



**Parent/Guardian Handbook  
and  
Student Code of Conduct  
2022-2023**

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Version Ingles al reverso

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**NOTICE:**  
Asheboro City Schools board policies may be revised throughout the school year and may be viewed on the district website at <https://www.asheboro.k12.nc.us/BoardPolicies.aspx>

## Vision Statement

**Asheboro City Schools engages students in educational experiences and opportunities that elevate lifelong learning, cultivates exceptional thinkers, and empowers students to design their own futures.**

## Mission Statement

**Every student will have equitable access to engaging learning that transforms life outcomes and prepares them to be collaborative, competitive, and successful in our global world.**

## 2022-2026 ACS Strategic Plan

<https://www.asheboro.k12.nc.us/BoardGoals.aspx>

## CONCERNS OR COMPLAINTS

While it is the goal that each classroom and school campus runs smoothly, it is inevitable that conflicts will arise in the classroom or on the school campus. Complaints and grievances are best handled and resolved as close to their origin as possible. We strongly encourage you to speak with your child's teacher or the school principal when an issue arises. The school principal is responsible for the operation and supervision of their school. With appropriate communication, they will do their best to resolve the issue. The goal of each administrator is to provide a prompt, courteous response to your concern utilizing the most accurate information available. Some concerns may take longer to resolve. Parents that are unable to resolve concerns or complaints at the school level may register a concern or complaint with Student Support Services by calling (336) 625-5104.

## DISCLAIMER

School-based administrators reserve the right to handle any incident that is not covered or mentioned in this handbook in a timely and appropriate manner. Serious or repeated violations of one or more rules would suggest a need for strong parent-student-administrator communication, coordination, and consideration of outside assistance

# PARENT/FAMILY NOTIFICATIONS

## Asbestos Hazard Emergency Response Act Notification

In 1989, all Asheboro City Schools were inspected for asbestos containing materials according to the rules established by the Asbestos Hazard Emergency Response Act (AHERA). The inspection results and the Asheboro City Schools plans concerning asbestos have been compiled into a Management Plan for each school. Each school's Management Plan is available to the public for inspection upon request. Interested parties should contact the LEA designee at (336) 625-5104 to arrange for an inspection of the Management Plan. As required by AHERA, a re-inspection of all remaining asbestos material must be made every three (3) years. This inspection will not cause a health hazard to anyone on the campus.

## Curriculum

All schools follow the North Carolina Standard Course of Study curriculum for each subject. The curriculum can be found at <https://www.dpi.nc.gov/districts-schools/classroom-resources/k-12-standards-curriculum-and-instruction/standard-course-study>. (Curriculum Development, Policy 3100) This information can also be found at [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us).

## English as a Second Language Programs

Each school will notify parents of students identified for English as a Second Language services of the reasons for identification; the level of the child's English proficiency; methods of instruction to be used; how the program will help the child; if the child has a disability, how the language instruction program meets the objectives of the child's individualized educational program (IEP); and any other information necessary to effectively inform the parent of the program.

## Grading Practices

Each school will notify its parents of assessment practices at the school. Our schools operate on a nine-week grading period, with opportunities for interim reports at the midpoint of each period. Report card schedules are on the district website. (Evaluation of Student Progress, Policy 3400; Student Promotion and Accountability, Policy 3420; Class Rankings, Policy 3450)

## Health Plans

1. The parent/guardian should notify the school of any chronic

and may result in suspension or expulsion.

## ADMISSION TO ASHEBORO CITY SCHOOLS

Persons, ages 5 to 20, who reside in the Asheboro City Schools Administrative Unit who have not been removed from school for cause or who have not previously obtained a high school diploma are eligible for enrollment in one of the schools operated by the Asheboro City Schools Board of Education.

No student currently under suspension or expulsion from either a public or private school will be admitted into the Asheboro City Schools until he/she is again eligible for readmission at his/her previous school.

## NON-DISCRIMINATION STATEMENT

It is the policy of the Asheboro City Schools not to discriminate on the basis of race, ethnic origin, religion, marital status, sex, sexual orientation, gender identity, physical or other disability, or age in its educational programs, activities, or employment policies as required by Title IX of the 1972 Education Amendments, Section 504 of the Rehabilitation Act of 1973, and Title II of the 1990 Americans with Disabilities Act (ADA).

health conditions associated with their child by noting the condition on the back of the student's emergency card and Identified Student Health Conditions form. The parent/guardian may also notify the school nurse of any special health concerns for their child.

- The school nurse will review all emergency cards to identify students with health concerns. The school nurse will contact the parent/guardian by letter with an emergency action plan. If the parent/guardian agrees with the plan for their child, the parent/guardian should sign and return the plan to the school nurse. When the parent/guardian's signature is obtained, the nurse will share the emergency action plan with teachers and staff who come in contact with the student.
- If the parent does not return the plan, the NC Emergency Guidelines for Schools will be used to share a generic plan with teacher(s) and staff.

## Health Education

Asheboro City Schools provides health education to students in kindergarten through ninth grade and is committed to a sound, comprehensive health education program that provides students with accurate information and encourages them to be responsible for their own health and behavior. Asheboro City Schools recognizes the primary role of parents in providing for the health and well-being of their children. The comprehensive health education program provided by the school system will meet the requirements of the Basic Education Program, G.S. 115C -81(e1), and aligned state-adopted Essential Standards. The healthful living curriculum as outlined in the North Carolina Standard Course of Study includes guidelines for teaching abstinence and is available for review at <https://www.dpi.nc.gov/teach-nc/curriculum-instruction/standard-course-study/healthful-living>. As required by law, the health education program includes age-appropriate instruction on:

- Bicycle safety
- Consumer health
- Dental health
- Disease control
- Drug and alcohol abuse prevention
- Environmental health
- Family living
- First aid and emergency care

- Growth and development
- Human trafficking
- Mental and emotional health
- Nutrition
- Prevention of sexually transmitted diseases (STDs), including HIV/AIDS and other communicable diseases
- Reproductive health and safety education

Elementary health education teaches students about growing up. This curriculum, taught in the spring semester, is done to help students maintain a positive attitude about the developmental, physical, and emotional changes that are occurring in this stage of their lives.

**GOALS:**

**4th Grade Girls and 5th Grade Girls and Boys**

- to describe the physical changes during puberty
- to promote healthy habits
- to stress the importance of good hygiene
- to identify the structures of the reproductive system
- to describe what occurs during the menstrual cycle
- to describe the emotional changes during puberty
- to promote self-esteem and a positive attitude towards change

**5th Grade Girls and Boys**

- to discuss the function of reproductive cells
- to prepare boys for some of the common experiences of puberty, such as voice change and the occurrence of nocturnal emissions (boys only)
- to promote the importance of obtaining reliable information for good decision-making
- to discuss the dangers of alcohol, tobacco, and other drugs

**Materials:**

- 4th grade girls - "Just Around the Corner for Girls"
- 5th grade girls - "Straight Talk for Girls" and "Always Changing and Growing Up – Girls"
- 5th grade boys - "Straight Talk about Puberty for Boys"
- 4<sup>th</sup> and 5<sup>th</sup> Grade - "Always Changing and Growing Up"

Beginning in sixth grade, reproductive health and safety education will include age-appropriate instruction on sexual abstinence until marriage, STDs, the human reproductive system, effective contraceptive methods for preventing pregnancy and awareness of sexual assault and sexual abuse.

Parents are encouraged to preview all family life materials. If you are interested in viewing the material, please contact the school office or school nurse to schedule an appointment. Asheboro City Schools hopes you will find the family life education materials valuable and will appreciate any comments you may have about them. Parents have the right to withhold or withdraw consent for their child's participation in all reproductive health and safety education instruction or in specific topics such as STDs, the effectiveness and safety of contraceptive methods, and awareness of sexual assault and sexual abuse. Parents may also withhold consent to student participation in other separate instruction on the prevention of STDs, including HIV/AIDS, or the avoidance of out-of-wedlock pregnancy. Any parent wishing to withhold consent must do so in writing to the principal by October 1.

If you have any questions, please call (336) 625-5104. Thank you for your support in this important learning experience.

**Health Screenings**

Health screenings may be performed throughout the school year (such as vision and dental). Parents/guardians may opt students out of health screenings by providing written notification to the school principal.

**Homeless Students**

The McKinney-Vento Homeless Assistance Act is the primary piece of

federal legislation dealing with the education of children and youth experiencing homelessness. Homelessness is legally defined as individuals who lack a fixed, regular, and adequate nighttime residence. Education rights of homeless students are available. (Homeless Students, Policy 4125). Please contact Support Services at (336) 625-5104 for more information.

**Inspection of Student Records**

School records contain attendance data, grading and promotion data, immunization data, and other information deemed appropriate by the Board of Education. The parent/guardian of a student, or a student who is 18 years of age, may examine his/her records. (Student Records, Policy 4700)

**Internet Use**

Student internet use is considered part of an overall plan for a student's well-rounded education. As such, it will be treated as any other resource within the school and its use will follow all school discipline policies. A parent who does not wish his/ her child to have access to the internet must sign an Internet Use Denial Form, available from each school principal. (Technology Responsible Use, Policy 3225/4312/7320)

**Lawful Abandonment of Newborn Baby**

North Carolina General Statute 7B-500 designates the following individuals shall, without a court order, take into temporary custody an infant under seven days of age that is voluntarily delivered to the individual by the infant's parent(s), who does not express an intent to return for the infant:

- A health care provider, as defined under G.S. 90-21.11, who is on duty or at a hospital or at a local or district health department or at a nonprofit community health center.
- A law enforcement officer who is on duty or at a police station or sheriff's department.
- A social services worker who is on duty or at a local department of social services.
- A certified emergency medical service worker who is on duty or at a fire or emergency medical services station.

