

Whiteford Elementary

STUDENT DISMISSAL ROUTINE

Please complete the form below listing your child’s dismissal routine. Designate which days are pick-up, ET, or bus.

Students being picked up at dismissal must have this slip to exit the front doors. The student will hand their slip to a staff member before exiting the building. The student will meet their parent/guardian at the flagpole. We will designate a family number to be displayed on the vehicle dashboard. The staff member on duty at the flag pole will match up your child with the number in the vehicle. Please distribute these numbers to those authorized to pick up your child. We will provide 4 copies per family.

If your child attends ET, they will hand this slip to the staff at ET.

Please inform us if this schedule changes, either long-term or single day modifications by sending a note with your student or email to: whattendance@sylvaniaschools.org

Monday	Tuesday	Wednesday	Thursday	Friday

My student(s) _____ may be picked up by the following designated persons:

Your student MUST have this slip with them before exiting the front doors.

Date

Parent/Guardian Signature

Office Use Only

Family Number _____

Teacher Name _____