (Academic, Athletic, Building & Grounds, & Grants):

- ↪ Academic
- ↪ Athletic
  - January 19<sup>th</sup>, 2024 - 1983 Golf Team's 40<sup>th</sup> Anniversary Recognition
- ↪ Building and Grounds
  - Possibly restoring power lines into school building
- ↪ Grants
  - Received Technology Linking Grant from Attorney General
  - Clean Bus Grant Update
- ↪ School Board Recognition
- ↪ Media Recognition

7-1 Motion to accept the consent agenda of the Superintendent as presented

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

### K. STAFF HIRES, RESIGNATIONS, RETIREMENTS & SALARY INDEX PLACEMENTS

8-1 Motion to approve Kelsey Miller as new Assistant Treasurer/Administrative Assistant with 0 years of experience

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

8-2 Motion to approve Crista Swint as new High School Secretary with 0 years of experience.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

8-3 Motion to approve Andrea Smith as the Special Education Van with 0 years of experience.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

8-4 Motion to accept the retirement of Elaine Schimmoeller, 2<sup>nd</sup> grade teacher, following the conclusion of the 2023-2024 school year.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mr. Markward \_\_ Mr. Landin \_\_

### L. VANTAGE/CAREER TECH REPORTS

Vantage Career Center Update – Mrs. Wannemacher

### M. BUILDING REPORTS

- ↪ High School Update – Mr. Jon Thorbahn, Principal
- ↪ Elementary School Update – Mr. Blake Walker, Principal
- ↪ Technology Update – Mrs. Mumaw

### N. BOARD COMMENTS

### O. EXECUTIVE SESSION

9-1 Motion to go into executive session to discuss the appointment, employment, dismissal, promotion, or compensation of public employees.

Entered Executive Session \_\_\_\_\_

Motion \_\_\_\_\_ Second \_\_\_\_\_

Mrs. Wannemacher \_\_ Mrs. Calvelage \_\_ Mrs. Hoersten \_\_ Mrs. Bendele \_\_ Mr. Landin \_\_

Ottoville Schools  
PO Box 248  
Ottoville, OH 45876

PRSRT STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM RETAIL

Postal Customer