**Medicines for Students**

Students are not allowed to take medication or receive topical treatments at school without specific procedures in place. If a student must take medication (prescription or non-prescription) at school, all of the following are required: parental/guardian consent, medication authorization by a healthcare practitioner, certification of necessity, the proper container with labels, and written direction for administration. Students at risk for medical emergencies, who need to self-medicate, may do so with the proper permissions on file. These students must demonstrate to the school nurse that they know how to use the self-medication. See page 15 for additional details. (Administering Medicines to Students, Policy 6125)

**Parent/Family Involvement**

The board recognizes the critical role of parents/families in the education of their children and in the schools. Each parent/family is encouraged to learn about the educational program, the educational goals and objectives of the district, and his or her own child's progress. The board also encourages parents to participate in activities designed by the schools to involve them, such as parent conferences. Federal regulations and the Elementary and Secondary Education Act (ESEA) require the involvement of parents in Title I and ESL programs. This policy applies to the parents, legal guardians, and legal custodians of all students. (See Parental Involvement, Policy 1310/4002, Title I Parent Involvement, Policy 1320/3560)

## **Pest Management and Herbicide Application Notification**

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This notice is being distributed to comply with the North Carolina School Children's Health Act. Asheboro City Schools has adopted an Integrated Pest Management (IPM) (Pest Management, policy 9205) to comply with this law. IPM is a holistic, preventive approach to managing pests that minimizes pesticide use in our schools and on school grounds.

1. Notification of Pesticide Use: Our school system may find it necessary to use pesticides to control pests at your school. North Carolina state law gives you the right to be notified annually of our school system's pesticide application schedule, and 72 hours in advance of pesticide applications made outside that schedule, but the latter only if you request notification ahead of time by calling your child's school and asking for your name and number to be placed on the IPM Notification List.
2. Exemptions: Certain relatively low-risk pesticides are exempted from these notification requirements, including antimicrobial cleaners, disinfectants, self-contained baits and crack-and-crevice treatments, and any pesticide products classified by the US Environmental Protection Agency (EPA) as belonging to the US EPA's Toxicity Class IV, "relatively nontoxic." Your right to be notified extends to all non-exempt pesticide applications at your school or other non-school site (office building, garage, workshop, etc.), both indoor and outdoor pesticide applications, and including applications that take place over summer recess, holidays, weekends, or after-school hours.
3. Emergency Pesticide Use: In the event that a non-exempt pesticide must be used for a pest control emergency at your school or other site and there is not adequate time to notify you more than 72 hours in advance, and you have requested advance notice, you will receive a notice of emergency pesticide application less than 72 hours, or as soon as possible after the pesticide application.
4. To request advanced notification of non-exempt pesticide applications at your school or other site, please call your child's school and ask to be placed on the IPM Notification List. You must request to be placed on the IPM Notification List each year, and every time you wish to update or change your preferred contact information.
5. Notification of Herbicide Applications: State regulations also require notifications for any chemical application made in or around our schools. Asheboro City Schools has a scheduled application of herbicide (weed killer) that is applied once a month.

During 2022-2023, Herbicide will be applied the first full week of each month, unless there is inclement weather.

To request 72-hour notification of unscheduled applications, please call your child's school and ask to be placed on the Herbicide Notification List. You must request to be placed on the Herbicide Notification List each year, and every time you update or change your preferred contact information. If you have any questions you may contact your child's principal or the Director of Facilities for Asheboro City Schools at 336-625-5104.

## **Positive Behavior Intervention and Support**

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Asheboro City Schools promotes the use of Positive Behavior Intervention and Support (PBIS) for establishing the school culture and individualized behavioral supports needed for our schools to be effective learning environments for all students. PBIS emphasizes positively reinforcing appropriate behaviors and teaching replacement behaviors for non-appropriate actions. Replacement behaviors and social skills are taught just like academic skills, and are integrated into the academic day.

## **Release of Student Information**

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Asheboro City Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies to provide military recruiters, upon request, with the following information – names, addresses, and telephone listings, unless the parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Asheboro City Schools to disclose directory information from your child's education records without your prior consent, you must notify the district in writing within 20 school days of receipt of this policy in the Student Code of Conduct. Asheboro City Schools has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Diplomas, certifications, and awards received
- The most recent school or educational institution attended

It is the school system's procedure not to require parent permission for students to be photographed, videotaped, and/or interviewed by system employees or media on routine school topics and activities for public information, instructional, and promotional purposes. Parent permission must be given, however, to photograph, videotape, and/or interview exceptional children if they will be identified as exceptional children.

**OPT OUT:** Parents, guardians, or eligible students may request not to be photographed, videotaped, and/or interviewed by notifying the school in writing within 20 days of receipt of this policy in the Student Code of Conduct. (Student Records, Policy 4700)

## **Reporting School and District Progress**

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The North Carolina School Report Card for each school and for the district are available through the district's website at [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us) and at [www.ncpublicschools.org/src](http://www.ncpublicschools.org/src). These reports include information regarding student achievement, graduation rates, performance of the school and district, teacher qualifications, and the results of each school's yearly progress. If a school or the district fails to make Adequate Yearly Progress, parents will be notified by letter and information concerning available services and improvement plans will be posted on the district website.

## **Rights under the Family Educational Rights and Privacy Act**

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the records they wish to inspect.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.
3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure of directory information without consent.

More information is available in Student Records, Policy 4700, and Confidentiality of Person Identifying Information, Policy 4705/7825.

## **School Nutrition Services**

School lunches are available to all students. Applications for free/reduced lunch and/or free milk are available at the school office. Free breakfast is provided at each school for all students. Free summer food service program meals are available for students when school is not in session. Location of summer meals are determined each spring. All meal charges must be paid before the end of the school year. Contact School Nutrition Services at (336) 625-5104 for additional information. (Free and Reduced Price Food Services, Policy 6225)

## **School Officials Contact Information**

The last page of this booklet contains contact information for school principals and other district personnel.

## **School Volunteers**

Parents have the right to take four hours of leave from their jobs every year in order to volunteer in the schools as stated in G.S. 95-28.3. School volunteers must submit an application, complete a background screening, comply with board policies (including Policy 5020, Visitors to the Schools, Policy 4040/7310, Staff-Student Relations, and Policy 4240/7312, Child Abuse and Related Threats to Child Safety), and complete assigned training. (School Volunteers, Policy 5015)

## **Search of Students, Student Possessions, Vehicles, and Lockers**

Due to a variety of circumstances, it may be necessary to conduct a search of students, their personal possessions, vehicles, and lockers. A student or the student's personal possessions, car, or locker may be searched by a school administrator, with reasonable suspicion that the search will turn up evidence that the particular student has violated or is violating a specific law or school rule. School officials may use metal detectors, hand-held wands, drug-detecting dogs, bomb-detecting dogs, and other techniques to employ a search. (Student Searches, Policy 4342)

## **Seclusion and Restraint**

The permissible use of seclusion and restraint in schools is governed by the *Deborah Greenblatt Act* (Session Law 2005-205 available at <https://www.ncleg.net/sessions/2005/bills/house/html/h1032v6.html>)

Physical restraint shall be considered to be a reasonable force when used in the following circumstances:

1. As reasonably needed to obtain possession of weapons or other dangerous objects on the person, or within the control of a student;
2. As reasonably needed to maintain order or to prevent or break up a fight;
3. As reasonably needed for self-defense;
4. As reasonably needed to ensure the safety of any student, employee, volunteer, or other person present;
5. As reasonably needed to teach a skill, to calm or comfort a student, or to prevent self-injurious behavior;
6. As reasonably needed to escort a student safely from one area to another;
7. If used as provided for in an IEP, Section 504, or behavior intervention plan; or
8. As reasonably needed to prevent imminent destruction to school or another person's property.

Physical restraint shall not be considered a reasonable use of force when used solely as a disciplinary consequence.

Seclusion of students by school personnel may be used in the following circumstances:

1. As reasonably needed to respond to a person in control of a weapon or other dangerous object.
2. As reasonably needed to maintain order or prevent or break up a fight.
3. As reasonably needed for self-defense.
4. As reasonably needed when a student's behavior poses a threat of imminent physical harm to self or others or imminent substantial destruction of school or another person's property.
5. When used as specified in the student's IEP, Section 504 plan, or behavior intervention plan.

Seclusion shall not be considered a reasonable use of force when used solely as a disciplinary consequence.

## **Student Behavior Policies, School Standards, and Rules**

Policies in the 4300 series address student behavior, school standards, and rules.

## **Student Fees**

The board will hold student fees to a minimum. No fee will be charged for required courses or activities. Any fees issued will be waived or reduced for students who demonstrate economic hardship. (Student Fees, Policy 4600)

## **Student Nondiscrimination Statement**

The Asheboro City Schools System does not discriminate on the basis of race, ethnic origin, religion, marital status, sex, sexual orientation, gender identity, physical or other disability, or age. If anyone feels that discrimination has occurred on the basis of any of the above, he/she should contact:

Dr. Karen Burrese, Interim Director of Student Support Services  
Mrs. Carla Freemyer, Executive Director of Human Resources  
Dr. Wendy Rich, Assistant Superintendent for Curriculum and Instruction

Mrs. Tracie Ross, Director of Exceptional Children Services

All employees and students should be free of unlawful discrimination, harassment, and bullying as a part of a safe, orderly, caring, and inviting working and learning environment. The board expressly prohibits unlawful discrimination, harassment, or bullying, including on the basis of membership in a socially distinct group, such as race, ethnicity, color, national origin, sex, sexual orientation, gender identity, pregnancy, religion, age, or disability.

