

Parents' Bill of Rights for Student Data Privacy and Security

Monroe 2-Orleans BOCES has created this Parents' Bill of Rights for Student Data Privacy and Security in accordance with New York State Education Law § 2-d and Commissioner Regulations Part 121. The purpose of this bill of rights is to inform parents and the community about protecting privacy and security of student, teacher, and principal data.

The following is your right as a parent:

1. BOCES will not sell or release your child's personally identifiable information for any commercial or marketing purpose.
2. In accordance with BOCES Policy #6320, parents have the right to inspect and review their child's complete education record, including data stored or maintained. This policy can be found on the BOCES 2 website, under the Community Tab.
3. Federal and state laws protect your child's personally identifiable information as confidential. BOCES makes every effort to secure confidential student data through the use of firewalls, encryption, user authentication and secure logins for storage and transfer of data.
4. Parents may review the complete list of student data elements collected by the state education department at <https://www.nysed.gov/sites/default/files/programs/data-privacy-security/final-pbor-2.21.25.pdf>.
5. Parents may file a complaint about an alleged privacy data breach on the part of BOCES or a third party vendor to Ray Miller, Supervising Manager, Communications and Technology Services, Monroe 2-Orleans BOCES, 3625 Buffalo Road, Rochester, NY 14624, (585)-349-9050, rmiller@monroe2boces.org, or to the New York State Education Department directed to the Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234, or email to CPO@mail.nysed.gov. Complaints may also be submitted using the form available at the following website <https://www.nysed.gov/data-privacy-security/parents-and-students-file-privacy-complaint>.
6. For a contract with a third party vendor where the vendor receives student, teacher, or principal data, the contract will state the exclusive purpose for the vendor's use of the student, teacher, or principal data. The vendor will provide assurances that any student data shared with the vendor's employees, or subcontractors, will abide by data protection and security requirements; the disposal of data upon the contract's expiration and the security protections to ensure retained and stored data will be protected and whether said data may be encrypted. Challenges to the accuracy of the student, teacher, or principal data will be made in accordance with Policy #6320.

Third Party Contractor Signature, Title

Date