



DUAL ENROLLMENT APPLICATION GUIDE

STEP 1: Contact your High School Counselor or the SCC Dual Enrollment Office to verify eligibility prior to applying.

- Visit the Dual Enrollment Website at <http://myscc.info/dual> for additional information, including the application process.

STEP 2: Submit your online application at the link above.

- You will first need to click “Create Account,” using a PERSONAL email address (not a school address).

After submitting application, it can take up to 24-48 business hours for your application to process.

STEP 3: Check your personal email to confirm your application submission. Check with your High School Counselor to find out if you need to submit other documents, such as: unofficial high school transcript, SAT, ACT or Accuplacer scores.

STEP 4: Complete the Dynamic Forms.

- [Permission and Registration Form](#)
- [Lottery Tuition Assistance FAFSA Waiver Form](#)

STEP 5: Check your email for your acceptance in the Dual Enrollment program.



You are now a Dual Enrollment Student!

STEP 6: Visit the Business Office- You can pay your tuition and fees, *if any are due, online or at any SCC campus.

- The Parking Pass can be obtained at the business office. You'll need the make, model and tag number of your vehicle.

*Many students are supported through their district and may or may not have associated fees; please check with your high school counselor.

STEP 7: Order your Textbooks

- Textbooks can be ordered online through your [MySCC Portal](#) or at The Book Inn on the ground floor of the Dan Lee Terhune Student Services Building.

STEP 8: Complete the [Dual Enrollment Survey](#). The survey only takes 3 minutes to complete.