The board also prohibits retaliation against an employee or student who has exercised any rights made available through state or federal

law, including prohibiting retaliation for reporting violations of this policy. Any violation of this policy is considered a serious violation and appropriate action will be taken in response to a violation. (Discrimination and Harassment Prohibited by Federal Law, Policy 1710/4020/7230, Title IX Nondiscrimination on the Basis of Sex, Policy 1720/4030/7235 and Nondiscrimination on the Basis of Disabilities, Policy 1730/4022/7231).

### **Student Performance Standards**

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It is the goal of the board that all students make adequate academic progress each year and thereby acquire the skills necessary for secondary education and career success. To realize this goal, the Board of Education has adopted the policies in the 3400 series and the Elementary and Secondary Education Act (ESEA). Local and state promotion standards are outlined in Policy 3420, Student Promotion and Accountability. Promotion standards are available to all students and families.

If a kindergarten, first grade, second grade, or third grade student is demonstrating difficulty with reading development; is not reading at grade level; or has a personal education plan under G.S. 115C-105.41, the student's teacher shall provide the student's parents timely written notice advising them if the student is not demonstrating reading proficiency by the end of third grade.

The teacher of a student who does not meet promotion standards must notify the student's family that the student has failed to meet the standards for progression to the next level of study and must provide the parents with information concerning intervention, review, and appeal opportunities. When a student is to be retained, the principal shall provide the student's parents written notice of the retention and, if the student will be retained in accordance with G.S. 115C-83.7(a) for failure to demonstrate reading proficiency, (1) written notice of the reason the student is not eligible for a good cause exemption as provided in G.S. 115C-83.7(b) and (2) a description of proposed reading interventions that will be provided to the student to remediate identified areas of reading deficiency.

### **Student Surveys**

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The Protection of Pupil Rights Amendment (PPRA) affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

1. Consent before students are required to submit to a survey that concerns protected areas ("protected information survey").
2. Receive notice and an opportunity to opt a student out.
3. Inspect the survey.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law.

Asheboro City Schools will administer Social Emotional Learning surveys to students periodically throughout the school year. Information gathered from these surveys will be used to enhance the learning environment and will inform the social emotional learning curriculum. Specific information regarding the dates and content will be dispersed prior to survey administration.

Asheboro City Schools has adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. (Surveys of Students, Policy 4720)

Parents who believe their rights have been violated may file a complaint with:

Family Policy Compliance Office  
U.S. Department of Education  
400 Maryland Avenue, S.W.  
Washington, D.C. 20202-5901

### **Student Wellness**

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The Asheboro City Board of Education recognizes the importance of students maintaining physical health and proper nutrition in order to take advantage of educational opportunities. The board further recognizes that student wellness and proper nutrition are related to a student's physical well-being, growth, development, and readiness to learn. The board is committed to providing a school environment that promotes student wellness, proper nutrition, nutrition education, and regular physical activity as part of the total learning experience.

The superintendent shall share a triennial report with the board (<https://www.asheboro.k12.nc.us/SchoolHealthAdvisoryCouncil.aspx>) on the system's compliance with laws and policies related to student wellness, include the following:

1. The extent to which the schools comply with this policy.
2. The extent to which the board's wellness policy compares to model local school wellness policies.
3. A description of the progress made in attaining the goals of this policy. (Student Wellness, Policy 6140)

### **Students with Disabilities**

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Asheboro City Schools mandates that every student receive a free and appropriate education. Some students may have physical or mental disabling conditions that substantially limit their ability to learn and participate in school activities. If a student or parent believes the student has a disability, the student's principal should be contacted. (Nondiscrimination on the Basis of Disabilities, Policy 1730/4022/7231)

Further assistance can be obtained from the Director of Exceptional Children at (336) 625-5104.

### **Support Services for Students**

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Asheboro City Schools offers a wide range of support services for students, including school counseling and health services. (Comprehensive Health Education Program, Policy 3540; Counseling Program, Policy 3610)

### **Teacher Qualifications**

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The principal or designee of a Title I school shall provide timely notice informing parents that their student has been assigned to or has been taught for at least four consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level or subject area in which the teacher had been assigned. (Title I Parent and Family Engagement, Policy 1320/3560)

### **Visitors to Schools**

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Asheboro City Schools welcomes parents and visitors to the schools, while providing a safe and orderly learning environment in which disruptions to instructional time are kept to a minimum. Accordingly, all parents and visitors during the school day must report immediately to the school office to request and receive permission to be in the school and on school grounds. (Visitors to the Schools, policy 5020).

# STUDENT BEHAVIOR

## Standards of Expected Student Behavior

All students are expected to demonstrate responsibility, respect, honesty, courage, self-discipline, kindness, and citizenship.

**Respect** Showing high regard for authority, for other people, ideas, and cultures, for self, for property, and the environment; understanding that all people and all living things have value.

**Responsibility** Being dependable in carrying out obligations and duties; showing reliability and consistency in words and conduct; being accountable for your own actions; and being committed to active involvement in your community.

**Honesty** Showing fairness, integrity, and sincerity; being straightforward, trustworthy, and honorable; telling the truth.

**Kindness** Being considerate, courteous, helpful, and understanding of others; showing care, compassion, empathy, friendship, and generosity; treating others, as you would like to be treated.

**Courage** Having the determination to do the right thing even when others don't; the strength to follow your conscience rather than the crowd; attempting difficult things that are worthwhile; being persistent in pursuit of worthy goals in spite of difficulty, opposition, or discouragement.

**Citizenship** Making positive contributions as a member of your country, your community, and your school (for example, showing patriotism, obeying laws, doing your share, volunteering your service, protecting the environment, and conserving natural resources).

**Self-discipline** Demonstrating hard work and commitment to purpose; staying focused for the sake of improvement; choosing appropriate behaviors; being in proper control of your words, actions, impulses, and desires; doing your best in all situations.

(Standards of Expected Student Behavior, Policy 4310)

## Prohibition of Gang-Related Behavior

Gang-related activity is strictly prohibited within the schools.

"Gang-related activity" means: (1) any conduct that is prohibited by another board policy and is engaged in by a student on behalf of an identified gang or as a result of the student's gang membership; or (2) any conduct engaged in by a student to perpetuate, proliferate, or display the existence of any identified gang. Conduct prohibited includes:

1. Wearing, possessing, using, distributing, displaying, or selling any clothing, jewelry, emblems, badges, symbols, signs or other items which may be evidence of membership or affiliation in any gang;
2. Communicating either verbally or non-verbally (gestures, handshakes, slogans, drawings, etc.), to convey membership or affiliation in a gang;
3. Tagging, or otherwise defacing school or personal property with gang or gang-related symbols or slogans;
4. Requiring payment or protection, insurance, or otherwise intimidating or threatening any person related to gang activity;
5. Inciting other students to intimidate or to act with physical violence upon any other person related to gang activity;
6. Soliciting others for gang membership;
7. Conspiring to commit any violation of this policy, committing or conspiring to commit any other illegal act or other violation of school district policies that relates to gang activity.

Before receiving disciplinary consequences for a violation of 1 or 2, above, a student shall receive an individualized warning as to what item or conduct is in violation of this policy and shall be permitted to immediately change or remove any prohibited items. (Gang-Related

Activity, Policy 4328)

Additional information about gangs in schools is available in the North Carolina Center for Safer Schools: A Resource Guide on School Safety (<https://www.dpi.nc.gov/media/8963/open>).

## Discrimination, Harassment, and Bullying

Asheboro City Board of Education acknowledges the dignity and worth of all students and employees and strives to create a safe, orderly, caring, and inviting school environment to facilitate student learning and achievement. This includes an environment which is free from discrimination, harassment, and bullying based on an individual's race, color, national origin, sex, sexual orientation, gender identity, religion, ethnicity, political belief, age, national origin, linguistic and language differences, socioeconomic status, physical characteristics, marital status, or disability. Asheboro City Schools strives to be inclusive of all students and employees.

Discrimination is any act or failure to act, whether intentional or unintentional, that unreasonably and unfavorably differentiates treatment of others. Harassment or bullying behavior is deliberate conduct intended to harm another person or group of persons. Such conduct violates this policy when any pattern of gestures or written, electronic, or verbal communications, or any physical act or any threatening communication:

1. places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
2. creates, or is certain to create, a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits or by adversely altering the conditions of an employee's employment.

Asheboro City Schools prohibits acts of discrimination, harassment, and bullying. Like other disruptive or violent behaviors, discrimination/harassment/bullying is conduct that impedes both a student's ability to learn and a school's ability to educate its students in a safe environment. Therefore, this policy applies to behavior that takes place:

1. in any school building or on any school premises before, during, or after school hours;
2. on any bus or other vehicle as part of any school activity;
3. at any bus stop;
4. during any school-sponsored activity or extracurricular activity;
5. at any time or place when the individual is subject to the authority of school personnel; or
6. at any time or place when the behavior has a direct and immediate effect on maintaining order and discipline in the schools.

