

- I. The Annual Organizational Meeting of the Tuscarawas Valley Local Board of Education was called to order by President Susan Kaschak on Monday, January 9, 2012, at 6:55pm in TVHS Room 114.

Treasurer Michael Robinson administered the Oath of Office to incumbents Susan Kaschak and Richard Gooding.

Roll call showed the following members present: Mr. Gooding, yes; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes.

II. ELECTION OF OFFICERS

- A. Mrs. Green moved and Mr. Gooding seconded a motion to nominate Susan Kaschak as President of the Tuscarawas Valley Local Board of Education and to close nominations for that office. Roll call on motions: Mr. Gooding, yes; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes. Motion carried.
- B. Mr. Knaack moved and Mr. Tritt seconded a motion to nominate Richard Gooding as Vice President of the Tuscarawas Valley Local Board of Education and to close nominations for that office. Roll call on motions: Mr. Gooding, yes; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes. Motion carried.

III. NEW BUSINESS/CONSENT AGENDA

- A. Mr. Gooding moved, Mr. Tritt seconded, and all members voted yes to schedule Regular Meetings for the second Monday of each month at 7:00pm.
- B. Mrs. Green moved, Mr. Knaack seconded, and all members voted yes to establish of a Service Fund, as provided by O.R.C. 3315.15, in the amount of \$5,000 to pay expenses actually incurred by Board of Education members or their official representatives in the performance of their duties.
- C. Mr. Knaack moved, Mr. Tritt seconded, and all members voted yes to approve the Annual Business Resolutions for the year 2012 as follows:
1. Authorize the Treasurer to secure advances from the County Auditor when funds are available and payable to the school district.
 2. Authorize the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
 3. Authorize the Treasurer to pay bills within the limits of the appropriation resolution as bills are received and when the merchandise has been received in good condition or services have been performed in an acceptable manner.
 4. Authorize the Treasurer to make modifications to appropriations and to make fund transfers or advances when necessary. A list of these changes is to be given to the Board at the regular monthly meeting immediately following the transfers or advances.
 5. Authorize the Treasurer to act as custodian of the district safety deposit box.
 6. Authorize the Board President and Treasurer to borrow money, if needed.
 7. Authorize the Superintendent to employ certificated or non-certificated personnel prior to approval by the Board when such employment is required to maintain continuity of the educational program. Employment shall be presented and recommended for Board approval at the next Regular Meeting.
 8. Authorize the Superintendent to serve as purchasing agent for the school district.
 9. Authorize the Superintendent to act for the Board on matters pertaining to surplus property procured and federal grants.
 10. Authorize the Superintendent to approve attendance at professional meetings for all school district personnel.
 11. Authorize the Superintendent to approve the attendance of all Board of Education members at official meetings within the state.
 12. Authorize the Superintendent to employ substitute teachers approved by the East Central Ohio Educational Service Center.
 13. Authorize the Superintendent to employ tutors for home instruction at the current hourly rate who are either on the ECO-ESC substitute list or who are certificated/license staff members of our school district.
 14. Authorize the Treasurer to establish a fee of \$.05 per copy charged to individuals requesting copies of the schedule of meetings, agenda, or notice of individual meetings. [R.C. 121.22(F)]
 15. Authorize the Superintendent to serve as Civil Rights Coordinator.
 16. Recognize OAPSE Chapter #634 and the Tuscarawas Valley Teachers' Association as bargaining agents.
 17. Designate *The Times Reporter* as the official newspaper for the school district.
 18. Designate the Superintendent and the President of the Board of Education as the official spokespersons for the school district.
- D. Committee Appointments—Board of Education President
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| Certificated Personnel (2) | Susan Kaschak, Sally Green |
| School Support Personnel (2) | Susan Kaschak, Sally Green |

Benefits (2)	Susan Kaschak, Sally Green
Athletic Council (2)	Richard Gooding, Sally Green
Fine Arts (2)	Susan Kaschak, Chuck Knaack
Buildings & Grounds (2)	Richard Gooding, Scott Tritt
Policy (2)	Chuck Knaack, Scott Tritt
Public Relations (2)	Board of Education, Administration
Buckeye Career Center (1)	Susan Kaschak
OSBA Legislative Liaison (1)	Richard Gooding
OSBA Student Achievement Liaison (1)	Sally Green
OSBA Capital Conference Delegate (1)	Scott Tritt
OSBA Capital Conference Alternate Delegate (1)	Chuck Knaack

REGULAR MEETING

IV. The Regular Meeting of the Tuscarawas Valley Local Board of Education was called to order by President Susan Kaschak on Monday, January 9, 2012 at 7:04pm in TVHS Room 114. Roll call showed the following members present: Mr. Gooding, yes; Mrs. Green, yes; Mr. Knaack, yes; Mr. Tritt, yes; Mrs. Kaschak, yes.

