



## Bellbrook Music Boosters

Aug 4, 2025

6:30 pm

Band Room

## General Membership Meeting Minutes

**Call to Order:** 6:33 PM

### Attendance:

#### Band Staff:

- Mr. Jacob Page -Director
- Ms. Megan Guyett - Colorguard Director

#### '25/'26 Boosters Officers::

- Greg Schindler - President
- Amy Rodenroth - Vice President
- Jeryle Ball - Treasurer
- Melinda Ruff - Secretary
- Treasury Committee
  - Valerie Hiester - Money Depositor
  - Kristi Magee - Check Writer - by phone

#### Trustees:

- Kristi Magee - Finance Trustee ('27) - by phone
- Eli Alban - Sponsorship Trustee ('26)
- Alicia Miller - Fundraising Trustee ('27)

General members : Patty Ball, John Bongeis, James Christensen, Troy Miller, Mary Panstingel, Brian Reed, Hyce Schumaker, Randi Timmons

**Welcome and Introductions:** Welcome to any new attendees (and thanks to all regular attendees!)

**Approval of the Meeting Minutes:** General Meeting July 7, 2025 - **Appendix A** - Approved by unanimous vote

### Old Business:

- Communications Platform: Parent Square - please continue to encourage sign ups. Booster Parent Square account is active, no posts yet (MUSIC - Music Boosters in Groups). Jen Powell will need to add herself as the administrator, then she should be able to post here.
- Fundraising Trustee - Candidate Alicia Miller- approved by majority vote
- Raise Right computer and printer - has not been depreciated. We have a spec sheet. Maybe donate it or could attempt to sell on Facebook Marketplace or to GemCity Digital
- Check writing process for staff payments - will continue to use Bill Pay through PNC

### Reports/Updates:

- Officers:
  - Pres/VP - none
  - Treasurer's Report - see additional PDF
  - Secretary - let me know if you are willing to have your name/number on a list shared with Boosters. Participation prize drawing for a \$10 Bath and Body Works

GC! Each time you attend a meeting or volunteer, you will get an additional entry. Rachele Alban won the GC this month!

- Board of Trustees:
  - Sponsorship
    - Update on sponsors contacted/signed - 4 Gold sponsors have sent in money, 2 more are committed, will have \$8,500 from Gold Sponsors, also Drug Mart will be donating supplies. Query out to Nick Falzerano for signs for the truck and the stadium. Hopefully will have advertising on the truck for the first competition.
    - Update on posters - still waiting on show poster artwork
    - Sugar Maple Festival would like to donate, but toward something specific. Mr. Page will come up with some possibilities
  - Membership and Volunteer Coordinator - not present, but discussed great work on Band Camp decorations and family event
  - Communications - not present
  - Finance/Audit - discussed Tag Day and check process, see separate sections
  - Fundraiser - Meeting Aug 15 at 6:30 PM at El Toro in Bellbrook (also includes sponsorship and food committee)
    - Dayton Dragons - upcoming games (number still needed) 8/6 (3), 8/10 (4), 8/24 (5), 9/2 (6). If we have all 10 volunteers/game = \$2,400! (was potential for \$6,000/yr, \$1,200 lost already due to lack of full participation, another \$1,080 will be lost if we don't fill slots.) Ms. Guyette signed up for 2 games! 2 new parents signed up for 8/6 and 8/10, thanks Randi and John!
- Director's Report - Recently Completed Events : Band camp, great job! Thanks for all of the help, Scavenger hunt and movie night were successful.  
Upcoming Events:
  - 6th grade Super Start - going on now
  - Tag Day Dates - ultimately decided on Aug 27 and Sept 17. Likely will need 15 drivers for each. Kristi will make fliers. Students will likely have practice, then eat, then go out for tag day.
  - Morning performance - TUESDAY Aug 12, change, was listed as Monday
  - MB photos: Tuesday Aug 19 around 5 or 5:30 during practice. Seniors sign up for banners. Alicia will send out a Facebook reminder about this.
  - Music open house at MS: Aug 20. Opportunity to sign up for private lessons
  - Football game: Aug 22, home
  - Lion's Club Festival: Aug 23, schedule unknown
  - MS Night: Aug 29. All 8th grade band students required to participate, select 7th graders may be invited as well.Marching Band Budget Information: District money for MB \$15,000. Total spent \$8,983.88 on instrument accessories, rifle and saber parts and Marching Band tops (which should be delivered by the week of or after Kings. Props and Color Guard uniforms and flags from last year's show were sold, so now we can afford to go to BOA but still unsure if we can afford to stay in IN, so it may be a very early morning.
- Administrator's Report - none present