## Authority of School Personnel

The school administration has the authority and responsibility to investigate and take appropriate action regarding any prohibited or criminal student behavior and any other behavior appropriately referred to him or her. The principal is responsible for informing students and parents of any standards or rules that if violated could result in short-term or long-term suspension or expulsion.

The teacher has the authority and responsibility to manage student behavior in the classroom and while students are under his or her supervision. The teacher is expected to implement the student behavior management plan and any other school standards or rules. The teacher may develop other standards or rules consistent with the direction provided by the board and school.

Students must comply with all directions of principals, teachers, substitute teachers, student teachers, teacher assistants, bus drivers, and

all other school personnel who are authorized to give such directions, during any period of time when they are subject to the authority of such personnel. (Authority of School Personnel, Policy 4301)

### **Parental Involvement in Student Behavior Issues**

The board recognizes the need for parents and guardians to work with the school employees in helping students to learn and practice acceptable standards of behavior. School employees are to encourage parents to participate in discussions on effective strategies for correcting misbehavior and appropriate consequences for violations of board policies, the Code of Student Conduct, and other school standards and rules. (Parental Involvement in Student Behavior Issues, Policy 4341)

### **Disciplinary Guidelines**

Asheboro City Schools (ACS) is committed to maintaining effective discipline in order to establish an orderly environment in which students can learn. An orderly school environment will teach expected standards of behavior, help students learn to accept the consequences of their behavior, and provide students with the opportunity to develop self-control.

ACS behavior management policies have been established with the following principles in mind:

- Student behavior management strategies should complement other efforts to create a safe, orderly, and inviting environment.
- Positive behavioral interventions will be employed, as appropriate, to improve student behavior.
- Responsibility, respect, honesty, self-discipline, courage, kindness, citizenship, and other standards of behavior should be integrated into the curriculum.
- Consequences for unacceptable behavior should help a student learn to comply with rules, to be respectful, to learn to accept responsibility for his or her behavior, and to develop self-control.
- Strategies and consequences will be age and developmentally appropriate.
- When feasible, consequences for unacceptable behavior should take into account differences in how individual students respond to discipline strategies.

Detailed student behavior standards are established in board Policy series 4300, all board policies can be found on-line at [http://www.asheboro.k12.nc.us/district\\_info/board\\_of\\_education/board\\_policies](http://www.asheboro.k12.nc.us/district_info/board_of_education/board_policies). For complete information on behavior standards, students and parents should consult Board policy and related administrative regulations. If you have specific questions or you would like copies of the board discipline policies or administrative regulations, please contact school administration.

The ACS Student Code of Conduct applies in the following situations:

- While in any school building or on any school premises before, during, or after school hours;
- While on any bus or other vehicle, as part of any school activity;
- While waiting at any bus stop;
- During any school function, extracurricular activity, or other activity/ event;
- When subject to the authority of school personnel;
- When participating in remote learning; and
- Any time or place, on or off campus, when the student's behavior

has or is reasonably expected to have a direct and immediate impact on orderly and efficient operation of the schools or the safety of individuals in the schools environment.

### **Code of Conduct Violations and Consequences**

Violations of the Code of Student Conduct must be dealt with in accordance with the guidelines established in the school's behavior management plan. School administrators have the responsibility to respond to violations with the goal of maintaining student safety and preventing violations from reoccurring. ***Principals may choose an educational program as a consequence if deemed appropriate for preventing future violations.***

**Minor offenses** – Minor offenses of the ACS Student Code of Conduct will be handled in the classroom in accordance with the school or classroom behavioral guidelines/ expectations. Consequences for minor offenses may include, but are not limited to:

- Warning
- Redirection
- Restorative practices
- Loss of privilege
- Seat change
- Supervised separation from group
- Supervised time outside of regular classroom
- Teacher conference with student
- Parent contact
- Conference with parent
- Referral to school counselor
- Detention
- Multi-Tiered System of Support
- Repeated minor violations may also warrant a referral to a school administrator.

**Major offenses** - The following list of behaviors and consequences for major offenses is offered, as a guideline for administrators, for behaviors that rise to the level of the involvement of a school administrator. Because students at different developmental levels may need different consequences, the guidelines for administrators have been grouped into recommendations for elementary schools and middle/high schools.

**Administrators reserve the right to adjust consequences based on student(s) age, maturity, grade level, history, learning situation, and circumstances in order to maintain safety. Consequences for major offenses may include, but are not limited to:**

**In-School Suspension (ISS)** – a temporary separation from the classroom that does not require removal from the school. It may be assigned as a punitive, remedial, or therapeutic consequence.

**Out of School Suspension (OSS)** – a temporary exclusion from school and activities lasting up to 10 days. Students assigned OSS are banned from all Asheboro City Schools properties and events during the suspension. Families may contact the Juvenile Day Reporting Center (336-683-8229) as an alternative location to serve an OSS consequence.

Additional consequences are listed in policy 4300, Student Behavior Policies.

In addition, identified students with special needs may have different sanctions or actions based on their Individualized Education Plan (IEP) and/or based on special education or disability law.

# CODE OF CONDUCT

**Rule 1. Attendance** – Students shall follow state and local attendance guidelines and attend school in a regular and timely manner. Parents should provide a note (parent or doctor) within two days of an absence.

**Truancy** – In accordance with General Statute 115C-378, regular student attendance is required. Truancy is any intentional unauthorized or illegal absence from compulsory education for 10 or more days. It is absences caused by students of their own free will, and does not refer to legitimate "excused" absences, such as ones related to medical conditions or religious observance.

Elementary	Secondary
Parents may be criminally charged if the student has 10 or more unexcused absences A doctor/medical practitioner’s note is required for absences beyond 15 days during a school year	Parents may be criminally charged if the student has 10 or more unexcused absences A doctor/medical practitioner’s note is required for absences beyond 15 days during a school year

**Tardy** - Excessive unexcused tardiness or early dismissals (more than 10% of school days) may result in loss of school privileges to include, but not limited to, the following:

- driving privileges on campus; and
- attendance at athletic and extra-curricular events, club participation, lunch detention, and after-school detention.

Elementary	Secondary
Require parents to come into school and sign in student upon arrival. Excessive tardiness or early dismissals will result in parent interventions agreed upon by principal and School Social Worker; disciplinary actions may be assigned by administration.	Excessive tardiness or early dismissals will result in parent/student interventions agreed upon by principal and School Social Worker; disciplinary actions may be assigned by administration.

**Skipping Class or School/Leaving Class or School Without Permission** – Student is absent from the school day or one (or more) periods without authorization. Student comes to class excessively late. Student leaves class/school or is in an area that is outside of the class/school without permission.

Elementary	Secondary
In-school consequence, parent contact, possible referral to school counselor/social worker	1st Offense: Up to 1 day ISS 2nd Offense: Up to 2 days ISS 3rd Offense: Up to 3 days ISS 4th Offense: Up to 2 days OSS

**Rule 2. Honor Code Violation (Policy 4310)** – Students shall not engage in any act of deception or falsification of work product such as plagiarism, cheating, fabrication, aiding in academic dishonesty, lying, and/ or bribery. This includes falsifying information (verbal or written) that could impede an administrative investigation, cheating by receiving any unauthorized aid or assistance or the actual giving or receiving of unfair advantage on any form of academic work, plagiarism by copying the language structure, idea, and/or thought of another and representing it as one’s own work, and a verbal or written statement of untruth.

Elementary	Secondary
1st Offense: In-school consequence, up 3 days ISS, “No Credit” for assignment 2nd Offense: Up 3 days ISS or OSS, “No Credit” for assignment	1st Offense: In-school consequence, up 3 days ISS, “No Credit” for assignment 2nd Offense: Up 3 days ISS or OSS, “No Credit” for assignment

**Rule 3. Student Dress Code Violation** – Student wears clothing that does not meet the dress code guidelines defined in this handbook. The board prohibits any appearance or clothing that does the following:

- violates the dress code adopted and publicized by the district;
- interferes with the education or learning process;
- reasonably can be construed as being or including content that is provocative, racist, lewd, vulgar, obscene, profane, hate speech, or is substantially disruptive;
- denotes, suggests, displays, or references alcohol, drugs or related paraphernalia, weapons, or other illegal conduct or activities;
- could reasonably endanger the health or safety of the student or others; or
- intends to convey membership or affiliation in a gang. (see Rule13)

Elementary	Secondary
In-school consequence, school guidance intervention, parent contact	1st Offense: Warning, parent contact 2nd Offense: Up to 1 day ISS 3rd Offense: Up to 2 days ISS, parent conference

**Rule 4. Disruptive Behavior** –Behavior that disrupts the classroom learning environment and/or poses a safety issue.

Elementary	Secondary

1st Offense: In-school consequence or 1 day ISS 2nd Offense: In-school consequence up to 2 days ISS 3rd Offense: Up to 3 days OSS	1st Offense: In-school consequence and/or up to 3 days ISS 2nd Offense: 2-5 days ISS 3rd Offense: Up to 5 days of OSS
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**Noncompliance with Directives from Principals, Teachers, and/or Other School Personnel** – Noncompliance is defined as refusing to follow a reasonable request. This can include, but is not limited to, refusal to work in class, walking away when a staff member or volunteer is speaking to you, talking back to a staff member or volunteer, or refusal to report to the office. A student will obey the lawful direction of any authorized staff member during the time the student is in school, participating in a school activity, or on school property.

