



# Spartanburg County School District Three

ALL IN. Every Child, Every Day, Whatever It Takes!

## NEW & RETURNING STUDENT APPLICATION

### Section 1

Date: _____	Current Grade _____	Does Student have IEP? _____	Does Student receive ESOL services? _____
Student Name _____		DOB: _____	
Parent/Legal Guardian _____		Main Phone _____	Cell Phone _____
Email _____			
Previous School: _____			State _____
Mailing Address _____		Street Address _____	
Reason for Transfer Request _____			
Parent/Legal Guardian Signature _____ Date: _____			

The district will require undisputable legal documentation of street address. See otherside.

### Section 2 – for district use only

<b><i>The most recent attendance, discipline, and academic records must be attached.</i></b>			
_____	_____	_____	_____
Approved	Not Approved	Signature of Assistant Superintendent of Pupil Services	Date
Comments: _____			
Date Started: _____			

**A combination of the following documents are required to enroll a student for the **first** time:**

Birth Certificate (REQUIRED)

Immunization Certificate

Military ID

Valid Driver's License

Passport

Adoption Record

Official School Transcript

Sworn affidavit signed by a licensed practicing physician

Proof of Residency

**Three of the following may be required for Proof of Residency:**

Current lease

Property tax notice

Homeowner's insurance bill

Mortgage statement

Current vehicle registration form

Letter from shelter

Letter from employer if employer provides housing

Any utility bill (other than cell phone) listing the residence as the service address