## New Business:

- Reminders:
  - Please submit final payments and glove payments. Mr. Page has reached out to all who are not current with payments.
  - Purchase necessary uniform components prior to **AUGUST 25**
  - Still waiting on show shirt information
- Upcoming Booster position openings for 26/27 season (volunteer now to learn the ropes)
  - Uniform parents - marching band (2) and concert attire (1)
  - Head chaperone
  - Treasurer position
  - Food committee lead
  - Finance trustee
  - Avenue of Flags - Troy Miller needs a co-coordinator or at least a person to attend the initial meeting for the year, the week before Memorial Day to be sure that we get the routes and have enough people to set flags (usually 5 people).
- Student credit - emails were sent out to all involved. \$ cannot be used toward glove fees. Can still be used toward Winter Guard or IPE.
- Open Forum:
  - Some questions about the band handbook and absence forms being out of date - Directors will address. Use the absence form in Google Classroom.
  - Idea for possible fundraiser - raffle a cow or pig. Sports team made \$7,000 this way
  - Changes in Google Calendar DO NOT send notifications, so be sure to check the calendar regularly.
- Next Meeting: Sept 8 at 6:30
- Adjourn: 8:02 PM

## Appendix A: Minutes from July 7, 2025 General Meeting

**Call to Order:** 6:34, Greg Schindler

**Attendance:** Mr. Page, Ms. Guyett, Mr. Frederico, Greg Schindler, Amy Rodenroth, Jeryle Ball, Melinda Ruff, Amy Silance, Eli Alban, Valerie Hiester, Brian Reed, Alicia Miller, Beth Christensen, Larissa Scott, Sophia Bailey, Annette King, Patty Ball, Brett Woeste, Dina?

**Welcome and Introductions:** Welcome to any new attendees (and thanks to all regular attendees!) Preferred email/phone number provided on sign up sheet for future contact.

**Band Staff:**

- Mr. Jacob Page -Director
- Mr. Kyle Buflod - Assistant Director
- Mr. JJ Frederico - Percussion Director
- Ms. Megan Guyett - Colorguard Director

**'25/26 Boosters Executive Board:**

- Greg Schindler - President
- Amy Rodenroth - Vice President
- Jeryle Ball - Treasurer
- Melinda Ruff - Secretary
- Amy Silance - Membership Trustee
- Kristi Magee - Finance Trustee
- Jennifer Powell -Communication Trustee
- Eli Alban - Sponsorship Trustee
- **Vacant** - Fundraising Trustee

**Approval of the Meeting Minutes:** Special Meeting May 4, 2025 - **Appendix A**, Executive Board Meeting June 23, 2025 - **Appendix B** - both approved

**Old Business:**

- Communications Platform: Charms was retired. Final Forms is an imperfect solution. The district has changed from Remind to Parent Square - **please sign up**. This is available to all students and parents. Currently only 106 users are signed up. Work is ongoing to get a Music Boosters Parent Square account to be able to disseminate information. Currently Amy R is disseminating information via Final Forms, but this is only available to school employees and will not be available next year.
- Fundraising Trustee still needed - please consider volunteering!

**Reports/Updates:**

- Officers:
  - Pres/VP - confirmed that there will be a New York trip this year.
  - Treasurer's Report - **See additional PDF**
    - Quickbooks subscription fees have increased. Decision was made to downgrade the level of subscription to the middle tier. Will save some \$, yet will still allow about 3 users
    - Check 'stop payment' fees - this year there have been 6 instances, each costs \$33. Bank will no longer waive fees. Discussion surrounding alternatives (paper checks, Zelle, writing clause in contracts stating that

this is the responsibility of the staff member, etc). Tabled, to discuss at a future meeting.