Elementary	Secondary
1st Offense: In-school consequence or 1 day ISS 2nd Offense: In-school consequence up to 2 days ISS 3rd Offense: Up to 3 days OSS	1st Offense: In-school consequence and/or up to 3 days ISS 2nd Offense: 2-5 days ISS 3rd Offense: Up to 5 days of OSS

**Insubordination of Principals, Teachers, and/or Other School Personnel** – Insubordination is defined as the defiance of authority during the refusal to follow a reasonable request. This can include countermanding the directions of authority. A student will obey the lawful direction of any authorized staff member during the time the student is in school, participating in a school activity, or on school property.

Elementary	Secondary
1st Offense: In-school consequence or 1 day ISS 2nd Offense: In-school consequence up to 2 days ISS 3rd Offense: Up to 3 days OSS	1st Offense: In-school consequence and/or up to 3 day OSS 2nd Offense: up to 5 days OSS 3rd Offense: Up to 10 days of OSS

**Rule 5. Responsible Use of Technology** – Students are responsible for their behavior and communications when using system technological resources both on and off school property. This includes, but is not limited to Chromebooks, computers, networks, connections, resources, tools, and learning environments made available by Asheboro City Schools. Any action which is deemed inappropriate, profane, obscene, gang related, intimidating or seriously disrespectful, or which disrupts the learning process for any student is prohibited. See Policy 3225/4312/7320.

Elementary	Secondary
1st Offense: Parent conference, up to 1 day ISS, possible suspension of the use of technology 2nd Offense: Parent conference, possible in-school consequence or up to 1 day OSS, possible suspension of the use of technology 3rd Offense: Suspension of the use of technology, in-school consequence up to 5 days OSS	1st Offense: In-school consequence up to 1 day OSS, possible suspension of the use of technology 2nd Offense: Up to 3 days OSS possible suspension of the use of technology 3rd Offense: Up to 5 days OSS, suspension of the use of technology

**Rule 6. Insulting, Abusive, Profane, Obscene, or Seriously Disrespectful Words, Acts of Touching, Gestures, Signs, Verbal Threats, or Other Acts** – Students shall respect other students, visitors, school employees, and other persons by utilizing appropriate language and behaviors at all times. Any action which is insulting, abusive, harassing, profane, obscene, gang related, intimidating or seriously disrespectful and which disrupts the learning process for any student is prohibited. Disorderly conduct, including video taping other students/acts and posting to social media is prohibited.

Elementary	Secondary
1st Offense: In-school consequence or 1 day OSS 2nd Offense: In-school consequence up to 3 days OSS 3rd Offense: In-school consequence, up to 5 days OSS	1st Offense: In-school consequence up to 3 days OSS 2nd Offense: Up to 5 days OSS 3rd Offense: Up to 10 OSS <i>*Long-term suspension or alternative placement may result if aggravating circumstances are present.</i>

**Rule 7. Harassment, Discrimination, and/or Bullying** - Bullying is characterized by the following three criteria: (1) it is aggressive behavior or intentionally doing harm; (2) the behavior is carried out repeatedly and over time; and (3) the behavior occurs within an interpersonal relationship characterized by an imbalance of power. Behaviors that constitute bullying may be, but are not limited to, physical, verbal, non-verbal, written, and/or electronic. Any action or which demeans or degrades another person based on his/her race, color, sex, religion, creed, political belief, age, national origin, linguistic and language differences, sexual orientation, gender identity/expression, socioeconomic status, height, weight, physical characteristics, marital status, parental status, or disability specifically constitutes harassment.

Discrimination is any act or failure to act, by an employee or agent of the school system, that unreasonably and unfavorably differentiates treatment of others based solely on their membership in a legally-protected class so as to interfere with or limit their ability to participate in or benefit from the services, activities, or privileges offered by the school system's education program.

Prohibited harassment is deliberate unwelcome conduct directed at another person or group of persons based on their membership in a legally protected class that creates a hostile environment.

Students who believe they have been subjected to bullying, harassment, or discrimination should inform a teacher, counselor, or school administrator. See Policies 1710/4320/7325, 1725/4035/7236, 1730/4022/7231, 1760/7280, 4331, and 4329/7311.

Elementary	Secondary
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1st Offense: In-school consequence up to 1 day OSS 2nd Offense: Up to 2 days OSS 3rd Offense: Up to 3 – 5 days OSS	1st Offense: 1-3 days OSS 2nd Offense: 2-5 days OSS 3rd Offense: Up to 10 days OSS
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**Rule 8. Use or Possession of Tobacco Products** – Students shall not use, possess, or attempt to possess, any tobacco-related substance (electronic cigarettes, vaporizers, and other electronic smoking devices are addressed in Rule 16) at any time while a student is at school in any school building or on any school premises, attending school-sponsored activities, on/or about any school-owned or operated vehicle, off school property at any school-sponsored or school-approved activity or function or during any period of time when students are subject to the authority of school personnel and/or at any time when the student’s behavior has a direct and immediate effect on maintaining order and discipline and/or protecting the safety and welfare of students and staff.

Elementary	Secondary
1st Offense: Parent contact 2nd Offense: In-school consequence 3rd Offense: Up to 3 days ISS	1st Offense: 1-3 days ISS and parent contact 2nd Offense: 2-5 days ISS and parent contact 3rd Offense: Up to 3 days OSS

**Rule 9. Theft or Destruction of School or Personal Property** - Students shall not steal or attempt to steal, knowingly be in possession of stolen property, or intentionally damage or attempt to damage any school or private property while under school jurisdiction. Students shall not vandalize, damage, steal, or attempt to damage property belonging to others.

Elementary	Secondary
1st Offense: In-school consequence or 1 day ISS 2nd Offense: In-school consequence up to 2 days ISS 3rd Offense: Up to 3 days OSS	1st Offense: In-school consequence and/or up to 5 days OSS, restitution, possible police involvement 2nd Offense: Up to 5 days OSS, restitution, police involvement 3rd Offense: 6-10 days OSS, restitution, police involvement

**Rule 10. Inappropriate or Lewd Interpersonal Behavior** – Students shall conduct their personal and social relationships according to acceptable community standards. Inappropriate public displays of affection as determined by the administrator will not be allowed. Lewd, illegal, or sexual gestures or acts, even if consensual, will result in serious consequences.

Elementary	Secondary
In-school disciplinary action up to long-term suspension, police may be notified	ISS up to long-term suspension, police may be notified

**Rule 11. Aggressive Behavior** – Students shall not engage in incidents of hitting, biting, shoving, kicking, spitting, throwing objects, or other similar offenses towards another student or adult. Aggressive behavior can occur between two individuals or be a one-sided incident in which students are engaging in minor physical contact, not resulting in an injury. Should injury occur, refer to Rule 14 or 15.

Elementary	Secondary
1st Offense: In-school consequence up to 1 day ISS 2nd Offense: In-school consequence up to 2 days OSS 3rd Offense: Up to 3 – 5 days OSS	1st Offense: Up to 3 days OSS 2nd Offense: Up to 5 days OSS 3rd Offense: 5-10 days OSS

**Rule 12. Communicating Threats** - Students shall not, through written, oral, or electronic communication, threaten or attempt to cause harm to other students at any time while a student is at school, in any school building, and on any school premises, attending school-sponsored activities, on or about any school-owned or operated vehicle, off school property, at any school-sponsored or school-approved activity or function, or during any period of time when students are subject to the authority of school personnel and at any time the student’s behavior has a direct and immediate effect on maintaining order and discipline and protecting safety and welfare of students and staff.

Elementary	Secondary
Mandatory threat assessment 1st Offense: 1 to 3 days ISS or OSS 2nd Offense: Up to 5 days ISS/ OSS  3rd Offense: Up to 10 days OSS <i>*Some situations may result in police involvement/alternative placement</i>	Mandatory threat assessment 1st Offense: Up to 5 days OSS 2nd Offense: Up to 10 days OSS 3rd Offense: Possible long-term suspension and/or recommendation to alternative placement <i>*Some situations may result in police involvement/alternative placement</i>

**Threats to School Employees and Other Adults** - Students shall not, through written, oral, or electronic communication, threaten to cause or attempt to cause harm to school personnel or other adults at any time while a student is at school in any school building and on any school premises, attending school-sponsored activities, on or about any school-owned or operated vehicle, off school property at any school-sponsored or school-approved activity or function or during any period of time when students are subject to the authority of school personnel and at any time when the student’s behavior has a direct and immediate effect on maintaining order and discipline and protecting safety and welfare of students and staff.

Elementary	Secondary
Mandatory threat assessment 1st Offense: Up to 5 days ISS/ OSS 2nd Offense: Up to 10 days OSS <i>*Some situations may result in police involvement/alternative placement</i>	Mandatory threat assessment 1st Offense: Up to 10 days OSS 2nd Offense: Possible long-term suspension and/or recommendation to alternative placement <i>*Some situations may result in police involvement/alternative placement</i>

**Rule 13. Gang-Related Activity** – A gang is any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of criminal acts and having a common name or common identifying sign, colors, or symbols. Gang-related activity includes any conduct that is prohibited by another board policy and is engaged in by a student on behalf of an identified gang or as a result of the student’s gang membership; or any conduct engaged in by a student to perpetuate, proliferate, or display the existence of any identified gang. (Policy 4328, Gang-Related Activity)

Before receiving disciplinary consequences for wearing/possessing items or communicating gang membership or affiliation, a student shall receive an individualized warning as to what item or conduct is in violation of this policy and shall be permitted to immediately change or remove any prohibited items. After a student receives a warning, additional violations will result in disciplinary consequences.

