

# TFCA School Hours

7:30 am – 5:30 pm - On days school is in session

8:30 am -4:30 pm – Summer office hours

After the office is closed, phone calls will be routed through the voice mail system and callers may select to leave a message for specific staff members utilizing the staff directory on voice mail.

**TFCA observes the following holidays and will be formally closed on these dates:**

New Year's Day

Martin Luther King, Jr. Holiday

President's Day Holiday

Memorial Day

July 4<sup>th</sup> Holiday

Labor Day

Thanksgiving (Wednesday/Thursday/Friday)

Christmas Eve

Christmas Day

New Year's Eve

The office is also closed on Fall and Spring Break.