

**ROCHESTER AREA SCHOOL HEALTH PLAN II**

**December 12, 2018**

**2:30 p.m. - NYSUT**

**Minutes**

The following were present:

Brockport	Darrin Winkley
Churchville-Chili	Absent
Gates Chili	Lauren Poehlman
Greece	Romeo Colilli
Hilton	Absent
Spencerport	Rick Wood
Wheatland-Chili	Jessica Jackson
Monroe #2 BOCES	Steve Roland
Brighton	Lou Alaimo
East Irondequoit	John Abbott
East Rochester	David Green
Fairport	Matt Stevens
Honeoye Falls-Lima	Absent
Penfield	Mark Sansouci
Pittsford	Absent
Rush-Henrietta	Andy Whitmore
Webster	Brian Freeman
West Irondequoit	James Brennan
Monroe #1 BOCES	Scott Covell, Lisa Ryan
Gallagher	Mike Martone, Brian Thomas, Kara Burden, Sharon Brognia,
Union Reps	Charlotte Kimberly-Haag, Dwayne Carbone, Scott Steinberg, Bill Gregory
Superintendents	Lori Orologio
Other Present	None

Scott Covell called the meeting to order at 2:36 PM

Scott introduced new representative from Gates Chili, Lauren Poehlman

## I. Action Items

- A. **Approval of Minutes** — September 26, 2018 – John Abbott moved, Matt Stevens seconded, that the minutes of September 26, 2018 be approved.

Vote: All in Favor

- B. **Treasurer's Report** – Brian Freeman moved, John Abbott seconded, that the Treasurer's report for the period ending September 30, 2018 be approved.

Vote: All in Favor

- C. **Gallagher Management Report** – Brian Thomas presented the quarterly financial report through September 30, 2018. Brian noted the increase in claims from prior quarter which trends consistently with prior years. On revenue side, Brian noted a decrease in revenue which correlates to a decrease in number of contracts. Projected surplus is \$1.9 million greater than projected. Overall, plan assets are up \$19 million from prior due to factors such as planned surplus of \$10.7 earmarked for the contribution to reserve and budgeted HIT taxes that were not to the Plan's self-insured status.

Discussion followed regarding enrollment in each plan and opportunities for increased enrollment in the HDHP plan.

Mark Sansouci moved, Darrin Winkley seconded, that the Gallagher Management Report for September 30, 2018 be approved.

Vote: All in Favor

- D. **Stop Loss Marketing** – Scott Covell introduced analysis of stop loss marketing summary prepared by Gallagher. Scott reviewed the options for the Board's consideration. Current stop loss coverage is \$1.0 million specific and \$50,000 aggregate specific.

Currently, Excellus is only authorized to offer \$500,000 aggregate specific. Other carriers may offer alternatives within the coverage ranges. However, the Gallagher informed the Board that other carriers would require data analysis before pricing could be finalized.

Discussion followed regarding partial year coverages with Excellus considering the timing of the plan year. Excellus agreed to honor pricing for pending approvals by DFS which provides different coverage options at different price points. The recommendation from Gallagher would be to pursue \$2.0 million specific coverage with \$500,000 aggregate specific. This allows appropriate coverage at a reasonable premium (\$265,000 per year). Discussion followed comparing and contrasting specific coverages and premium.

Mark Sansouci moved, Lauren Poehlman seconded, a motion to accept Excellus option to purchase \$1.0 million specific coverage with \$500,000 aggregate specific.

Vote: All in Favor

**E. Election of 2019 Officers** - Motion to approve the following officers

Chair – Scott Covell, Monroe One BOCES  
Vice Chair – John Abbott, East Irondequoit  
Chief Financial Officer – Steve Roland, Monroe 2 BOCES  
Treasurer – Mary Beth Luther, Monroe 2 BOCES  
Secretary - Lou Alaimo, Brighton

Darrin Winkley moved, Mark Sansouci seconded that the nominations for officers be approved.

Vote: All in Favor

**F. Cybersecurity & HIPAA Plan Development** – Scott Covell reminded the Board of the Plan’s obligation to have a Cybersecurity and HIPAA plan that meets DFS standards. The Plan has engaged Harter Secrest to develop these plans. Both plans will require a risk assessment to evaluate systems in place. A proposal for Grey Castle to conduct the risk assessment was provided by Harter Secrest. The cost of the proposal totaled \$18,500.

Matt Stevens moved, James Brennan seconded, the motion to approve Grey Castle to perform a risk assessment required for the development and finalization of the Cybersecurity and HIPAA plans.

Vote: All in Favor

Brian Freeman moved, James Brennan seconded a motion to authorize the officers to approve plans and submit to DFS at due date.

Vote: All in Favor

## **II. Reports**

**A. Electronic Enrollment Update** – Scott Covell provided an update on BusinessSolver implementation. The go-live date is still targeted for March 2019. Actions plans and benchmarks have been communicated to business officials and benefit reps.

**B. RASHP Website & Year End Reporting** – Scott Covell reported that he has been working with BOCES II on content for the Plan’s web site that will be launched in

January 2019. Discussion followed regarding opportunity to publish claim calculators and other educational tools. Sharon reported that the long-term goal is for BusinessSolver to upload member's individual information.

- C. **IRS Penalty Letters Update** – Sharon Brognia provided a history of the decision to offer the Bronze plan in order to ensure compliance with the IRS offering requirement. Gallagher is seeing an uptick in IRS letters being issued. Gallagher is willing to review any notices districts receive from the IRS.
- D. **Open Enrollment / HDHP Education Update** – Kara Burden reminded the Board members about Gallagher's willingness to provide education sessions for employees considering enrollment in the HDHP Plan.
- E. **2019 Meeting Dates & Agenda** – Gallagher presented the proposed meeting schedule for 2019. Calendar invites will be sent out by Gallagher.

### **Adjournment**

Scott Steinburg moved, Darrin Winkley second to adjourn meeting at 3:48 p.m.

Vote: All in Favor

Respectfully submitted,  
Lou Alaimo