Elementary	Secondary
1st Offense: Parent conference and up to 3 days ISS or OSS 2nd Offense: Up to 5 days ISS/ OSS 3rd Offense: Up to 10 days OSS <i>*Some situations may result in police involvement</i>	1st Offense: Parent conference and up to 3 days ISS or OSS 2nd Offense: Up to 5 days ISS/ OSS 3rd Offense: Up to 10 days OSS <i>*Some situations may result in police involvement or alternative placement</i>

**Rule 14. Fighting/Affray Among students** – The act of fighting occurs when two individuals engage in physical contact with the intent to do physical harm. Such actions include, but are not limited to hitting, slapping, punching, kicking, or excessive pushing.

Elementary	Secondary
1st Offense: 1 to 3 days ISS or OSS 2nd Offense: Up to 5 days ISS/ OSS 3rd Offense: Up to 10 days OSS <i>*Some situations may result in police involvement/ alternative placement</i>	1st Offense: 5-10 days OSS 2nd Offense: Up to 10 days of OSS, police involvement, possible long-term suspension and/or alternative program referral/ placement 3rd Offense: Possible long-term suspension and/or recommendation to alternative placement

**Rule 15. Assault on Another Student** - An assault is viewed as one person physically attacking another when there is a clear victim. Unlawful threatening or any physical force or violence, to include tearing clothes, striking, or threatening to seize or strike another person either alone or in combination with other students.

Elementary	Secondary
Up to 10 days of OSS, police involvement, possible long-term suspension	Up to 10 days of OSS, police involvement, possible long-term suspension and/or alternative program referral/ placement

**Assault on School Employees and Other Adults (RO)** – Students shall not cause or attempt to cause physical or bodily harm to school personnel or other adults at any time while a student is at school, in any school building, and on any school premises, attending school-sponsored activities, on or about any school-owned or operated vehicle, off school property, at any school-sponsored or school-approved activity or function, or during any period of time when students are subject to the authority of school personnel, and at any time when the student’s behavior has a direct and immediate effect on maintaining order and discipline and protecting safety and welfare of students and staff. If a teacher is assaulted or injured by a student and as a result, the student is long-term suspended or reassigned to alternative education services, the student shall not be returned to that teacher’s classroom unless the teacher consents.

Elementary	Secondary
Up to 10 days OSS, police involvement, possible long-term suspension	Up to 10 days OSS, police involvement, possible long-term suspension, and/ or alternative program referral

**Rule 16. Under the Influence or in Possession of Unauthorized, Illegal and/or Controlled Substances** - Students shall not possess, use, sell, transmit, distribute substances containing THC or CBD (including vaporizing devices, vape liquid containers, and edibles), narcotics, stimulants, alcoholic beverages, or any other unauthorized or illegal or controlled substances or drug paraphernalia or any substance which impairs or otherwise mimics the hallucinatory, euphoric, depressive and/or intoxicating effects of illegal substances, at any time, while a student is at school in any school building and on any school premises, attending school-sponsored activities, on/about any school-owned or operated vehicle, off school property at any school-sponsored or school-approved activity or function or during any period of time when students are subject to the authority of school personnel, and/or at any time when the student’s behavior has a direct and immediate effect on maintaining order and discipline and protecting the safety and welfare of students and staff. In all cases, the substance will be confiscated. See Policy 4325

Elementary	Secondary
OSS up to 10 days. Confiscate substance. If illegal activity is implicated, law enforcement will be called. Intervention program may be required.	Up to 10 days OSS. May include a referral to substance abuse program, participation in an educational program, alternative school referral, police involvement, or possible long-term suspension.

**Rule 17. Possession of Inappropriate Items on School Property** – Student is in possession of substances/objects readily capable of causing bodily harm and/or property damage (matches, lighters, gasoline, and lighter fluid). This may include: possession of a knife having a blade less than 2.5 inches long, bullets, mace/pepper spray, or any other weapon or destructive device not listed in Rule 16. Possession of a “look-alike” weapon or counterfeit items. See Policy 4333

Elementary	Secondary
1st Offense: Up to 5 days ISS or OSS, possible police involvement 2nd Offense: Up to 10 days OSS, possible police involvement	1st Offense: Up to 5 days ISS or OSS, possible police involvement 2nd Offense: Up to 10 days OSS, police involvement, possible recommendation for alternative program placement

**Rule 18. Possession of a Weapon (RO)** – Students shall not possess a weapon which is any of the following: a firearm including a starter gun, a BB gun, stun gun, air rifle, or air pistol which will or is; a dagger or knife with a blade longer than 2.5 inches, slingshot, leaded cane, blackjack, metallic knuckles, razors and/or razor blades, fireworks, or any sharp-pointed or edged instrument, or any type of explosive device. See Policy 4333

Elementary	Secondary
Up to 10 days OSS, long-term suspension, and mandatory police involvement	Up to 10 days OSS, long-term suspension, and mandatory police involvement

**Rule 19. Threat of Attack with a Weapon** – Students shall not make a threat of attack through any kind through verbal, written, or pictorial means. Threats, may include, but are not limited to bomb threats and shootings. See Policy 4333

Elementary	Secondary
Mandatory Threat Assessment Long-term suspension and police involvement	Mandatory Threat Assessment Long-term suspension and police involvement

**Rule 20. Unjustified Activation of a Fire or Other Alarm System** – Students shall not activate any fire or other alarm system unless authorized to do so by school employees or unless there are reasonable grounds to believe that an actual emergency situation exists.

Elementary	Secondary
Up to 10 days OSS, police involvement, possible long-term suspension	Up to 10 days OSS, police involvement, possible long-term suspension and/or alternative placement

**Rule 21. Repeat Offender** - Student has already been referred to the office for the same behavior (3 or more times) and who has been caught again for committing the same infraction (3 or more times). These consequences may be applied in addition to the regular behavioral consequence.

Elementary	Secondary
1st Offense: 1 day ISS 2nd Offense: 1- 2 days ISS 3rd Offense: Up to 3 days OSS	1st Offense: Up to 1 days ISS 2nd Offense: Up to 2 days OSS 3rd Offense: Up to 5 days OSS

**Rule 22. Inappropriate or unauthorized area** – Students should remain in assigned, authorized areas at all times. Students are not permitted in inappropriate or unauthorized areas, on or off school grounds. These consequences may be applied in addition to a regular behavioral consequence.

Elementary	Secondary
1st Offense: Up to 3 days ISS/OSS 2nd Offense: Up to 5 days ISS/OSS 3rd Offense: Up to 10 days OSS	1st Offense: Up to 5 days ISS/OSS 2nd Offense: Up to 10 days ISS/OSS 3rd Offense: Up to 10 days OSS

**Rule 23. Other School Defined Offense** – Student engages in any other problem behaviors that do not fall within the other categories, or may not be listed in the code of conduct

Elementary	Secondary
Administrator discretion	Administrator discretion

## TRANSPORTATION

### School Bus Safety Rules

Riding a school bus is a privilege afforded to certain public school students. Associated with this privilege is the responsibility for safe, orderly conduct. The safety of every student is the concern of the State Board of Education and the Asheboro City Board of Education. Therefore, the following rules and regulations have been adopted within the Asheboro City Schools. Failure to follow any of the bus safety rules is grounds for temporary or permanent removal of a student from the bus.

Every student who is eligible to ride a school bus shall:

1. Be ready and on time at his/her designated bus stop. Students should be at stop 10 minutes prior to bus arrival time.
2. Stand off the street or highway while waiting for the bus and in no way interfere with traffic.
3. Wait for the bus to come to a complete stop before approaching the bus or crossing the road.
4. Cross the road or street only under the protection of the bus stop arm and IN FRONT of the bus only.
5. Load and unload the bus in an orderly manner: single line, never push, break line, or rush.
6. Observe the same standards of behavior as in the classroom. Ordinary conversation is permissible.
7. Remain seated, in the assigned seat, at all times and never stand except to get off the bus at the properly designated stop, once the bus has come to a complete stop.
8. Refrain from talking to or otherwise distracting the bus driver.
9. Keep all of your personal property inside the bus. Refrain from throwing or dropping objects from the bus whether it is moving or standing still. Lost electronic items are not the responsibility of the driver.
10. Provide a neat and safe bus by keeping it clean. Refrain from defacing or littering the bus (that includes free from pencil and pen marks). Do not cut or destroy seats. A charge of \$35.00 will be given to replace seat covers.
11. The uses of any tobacco, food, or drink products are strictly prohibited on the bus.
12. Engage in absolutely no profanity or fighting on the bus.
13. Respectfully obey all driver and school official instructions.
14. Never tamper with the bus in any manner or touch the door or mechanical controls at any time.
15. Observe all established safety rules and regulations at all times.

School bus loading and unloading is supervised by teachers, assistant principals, and/or other school staff at all schools. Failure to follow the directions of these school officials is grounds for removal from the bus. Please be advised that any principal of any school in Asheboro is authorized to handle disciplinary matters on buses, which serve his or her school. This includes the suspension of students from the bus even though the students may not attend that school.

### Use of Video Recording Devices on School Buses

It is the practice of Asheboro City Schools to utilize videotape recorders on school buses. Utilization of such videotape recorders shall be for the purposes of identifying safety concerns and to substantiate bus conduct violations. Such videotape recordings may be periodically and regularly reviewed by school officials, are considered confidential, but may be disclosed as part of school disciplinary proceedings or safety programs. The placing of a student on a school bus shall constitute parental consent to have a child videotaped in such a manner.

