# Regents Pre-printing and Reporting Test Processing Services January 2027

October 22, 2026

To: Non-Public School Principals and Testing Coordinators

From: MAARS Test Processing Services

Subject: January 2027 Regents Testing

All Regents exams must be taken on pre-printed MAARS Regents answer sheets. The answer sheets must be scanned, and processed through the ASAP Regents database.

Physical Setting/Physics (03151) is still a RESTRICTED EXAM. The new test, Physical Science/Physics (03170) is NOT RESTRICTED and MAARS will preprint and scan.

## NYSED Deadlines

Schools must have all exams ordered through the state online ordering system **by November 13th**.

### Examination Schedules:

- The 2027 January, June and August Regents exam schedules may be found at this link: Regents Examination Schedules | New York State Education Department (nysed.gov)

### Answer Sheet Pre-Printing Process:

- Non-Public Schools complete the on-line order form using this link: MAARS January 2026 Regents Preprinted Answer Sheet Order Form **due December 4th**. Once you have submitted the form, a confirmation in PDF will automatically be emailed to you. If you do not receive it, please be sure to check your spam or junk mail.
- MAARS is sending an Excel file titled **'Regents-Non-Public-Student Demographic 2026-20267** for collecting information on students taking exams. **This file is due to MAARS on December 11th**. The files must be loaded to the FTP site in '***2026-2027 REGENTS (Jan)/Student Demographic***' **folder**. Reference attached **'Regents Non-Public and Charter Student File Specs 2026-2027'** for completing this Excel file accurately.
- Additional answer sheets for last-minute walk-ins may be requested until **January 20th**. Last-minute answer sheets will be printed to a PDF file and sent to the school for printing.

### Exam Processing:

- MAARS provides proctor/scorer directions, for administering and scoring exams, with the answer sheets. Please ensure that proctors/scorers receive the directions and understand the requirements.
- Teachers score only the constructed response and essay portions of all exams and bubble appropriate scores on answer sheets.
- Answer sheets are delivered to MAARS for scanning and scoring. School staff must be available to resolve any scanning errors (missing scores, blank student ID numbers).
- MAARS staff imports the scanned data into the Regents database (ASAP) and scores the exam. The school is notified that the scores are available in ASAP. School staff logs into the ASAP database to run the score report.
- Score reports will be available within 24 hours after answer sheets were delivered to MAARS. Turnaround time after Regents week could be several days.
- Schools report the scanned scores on the student report cards.
- MAARS sends final exam scores, item responses and accommodations to the NYS Data Warehouse.

**Please contact Patty Zeiner at 349-9053 or email at pzeiner@bocesmaars.org if you have any questions.**