



From the Student Nutrition department: Hello Sylvania School families & friends! Every new school year we strive to add options that are healthy and what students want to eat. All schools offer a variety of breakfast items. We encourage students to try a healthy breakfast for the learning energy needed. When students eat breakfast at school, you will have more time in the morning at home! Weekly/monthly menus are posted at www.sylvaniaschools.org Check back for updates!

HOW THE MEAL ACCOUNTS WORK:

- Students have a meal account created automatically using the students ID number when they are enrolled.
- Students are not required to use the meal account as the *only* way to purchase meals/food. In that case, they must pay with cash *each day* and the cash purchase will be run *through* their account for the purpose of tracking meals.
- If parents DO want their student(s) to use the meal account as a way to purchase meals/food, then parent/guardians must deposit money to the account by conveniently depositing money online into the student's account at www.myschoolbucks.com. Parents/guardians will be able to see all transactions on the meal accounts and set up notification from MSB (see that website for further information). Parents can send a check or cash with the student to the school cafeteria, it will be deposited by the next business day. When sending in money, please include the student full name or district ID number on the check or envelope so it is deposited into the correct account. ****If you require change back from cash the student must request cash back otherwise, the full amount is deposited on the account.** All information is securely contained within our point-of-sale system. *There is no fee from MySchoolBucks to add funds to the lunch account.
- **Charging** was created by the State of Ohio for the occasional time when a student forgot their cash or a packed lunch, etc. Students are allowed to charge full meals, not a la carte. To charge means to purchase an item that will make the account go negative, or the account is already negative and the student continues to charge, increasing the negative balance. (Charging creates negative accounts) Charges to the meal account are the parent/guardian financial responsibility.
- Periodically, we send courtesy letters/emails (except December) to the primary/contact #1 (in PowerSchool) email address provided to the district by the parent/guardian for any lunch account balance that is in arrears of **-\$5.00** and more (or any amount at our discretion/when we deem necessary). All meal charges/negative balances are the responsibility of the student's parent/ guardian and will be collected like other student fees. (Again, charging creates negative accounts)
- WE WILL NEVER "LUNCH SHAME" A STUDENT BY TURNING THEM AWAY WITHOUT A MEAL. *We are obligated to feed students. **If the student comes through the lunch line and gets food but has no funds on the account or cash with them, the STUDENT WILL BE FED AND THE COST WILL BE PUT ON THE ACCOUNT. Please be certain the student has enough funds to pay for their food.*
- We are able to block a la carte, if needed, but parents/guardians must call the Student Nutrition office at 419-824-8655 or 419-824-8511 to discuss this. The block will remain on the account indefinitely until you tell us otherwise.

FOOD ASSISTANCE:

Summer food needs: Please contact Sylvania Area Family Services at: 419-882-8415 for information.

Families that need assistance with school meals: <https://www.nlappscloud.com/> The online application is private, easy and submitted electronically. If you need assistance with the application, you can contact the Student Nutrition Department, the school Social Worker or counselor. During the regular school year, we process applications throughout each day. If you qualify for free/reduced meals through the National School Breakfast & Lunch program, you MAY qualify to have *some* school fees waived or reduced. All students who were approved the previous school year for free or reduced meals will be on a temporary status through the first 30 school days of a new school year. **YOU MUST fill out a new application for each new school year AFTER AUGUST 1st.** Please fill out the online application as soon as possible after August 1st to avoid loss of benefits. NOTE: The application determination result is not retroactive, any charges to the meal account prior to the determination is the parent/guardian financial responsibility.

FOOD ALLERGY IN SCHOOL: You and your child's school have the same goal; for your child to have a quality education in a safe environment. Talk with your child's school about the student's food allergy. Start by contacting your child's school; the school nurse and the cafeteria should be notified about the food allergy in writing. The cafeteria manager or school nurse will contact the main Student Nutrition office and the student lunch account can be noted with the food allergy.

To find out what makes a complete meal, check out this link; [PDF Version District Policy: Meal Charging and Unpaid Meal Charges \(link\)](#)

The 2024-2025 school year prices will continue as follows: (subject to change)

BREAKFAST: K-12: \$2.25 LUNCH: K-5: \$3.30 and JH/HS: \$3.50 Reduced pricing, all grades: BREAKFAST \$0.30 cents and LUNCH \$0.40 cents.

Thank you for your time and cooperation Sincerely, Ray Holston, Director of Business Operations

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