### Trespassing on School Buses

Only authorized personnel and students assigned are allowed on school/activity buses. Unauthorized persons may be charged with trespassing (NC General Statute 14-132.2)

### School Bus Discipline Code

In accordance with the General Statutes of North Carolina, Asheboro City Schools provides transportation to all eligible students. It is the position of Asheboro City Schools that such transportation will be provided safely and efficiently. To ensure this policy and prevent disciplinary action or suspension of school bus privileges will take a combined effort on the part of students, parents, and school administrators.

A school bus driver has complete authority over and responsibility for maintaining order and good conduct on the bus. A driver does not have the power to punish or suspend a student's riding privilege. The driver, upon observing an infraction of the code, makes a written report to the principal. A principal or their representatives are authorized to take the needed disciplinary action.

A suspension of school bus privileges does not imply suspension from school and attending classes unless deemed necessary by the principal. Therefore, any student suspended from the bus who does not attend school during those days will be subjected to the provision of the North Carolina Compulsory School Attendance Law.

Complaints against a driver or the operation of a bus should be directed to the principal of the school or the transportation supervisor at the administration office (336) 625-5104. Any unauthorized person who boards a school bus to settle a problem is trespassing. A warrant will be issued.

The following offenses and consequences are designed to accomplish the objectives of the code. These offenses and consequences are minimal and not intended to be all-inclusive. They are; however, absolute in that strict adherence is required to retain the privilege of riding school buses in Asheboro City Schools. Bus discipline is divided into three categories. Category I deals with general misconduct and Category II and III deal with severe misconduct. Many of the Asheboro City Schools buses have video cameras.

### Category I Offenses:

1. Bus assignment – Only students assigned to the bus are to ride the bus, and they are to get off at their assigned stop only. Any change must be with a note from a parent and signed by a school official. The note should be signed by the principal/designee and a copy given to the driver.
2. Bus stop behavior – Be on time at the designated bus stop only. Stand a safe distance from the roadway and wait for the bus to come to a complete stop before attempting to board.
3. Boarding and unloading – Students are to board the bus in an orderly manner with no pushing, shoving, or breaking in front of another student.
4. Driver instruction – Instructions from the driver are to be obeyed the first time they are given.
5. Language – Use polite language, speak softly, and maintain respectable conduct while riding the bus.
6. Hands and feet – Passengers should keep their hands and feet inside the bus at all times.
7. Seat – Stay in your seat facing forward with feet on the floor while the bus is in motion.
8. Personal items – Items not authorized in writing to be transported will be taken by the driver and given to the principal or designee.
9. Food/Drink – Do not eat or drink on the bus.

### Category II Offenses:

(Additional action may be taken by the principal) Consequences for students who are guilty of Category II or III misconduct will be administered beginning with the fifth infraction listed below.

1. Physical intimacy – No student will engage in any type of intimate contact with another.
2. Gross disrespect – No student shall show disrespect to another student or driver by use of vulgar and profane language, indecent exposure, etc.
3. Willful disobedience – No student shall willfully fail to comply with any request by school personnel or the driver regarding safety on the bus and the protection of other persons or property.
4. Bus privileges – No student shall ride his/her assigned bus or any other school bus within the system after the principal has suspended riding privileges.
5. Tobacco products – No student shall possess or use a tobacco product on or around the bus or in the bus parking lot.
7. Safety equipment – No student shall tamper with emergency exits, bus equipment, or deface a bus in any manner.

### Category III Offenses:

(Additional action may be taken by the principal and in some cases, the police may be notified.) Students who commit a Category III offense will also receive consequences for the rule violation in the Code of Conduct Disciplinary Standards.

1. Fighting – No student rider shall provoke or engage in a fight or cause personal injury or discomfort to another.
2. Weapons – (Refer to Weapons, Bomb Threats, Terrorist Threats, and Clear Threats to Safety, Policy 4333.)
3. Controlled substances – No student rider shall possess, use or be under the influence of any illicit drugs on a bus or in any bus parking area. (Refer to Drugs and Alcohol, Policy 4325.)

### Elementary Consequences

Following are the elementary-level consequences for infractions of the rules by a student rider. A school administrator will issue the final consequence:

- 1st infraction – driver warning (no parent signature required)
- 2nd infraction – administration conference and parent call (parent signs bus discipline form)
- 3rd infraction – silent lunch
- 4th infraction – after school detention
- 5th infraction – suspension from the bus for 1 to 3 days
- 6th infraction – suspension from the bus for 3 to 5 days
- 7th infraction – suspension from the bus for 5 to 10 days
- 8th infraction – suspension from the bus for 10 to 15 days
- 9th infraction – permanent suspension of bus riding privileges (for the present school year)

### Secondary Consequences

Following are the middle and high school consequences for infractions of the rules by a student rider for a Category I Offense. A school administrator will issue the final consequence:

- 1st infraction – driver warning- documented by the bus driver
- 2nd infraction – referral to assistant principal– parent contact (does not mandate bus suspension)
- 3rd infraction – 1 to 3 days suspension from riding the bus or ISS (administrator’s discretion whether OSS or ISS)
- 4th infraction – suspension from the bus for 3 to 5 days or ISS (administrator’s discretion whether OSS or ISS)
- 5th infraction – suspension from the bus for 5 to 7 days or ISS (administrator’s discretion whether OSS or ISS)
- 6th infraction – permanent suspension of bus riding privileges (for the present school year)

## General Information

### Administering Medicines to Students (Policy 6125)

The board recognizes that students may need to take medication during school hours. School personnel may administer medication prescribed by a health care practitioner upon the written request of a student’s parent. To minimize disruptions to the school day, medicines should be taken at home rather than at school whenever feasible. School officials may deny to administer any medication that could be taken at home.

#### Standards for Administering Medicines

Authorized school employees may administer medication to students when all of the following conditions are met. These conditions apply to all medications, including those available over-the-counter without a prescription.

- Parental Consent: The student’s parent must make a signed written request that authorizes school personnel to administer the medication to the student.
- Medication Authorization/Order: A health care practitioner must prescribe the medication for use by the student and provide explicit written instructions for administering the medication.
- Certification of Necessity: The student’s health care practitioner must certify that administration of the medication to the student during the school day is necessary to maintain and support the student’s continued presence in school.
- Proper Container/Labeling: If the medication to be administered is available by prescription only, the parent must provide the medication in a pharmacy-labeled container with the student’s name and directions for how and when the medicine is to be given. If the medication is available over-the-counter, it must be provided

in the original container or packaging, labeled with the student’s name.

- Proper Administration: The employee must administer the medication pursuant to the healthcare practitioner’s written instructions provided to the school by the student’s parent and in accordance with professional standards.

The Board of Education and its employees assume no liability for complications or side effects of medication when administered in accordance with the instructions provided by the parent and health care practitioner.

#### Student Self-Administering Emergency Medications

Students with certain health conditions like diabetes or asthma, or an allergy that could result in an anaphylactic reaction, may need to possess and self-administer medication on school property in accordance with their approved individual health care plan or emergency health care plan. As used in this section of the policy, “medication” refers to a medicine prescribed for the treatment of diabetes, asthma, or anaphylactic reactions and includes insulin or a source of glucose, a prescribed asthma inhaler, or a prescribed epinephrine auto-injector.

Before a student will be allowed to self-administer medicine, the student’s parent or guardian must provide to the principal or designee all of the documents listed below:

- a. Written authorization from the student’s parent or guardian for the student to possess and self-administer asthma medication;
- b. A written statement from a health care practitioner verifying:
  - 1) That the student has asthma, diabetes, and/or an allergy that could result in anaphylactic reaction;
  - 2) The medication is prescribed for use on school property

during the school day, at school-sponsored activities, or while in transit to or from school or school-sponsored events; and

- 3) That the student understands, has been instructed in self-administration of the emergency medication, and has demonstrated the skill level necessary to use the medication and any accompanying device;
- c. A written treatment plan and written emergency protocol formulated by the prescribing health care practitioner for managing the student's asthma, diabetes, or anaphylaxis episodes and for medication use by the student;
- d. A statement provided by the school system and signed by the student's parent or guardian acknowledging that the board of education and its agents are not liable for injury arising from the student's possession and self-administration of asthma medication; and
- e. Any other items necessary to comply with state and federal laws.

Prior to being permitted to self-administer medicine at school, the student also must demonstrate to the school nurse, or the nurse's designee, (1) the skill level necessary to use the emergency medication and any device necessary for its administration; and (2) sufficient knowledge and maturity to be independent in the management of the medication with no oversight from school staff.

Finally, the student's parent or guardian shall provide to the school backup emergency medication that school personnel are to keep in a location to which the student has immediate access in the event of an emergency.

All information provided to the school by the student's parent or guardian must be kept on file at the school in an easily accessible location. Any permission granted by the principal for a student to possess and self-administer emergency medication will be effective only for the same school for 365 calendar days. Such permission must be reviewed annually.

A student who uses his or her prescribed emergency medication in a manner other than as prescribed may be subject to disciplinary action pursuant to the school disciplinary policy. No one may impose disciplinary action on the student that limits or restricts the student's immediate access to the emergency medication.

The board does not assume any responsibility for the administration of drugs or medication to a student by the student, the student's parent or legal custodian or any other person who is not authorized by this policy to administer medications to students.

### **Appeals of Consequences (Policy 4353)**

Students may appeal a long-term or 365-day suspension or an expulsion approved by the superintendent for violation of board policy, school standards, or rules. The student must appeal to the board in writing within five days of the superintendent's decision.

