

**MINUTES**  
**BOARD OF GOVERNORS REGULAR MEETING**  
**The Academy of Tucson**  
**May 6, 2019**

<b>Academy of Tucson HS Conference Room</b> <b>10720 E. 22<sup>nd</sup> Street, Tucson, AZ 85748</b>
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- I. **Call to Order:** Mr. Howard C. Stewart, Jr. called the meeting to order at 6:30 PM.
- II. **Roll Call: Present:** Board Members, Mr. Howard C. Stewart Jr., Ms. Kirsten Stephens, Dr. George Sokol Mr. Ivan English and Superintendent Mr. Jose Garcia and Business Manager Ms. Bennie Gemello. **Absent:** Mrs. Shari Stewart
- III. **Pledge of Allegiance:** led by Mr. Howard C. Stewart, Jr.
- V. **Approval of Minutes:** Mr. Howard C. Stewart, Jr. requested a motion to approve the minutes for the board meeting held on April 1, 2019. Dr. George Sokol moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VI. **Approval of Agenda:** Mr. Howard C. Stewart, Jr. requested a motion to approve the agenda. Mr. Ivan English moved and Mrs. Kirsten Stephens seconded. Motion carried unanimously.
- VII. **Call to the Public/Oral and Written Petitions:** None.
- VIII. **ACTION ITEMS:**
  - a. **Approval Budget Revision #3 SY 2018-2019.** Mr. Howard C. Stewart, Jr. requested a motion to approve the Budget Revision #3. Mrs. Kirsten Stephens moved and Dr. George Sokol seconded. Motion carried unanimously.
  - b. **Acceptance of Board resignation of Mrs. Kirsten Stephens.** Mr. Howard C. Stewart, Jr. requested a motion to accept her resignation. Mr. Ivan English moved and Dr. George Sokol seconded. Motion carried unanimously.
  - c. **Nomination of New Board Member, Kathleen Friedman.** Mr. Howard C. Stewart Jr. requested a motion to appoint Ms. Kathleen Friedman to the Board. Dr. George Sokol moved and Mr. Ivan English seconded. Motion carried unanimously.

**Administrative Reports School**

- IX. **Superintendent's Report: Mr. Jose Garcia**

- a. Mr. Garcia finalized the Civil Rights Report. The school has to complete this task every other year. The final outcome of the report is 6 months later.
- b. All teacher contracts were returned on Friday, May 3, 2019. There are 3 openings yet to be filled. 5<sup>th</sup> Grade, English Language and 4<sup>th</sup> Grade. We will determine whether we will have a third class of 5<sup>th</sup> graders for next year. The enrollment for SY 2020 had enough for two classes.
- c. The Elementary school changes: Restructure vacant library position to reading specialist which has been filled by a past teacher.
- d. Still working with Arizona Charter School Board regarding changing the 5<sup>th</sup> grade to our Middle School. Their site visit went well. No news from them to officially give their Audit report.
- e. The Arizona Charter School Board requires that we have a Declaration of Consistency. Outgoing and incoming Board members.
- f. Title I and Title II. We have started to receive funding for this school year. We will be working on the comprehensive needs assessment for next year.
- g. We have hired Jacqueline Goodson for the position of Middle School Principal.
- h. This is Teacher Appreciation week at all campuses.
- i. All teachers have met their Leadership circle goals 100%. Performance pay will be distributed with the last May 2019 payroll.
- j. Graduation is scheduled for May 25, 2019 at the Tanque Verde Lutheran Church at 10:00 am. Mr. Richard Moore will be the keynote speaker. We have 35 graduates this year.
- k. We are working with a new member of Koty-Leavitt insurance. Mark Jung replaces Mike Ziehler. We are having him assist us in finding a better program for our health insurance.
- l. Tuesday, May 7, 2019 is our last Open House at all three schools.
- m. Mr. Power Rowland, our arbitrage representative, paid a visit and advised us that the note that matures this December should be reinvested.
- n. Elementary Afterschool Program. Concerns of parents: Free, Safety, and enhancing their students learning. We will be offering "Free" robotics, coding, foreign language-Spanish, art, music, PE. Rotating the subjects every 4 weeks. Our teachers are open to receiving stipends to work this program. Under the Title IV funds, will support this program. "Serving the Need"

**X. Business Manger's Report: Ms. Bennie Gemello**

- a. All accounts are up to date.
- b. All bank reconciliations have been completed.

- c. Our Auditor from John C. Todd II CPA, Jennifer Tewhill completed her first round of auditing. Focus was on attendance and Special Education. She will return in August to complete the audit of the financial office.
- d. The Revised Budget #3 includes the addition of Title I and Title II grants.
- e. Performance4 pay will be paid out on payroll dated 5/31/2019.

**XI. Consent Agenda: Motioned by Mrs. Kirsten Stephens. Dr. George Sokol seconded. Motion carried unanimously.**

- A. Expense Voucher #10 \$105,602.78
- B. Payroll Voucher #19 \$145,310.44, Voucher #20 \$145,149.00

**Board Members Remarks:**

- a. **Mr. Howard C. Stewart, Jr. thanked Mrs. Kirsten Stephens for her service to the school and having her on our Board has been nothing by exemplary. And he welcomed Ms. Kathleen Friedman to the Board.**
- b. **Mr. Ivan English attended the Middle School performance of Beauty and the Beast. Excellent production. There were two shows and different students preformed in the production. Mr. English complimented the staging and the performance of our students. Compliments to Mrs. Cathy Cmiel and Ms. Amy Mosley.**

**XIII. Adjournment:** Mr. Howard C. Stewart, Jr. Adjourned the meeting at 8:05 PM. Next meeting (abbreviated) May 25, 2019 at 9:30 AM. Next full meeting July 1, 2019.

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**May 6, 2019**

**Bennie Gemello, Business Manager**

**Date Board Approved**

