



Spartanburg County School District Three

ALL IN. Every Child, Every Day, Whatever It Takes!

NON-RESIDENT STUDENT APPLICATION

Section 1

Date: _____ Current Grade _____ Does Student have IEP? _____

Student Name _____ DOB: _____

Parent/Legal Guardian _____ Main Phone _____ Cell Phone _____

Email: _____

Previous School: _____

Mailing Address _____ Street Address _____

Reason for Transfer Request _____

My signature verifies that I read and understand thoroughly the guidelines for non-resident student enrollment on the reverse side of this form.

Parent/Legal Guardian Signature _____ Date: _____

The district will require undisputable legal documentation of street address.

Section 2 – for district use only

The most recent attendance, discipline, and academic records must be attached.

Approved Not Approved Signature of Assistant Superintendent of Pupil Services Date

Comments: _____

NONRESIDENT STUDENTS

Code **JFAB-R** Issued **2/13**

The Superintendent and/or his designee have the sole authority to make a decision concerning the non-enrollment, enrollment, or withdrawal of a nonresident student. To assess whether a nonresident student is eligible for enrollment and/or to permit his/her continuation as a student, the Superintendent and/or his designee will evaluate non-school, disciplinary, attendance, and academic records on an ongoing basis.

The following criteria will be used when determining whether a nonresident student is eligible to attend, or remain in, the district's schools:

Non-school records

In accordance with policy JFAA – Admission of Resident Students, these records will be considered as they relate to the adjudication of delinquency for any reason in any jurisdiction.

Discipline record

A student must not have been expelled, assigned to an alternative school program or have seriously disrupted the educational process or threatened the health or safety of students or staff at a school.

Attendance record

A student must not have been placed on, nor have been eligible, for an attendance intervention plan in any school either of the past two academic years. A nonresident student processed in truancy or family court for attendance problems is not eligible to enroll.

Academic performance

A nonresident student's academic performance must have met the requirements of School Board Policy IKE-Promotion, Retention, and Acceleration of Students for promotion to the current or next grade. Further, in elementary, middle, or high school, a student must have satisfactorily met essential grade level standards on the most recent State assessment or the formative assessment used by Spartanburg School District Three.

Prior to the approval of any nonresident student admission, the Superintendent, or his designee, will verify the following:

- ◆ The required annual application and review have been completed.
- ◆ The child meets all eligibility requirements for enrollment.
- ◆ Release from the school district of residence has been obtained.
- ◆ The enrollment of the child will not adversely affect class size or school accreditation.
- ◆ The parent/guardian will transport the child.

The decision of the Superintendent and/or superintendent's designee regarding the enrollment or withdrawal of a nonresident student is final and may not be appealed to the Board of Trustees (Policy JFAB). In addition, the district determines the school assignment of any nonresident student.

The district retains the authority to withdraw any nonresident student at any time for issues related to school and non-school conduct, academic performance, attendance, or other causes deemed appropriate by the Superintendent or his designee.