- \$264.10 overspend on IPE2025 props - this was offset by budgetary savings
- Raise Right laptop computer (2022 or 2023) and large laser printer - will check to see if this has been depreciated, then will discuss ways to repurpose or sell or dispose of. 146 Remaining cards still available, will continue to work on selling these.
- Secretary - COI reviews needed - completed at exec mtg just prior to gen mtg
- Board of Trustees:
  - Sponsorship
    - Discussed sponsorship levels -Sponsor (\$250+) has name/ad/logo in all concert programs and gets shout out at all music events, Purple (\$500+) additionally has their information included on the show posters, Gold (\$1000+) additionally will have a sign in the stadium for the season and their logo placed on the semi and box truck. Ideas were discussed to include multi-year deals, logos on the Boosters Facebook banner, etc. Eli will be sending out letters to all potential businesses in town and will follow up with a contact by phone or in person by the end of band camp week. We will include an explanation that this will be sponsorship for the '25/'26 season and the advertising would be taken down at the end of the year unless sponsorship is renewed.
  - Membership, Communication and Finance Trustees - nothing to report
- Director's Report - Discussed staff hiring, upcoming schedule. Change in schedule, Oct 7 rehearsal changed to Oct 6 to accommodate the Spooktacular on Oct 7th. Discussed potential for not going to BOA Super Regional and instead going to an MSBA contest in Miamisburg to save \$1,500 just in registration and parking. It will also save all of the expenses that would have come from transportation and hotels in IN. Enrollment is lower (59 this year vs. 73 last year) and that significantly affects the budget (about \$10,000). The show will likely have 4 movements and students already have music for the first 2.
- Administrator's Report - no school admin present

### **New Business:**

- Budget: Discussed at length
  - Presentation of fall marching band/boosters budget. Significant amount of time spent in discussion of budget. Mr. Page made some cuts to the amount he is requesting from Boosters, effectively decreasing from about \$33K to about \$27K. Exec committee had voted to approve. This also passed by majority vote for general membership.
  - Boosters showing about a \$10,000 deficit at this point of the year. Ideas to recoup this money were discussed. Possibly selling old uniforms, tarps, unnecessary equipment. Increasing participation in fundraising. See below.

- Fundraisers -
  - Dayton Dragons - upcoming games 8/6 (4), 8/10 (5), 8/24 (8), 9/2 (6). If we have all 10 volunteers/game = \$2,400! (was potential for \$6,000/yr, \$1,200 lost already due to lack of full participation, another \$1,380 will be lost if we don't fill slots.)
  - Alicia Miller will be sharing previous fundraising calendar of events.
- Strategies to increase membership/active participation/volunteerism
  - Much discussion surrounding communication, various avenues (Facebook, Parent Square, word of mouth, encouraging parents to reach out to others, consider minor incentives for student participation in fundraising (can't be monetary), making presentations at all music events. A Google questionnaire will be circulated asking for interest in various volunteer capacities
  - Upcoming needs - will need parents that are willing to learn these important roles by shadowing this year, then taking over next year.
    - Uniform parents - marching band (2) and concert attire (1)
    - Head chaperone
    - Treasurer position
- Sponsorship questions
  - Can we get posters from Nick Falzerano sooner? Artwork needs to be completed and sent to Nick and he will build the folder. Pictures will be taken August 19 during rehearsal at 5:30
  - Agreed on sponsorship levels, decided not to list on t-shirts (Mr. Page is reaching out to various t-shirt vendors both for show shirts and for parents etc to buy apparel/gear)

**Signups will be sent out for the following events (Sign Up Genius in Final Forms/Parent Square)**

- Cookout July 17 - an excellent opportunity to get parents involved, mingle, help set the tone and change the culture to be sure that band is fun and not just about the contests/scores. It will be low key, easy food, games, movie afterward.
- Scavenger hunt July 18 - need 15 background checked drivers. Again, to set the tone/culture for the season. This was a favorite at previous schools for Mr. Page's students.
- Band Camp July 21-25 - update, theme days, volunteer needs (food, decorations, cleanup, chaperones). 2 chaperones needed daily but Mr. Page welcomes any background checked parents to be present if interested. Firetruck Wed, buddy night Wed. Senior night will be Thursday. Potluck Friday "Friends and Family Night" Dinner around 4:30-6, then be in the stadium by 6 to kick off the season.
- Phantom Regiment information/Corps bags- they will be staying at the school Jul 27-30. There will be a sign up so that our students can give their members "love" in the form of Gatorade/fruit snacks, etc. Around 200 members in Phantom. Our students will likely get to see them perform for free at Soaring Sounds on the 29th, and maybe again in our stadium on 30th.
- DCI Beats in the Brook 7/22/25, doors open at 6:30. 12-14 Volunteers will be needed.

- Open Forum: Discussion surrounding the money that is being set aside for a new truck, whether it is time to look at purchasing a new truck, what we will do when our driver is no longer a band parent. Currently it is felt that the trucks are ok at the moment. We do have a volunteer (grandparent of a band member) that is willing to drive for free and has a current CDL. They will need to be trained in our truck by our driver but this has not been set up yet.
- Adjourn: 8:56