

Internet/Network Acceptable Use Policy

Technology is used by the students of the Indian Hill School District for the purpose of supporting and enriching their educational experience. The use of technology resources within the district is a *privilege*, not a right. Along with that privilege comes the responsibility to utilize it in a responsible manner. Each student is responsible for the guidelines presented in this Acceptable Use Policy (AUP) when using technology in the District, regardless of its ownership, or if using district-owned technology off campus. The administration, faculty and staff may request to deny, revoke or suspend specific user accounts at any time.

Use Guidelines

- Computers and related equipment should only be used for activities related to academics. Usage not related to school work is strictly prohibited in class unless otherwise directed.
- During class, web usage and searches must be related to approved school research or class work.
- Students must comply with copyright laws. The duplication of copyrighted programs is prohibited. The installation or storage of non-school owned programs on school-based equipment is also prohibited.
- Students may only gain access to IH network resources with their assigned user name and password.
- The sharing/use of network names and passwords is strictly prohibited. Students are responsible for their own network accounts and will be held accountable for any act or rule violation involving that account. There will be **no** excuse that someone else had access to that account.
- Students must always log out of the computer network upon completion of their work or leaving the computer area. A computer to which a student has logged on should never be left unattended.
- Students may only operate on-site IH computers or network using established school interfaces. Access to operating and file systems, including commands and utilities, on school-based systems is prohibited unless it is in conjunction with an assigned class activity supervised by a teacher.
- Students on-site should access the internet only through the Indian Hill network or through their own personal cell phones. Multi-user devices, like cellular mobile hotspots, are strictly forbidden on campus.
- Students may not access or tamper with system, administrative, teacher, staff or other students' accounts or files.
- Email at school may be used for academic purposes only (i.e. for projects, class needs, communication with teachers). During class, all other forms of online and social messaging are prohibited, including email, chat, discussion forums or communication systems of any type unless specifically assigned by a teacher.

The following uses of the Internet/network are **not** permitted:

- Accessing any area of cyberspace that would be considered in appropriate or offensive in accordance with the school's code of conduct
- Using any forms of obscene, harassing or abusive language on-line
- Publicizing other's or your personal information to unknown Internet users
- Creating or copying a computer virus onto the network or any district machine or hardware device
- Attempting to bypass internet filtering, virus/spyware protection or other workstation/network restrictions
- Using the network for commercial or financial gain
- Degrading, vandalizing or disrupting equipment or system performance
- Invading the privacy of other individuals by accessing and/or vandalizing their computerized data
- Wasting technology resources, including bandwidth, file space and printers
- Gaining unauthorized access to resources or entities
- Posting personal communication without author consent
- Using another's identity in any form
- Web publishing or communication in any form that is inconsistent with the school's code of conduct

Misuse can come in many forms, but can be viewed as any activity or communication that indicates or suggests pornography, unethical or illegal solicitation, racism, sexism, inappropriate language and other issues described above. Any action by a student deemed by their classroom teacher or a system administrator to constitute an inappropriate use of technology at Indian Hill Exempted Village Schools or to improperly restrict or inhibit others from using and enjoying the network is a violation of this AUP.

Be aware that network usage is not guaranteed to be private. School faculty and administrators do have access to your files and information regarding your activities on the network. Messages and activities relating to or in support of illegal activity will be reported to the authorities. Access to the Internet through the district's facilities is provided solely for academic purposes and should be used accordingly.

Failure to comply with any rule stated above will result in disciplinary action. Inappropriate activities on any technology system at school fall under the school code of conduct and students may be subject to additional discipline. Violating the AUP may also result in legal actions including, but not limited to, criminal prosecution under appropriate state and federal laws.