

Job Title Head Football Coach, Asheboro High School

Supervisor Principal and Athletic Director

Job Summary

Position is responsible for coaching student athletes in game strategies and techniques to prepare them for athletic competition. Position motivates student athletes to develop an appreciation of the sport. Works closely with student athletes to develop good character on and off the field. Assists teachers, counselors, and other school personnel with student athlete attendance, academics, and behavior in and out of football season.

Essential Duties

1. Holds organizational meetings for team prospects and encourages potential athletes to participate in the sport.
2. Assesses player's skills and assigns team positions.
3. Develops a regular practice schedule and organizes practice time to provide both individual and team development.
4. Works with the athletic director in scheduling facilities for practices and competition.
5. Assigns duties to an assistant coach as necessary.
6. Coaches and instructs players, individually or in groups, regarding the rules, regulations, equipment, and techniques of the sport.
7. Observes players, during competition and practice to determine the needs for individual or team improvement.
8. Determines game strategy based on the team's capabilities.
9. Establishes and maintains standards of pupil behavior and provides proper supervision of athletes at all times.
10. Monitors the academic performance of team members to ensure that eligibility requirements are met.
11. Follows established procedures in the event of an athlete's injury.
12. Conferences with parents/guardians, as necessary, regarding the athletic performance of their student.
13. Follows state, regional, and district regulations governing the athletic program.
14. Models sportsman-like behavior and maintains appropriate conduct towards players, officials, and spectators.
15. Acts as a team representative and promotes the sport by communicating with the news media, booster clubs, service clubs, local community, and other organizations.
16. Follows established procedures for the proper care, maintenance, and requisitioning of equipment, supplies, and uniforms.
17. Works with the athletic director to develop a policy for awards and submits a list of award winners at the end of the season.
18. Participates in special activities to include parent's night, banquets, award nights, and pep assemblies.
19. Maintains eligibility forms, emergency data cards, insurance records, equipment inventory, and other related records.
20. Models nondiscriminatory practices in all activities.

The duties identified above are illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Other Duties

1. Attends staff development meetings, clinics, and other professional activities to improve coaching performance.
2. Daily maintenance and inspection of the AHS weight room.
3. Football Locker Room Maintenance and Supervision.
4. Maintain NCHSAA and local LEA eligibility and compliance for student athletes/coaches
5. Field maintenance as required (summer months)
6. Conduct a youth football camp during the Clinic Dead period.
7. Organize clinics for all ACS football coaches and those volunteering with the Asheboro City Parks and Recreation Department.
8. Issue football equipment.
9. Conduct fundraiser when permitted and approved.
10. Performs any other related duties as assigned by the school principal, athletic director, or other appropriate administrators.

Job Specifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Minimum Qualifications (Knowledge, Skills and/or Abilities Required)

Experience as a head football coach, preferred, or five years as an assistant coach at the high school or college level. Must possess effective coaching techniques and skills. Must possess a thorough knowledge of the rules, regulations, strategies, and techniques of the sport. Must possess the ability to establish and maintain effective working relationships with school administrators, parents, and students.

This job description in no way states or implies that these are the only duties to be performed by this employee. The head coach will be required to follow any other instructions and to perform any other related duties as assigned by the principal, athletic director or appropriate administrator.