V. PUBLIC PARTICIPATION ~There was no Public Participation at this time.

VI. SUPERINTENDENT'S REPORT

Board of Education Recognition Month: Proclamation for Exemplary Leadership and Service

VII. NEW BUSINESS/CONSENTAGENDA

- A. Mr. Knaack moved, Mrs. Green seconded, and all members voted yes to approved the following Superintendent recommendations:
- Minutes from the December 12, 2011 Regular Meeting, December 2011 Financial Reports, and December 2011 Investments and Then/Now Certificates as follows:

Company	Amount	Purpose
Follett Educational Services	\$2,479.17	HS Workbooks
 - Transfers for FY2012 as follows:

From	To	Amount	Reason
General Fund	PLTW Acct. (019-9244)	\$ 17.25	Final invoice slightly higher
General Fund	PRI Playground(019-9247)	\$ 3,943.12	District portion for playground
General Fund	Perm. Improvement (003)	\$20,571.99	QSCB Principal & Interest
 - Purpose Statements and Budgets for 2011-12, submitted by advisors, as follows:

TVHS Fall Drama	Corey Zickel
TVMS Science Fair	Sue Sciury
TVMS Student Council	Janet Cornell
 - Employ Shannon Wigfield as a home instruction tutor for TVHS student, as necessary for medical reasons, one hour per day until released by doctor, in accordance with TVTA negotiated agreement, retroactive to January 5, 2012.
 - OAPSE transfers for SY2011-12 as follows:
 - Deb Prochaska, from TVIS Secretary to TVMS Secretary, effective at the end of SY2011-12
 - Heidi Swinford, from TVPS Aide to TVIS Secretary, effective at the end of SY2011-12
 - Substitute employee for SY2011-2012 as follows, pending receipt of all required certification:

Joseph Brown	Custodian
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 - Minimum wage increase from \$7.40 to \$7.70, effective retroactively to January 1, 2012, in compliance with the State Minimum Wage Law.
 - Donations/grants and express appreciation to the following businesses, organizations, and foundations for the following contributions:
 - Anonymous donation of a Dell desktop computer with a flat screen monitor
 - \$7,400 from Allied Machine & Engineering for PLTW
 - Recognition of students and staff for their accomplishments:
 - Cody Hodge, TVHS Wrestler: Times Reporter Student Athlete of the Month

- TVMS Students of the month for December: Jacob Stump, Cameron Salapack, Trevor Hoffa, Aric Bird, Tricia Rennicker

10. Ashley West and Scott Young as Financial Designees for SAAB activity account.

B. Schedule a Board of Education Work Session/Retreat for Friday, January 27, 2012 at 8:30am at the Zoar Town Hall to review district finances and discuss the \$940,000 Renewal Levy.

C. LEADERSHIP TEAM REPORTS

Transportation/Building and Grounds Supervisor, Mr. Jim Downing
 Curriculum Director, Mrs. Debbie Wolfe
 TV High School Principal, Mrs. Susan Huth
 TV Middle School Principal, Mr. Scott Young
 TV Intermediate School Principal, Food Service Coordinator, Mrs. Diana Flickinger
 TV Primary School Principal, Mrs. Mary Beth Markley

VIII. ADJOURNMENT

Mr. Knaack moved, Mrs. Green seconded, and all members voted yes, to adjourn said meeting.
 Time 7:18pm.

Susan Kaschak, President
 Tuscarawas Valley Local Board of Education

Michael Robinson, Treasurer
 Tuscarawas Valley Local School District

		Kaschak	Gooding	Green	Knaack	Tritt
	P	P	P	P		
1/1/12	II. A. Election of Officers	Y	Y(2)	Y(1)	Y	Y
1/2/12	II. B. Election of Officers	Y	Y	Y	Y(1)	Y(2)
1/3/12	III. A. Schedule Meetings	Y	Y(1)	Y	Y	Y(2)
1/4/12	III. B. Establish Fund	Y	Y	Y(1)	Y(2)	Y
1/5/12	III. C. Business Resolutions	Y	Y	Y	Y(1)	Y(2)
1/6/12	VII. A. New Business	Y	Y	Y(2)	Y(1)	Y
1/7/12	VIII. Adjournment	Y	Y	Y(2)	Y(1)	Y