### **Assaults and Threats (Policy 4331)**

Assaults or threats will not be tolerated. Students are prohibited from assaulting, physically injuring, attempting to injure, intentionally behaving in such a way as could reasonably cause injury to any other person, or threatening others. Assault includes engaging in a fight. Harassment and bullying are further defined in Policy 1710/4020/7230, Discrimination and Harassment Prohibited by Federal Law and Policy 4329/7311, Bullying and Harassing Behavior Prohibited.

### **Attendance (Policy 4400)**

School attendance and class participation are an integral part of

academic achievement and the teaching-learning process. Regular attendance develops patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory: The State of North Carolina requires that every child in the State between the ages of seven (or younger if enrolled) and 16 years attend school. Parents or legal guardians have the responsibility for ensuring that students attend and remain at school daily.

Students will be considered in attendance if present at least half of the instructional day on-site in the school or at a place other than the school attending an authorized school-related activity.

To be in attendance during remote instruction days, students must:

- (1) complete their daily assignments, either online or offline; and/or
- (2) have a daily check-in through two-way communication with
  - (a) the homeroom teacher for grades K-5; or
  - (b) each course teacher, as scheduled, for all other grade levels.

### **Excused Absences**

When a student must miss school, a written excuse signed by a parent or guardian must be presented to the teacher or principal designee within two days after returning from an absence. Absences due to extended illness may also require a statement from a physician. An absence may be excused for any of the following reasons:

1. Personal illness or injury that makes the student physically unable to attend school
2. Isolation ordered by the local health officer or by the State Board of Health
3. Death in the immediate family
4. Medical or dental appointment
5. Attendance at the proceedings of a court or administrative tribunal, if the student is party to the action or under subpoena as a witness;
6. Observance of an event required or suggested by the religion of the students or the student's parent(s)
7. Participation in a valid educational opportunity, such as travel or service as a legislative or Governor's page, with prior approval from the principal
8. Pregnancy and related conditions or parenting, when medically necessary
9. Visitation with the student's parent/legal guardian, at the discretion of the superintendent or designee, if the parent or legal guardian (a) is an active duty member of the uniformed services as defined by Policy 4050, Children of Military Families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting

Extended illnesses generally require a statement from a physician. Once a student has accumulated more than 15 absences in a school year (or more than 5 consecutive absences), a doctor's note, or other documentation approved by the principal, will be needed to excuse further absences. This standard does not apply to medically fragile students as defined in the North Carolina School Attendance and Student Accounting Manual and approved by the principal.

In the case of excused or unexcused absences, short-term out-of-school suspensions, and absences under G.S. 130A-440 (for failure to submit a school health assessment form within 30 days of entering school), the student will be permitted to make up his or her school work. (See also Policies 4110, Immunization and Health Requirements for School Admission, and 4351, Short-Term Suspension.) The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

### **School-Related Activities**

While recognizing the importance of classroom learning, the board also

acknowledges that out-of-classroom, school-related activities can provide students with valuable experiences not available in the classroom setting. The following school-related activities will not be counted as absences from either class or school:

1. Field trips sponsored by the school
2. Job shadows and other work-based learning opportunities, as described in G.S. 115C-47(34a)
3. School-initiated and scheduled activities
4. Athletic events requiring early dismissal from school
5. Career and Technical Education student organization activities approved in advance by principal
6. In-school suspension

Assignments missed for these reasons will be completed by students. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

#### **Excessive Absences**

The principal will notify parents and take all other steps required by G.S. 115C-378 for excessive, unexcused absences.

If a student is absent from school for five or more days in a semester, the principal or a committee established by the principal shall consider whether the student's grades should be reduced because of the absences. The principal or committee shall review other measures of academic achievement, the circumstances of the absences, the number of absences, and the extent to which the student completed missed work. A committee may recommend to the principal and the principal may make any of the following determinations:

1. The student will not receive a passing grade for the semester;
2. The student's grade will be reduced;
3. The student will receive the grade otherwise earned; or
4. The student will be given additional time to complete the missed work before a determination of the appropriate grade is made.

Students with excused absences due to documented chronic health problems are exempt from this policy.

Excessive absences may impact eligibility for participation in interscholastic athletics. See Policy 3620, Extracurricular Activities and Student Organizations.

#### **Late Arrivals and Early Departures**

Students are expected to be at school on time and to remain at school until dismissed. During the school day, students are expected to be present at the scheduled starting time for each class and to remain until the class ends.

When a student must be late to school or leave school early, a written excuse signed by a parent or guardian should be presented upon the student's arrival at school.

#### **Children of Military Families (Policy 4050)**

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The board recognizes the unique circumstances faced by children of military families who are often required to transfer to a new school system because their parents or guardians have a new military assignment. The board also recognizes that children whose immediate family members are deployed by the military may be at increased risk of emotional, psychological, or other harm. The board is committed to supporting these children in the school system and undertaking to serve their unique needs.

#### **Identification of Military-Connected Students**

Each principal shall annually identify all military-connected students enrolled in the school and shall develop a means for serving their unique needs. For purposes of this section, a military-connected student is defined as a student who has a parent, step-parent, sibling, or any other

person who resides in the same household serving in the active or reserve components of the Army, Navy, Air Force, Marine Corps, Coast Guard, or National Guard. The identification of military-connected students is not a public record subject to public records law.

#### **Compliance with the Interstate Compact on Educational Opportunity for Military Children**

In order to promote flexibility and cooperation among the school system, parents and guardians, and children of military families, to promote the children's well-being, and to assist these children in achieving educational success in their new schools, Asheboro City Schools complies with the Interstate Compact on Educational Opportunity for Military Children and educates employees about the unique needs of children of military families.

#### **Counseling Program (Policy 3610)**

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School counseling programs are provided by the school district with the ultimate aim of improving student performance by implementing strategies and activities that support and maximize learning; helping students to grow in their personal and social development; and providing a foundation for acquiring the skills that enable students graduate career and college ready and prepared to be lifelong learners. The principal of each school is directed to develop a counseling program that is data-driven and meets the objectives of the State Board of Education's comprehensive school counseling program curriculum and the academic, career, and social/developmental needs of the student population at that school. The program will include individual and group counseling, classroom presentations, academic advising, career development services, consultation, parent education, and other responsive services. Parents/guardians have the right to opt their children out of participation in certain group, academic, or career guidance or personal or social counseling services by contacting the school principal.

#### **Drugs and Alcohol (Policy 4325)**

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Students are prohibited from possessing, using, transmitting, selling or being under the influence of any of the following substances:

1. Narcotic drugs
2. Hallucinogenic drugs
3. Amphetamines
4. Barbiturates
5. Marijuana
6. Synthetic stimulants, such as MDPV and mephedrone (e.g., "bath salts"), and synthetic cannabinoids (e.g., "Spice," "K2")
7. Any other controlled substance
8. Any alcoholic beverage, malt beverage, fortified or unfortified wine or other intoxicating liquor
9. Any chemicals, substances or products procured or used with the intention of bringing about a state of exhilaration or euphoria or of otherwise altering the student's mood or behavior
10. Any substance containing cannabidiol (CBD) or tetrahydrocannabinol (THS), regardless of whether it constitutes a controlled substance under state or federal law (including vaporizing devices, vape liquid containers, and edibles)

Students also are prohibited from possessing, using, transmitting or selling drug paraphernalia or counterfeit (fake) drugs.

Students are also prohibited from possessing, distributing or displaying any tobacco or drug paraphernalia including, but not limited to:

1. Pipes
2. Rolling papers
3. Roach clips
4. Vape liquid containers (i.e. cartridges, bottles, JUULS)
5. Vaporizing devices, including pens, cartridges, or equipment
6. Syringes

## 7. Any other delivery devices for prohibited substances

Students may not participate in any way in the selling or transmitting of prohibited substances, regardless of whether the sale or transmission ultimately occurs on school property.

Prescription and over the counter drugs are not in violation of this policy if possessed and used in accordance with Policy 6125, Administering Medicines to Students.

### **PowerSchool Parent Access**

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Parents will have access to an online data system through PowerSchool.

A web browser or Smart Phone App allows parents to view:

- Detailed attendance information
- Grade information
- Credits earned to date (high school)
- Standardized testing information
- Personal demographic information
- Emergency contact information

A secured password system allows only authorized individuals to access this information. Parents with more than one child will only need one username and password to access the information on all of their children. Usernames and passwords will be provided at the school level.

### **Discrimination and Harassment Prohibited by Federal Law (Policy 1710/4020/7230)**

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The board acknowledges the dignity and worth of all students and employees and strives to create a safe, orderly, caring, and inviting school environment to facilitate student learning and achievement. The board prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, gender identity, disability, or age. The board will not tolerate any form of unlawful discrimination or harassment in any of its education activities or programs by students, employees, board members, volunteers, or visitors.

#### **Prohibited behaviors and Consequences**

Students are expected to comply with the behavior standards established by board policy and the Code of Student Conduct. Employees, volunteers, and visitors are expected to comply with board policy and school system regulations.

Any violation of this policy is serious and school officials shall promptly take appropriate action. Students will be disciplined in accordance with the school's student behavior management plan (School Plan for Management of Student Behavior, Policy 4302). Based on the nature and severity of the offense and the circumstances surrounding the incident, the student will be subject to appropriate consequences and remedial actions ranging from positive behavioral interventions up to, and including, expulsion.

Reprisal or retaliation against any person for reporting or intending to report violations of this policy, supporting someone for reporting or intending to report a violation of this policy, or participating in the investigation of reported violations of this policy is prohibited.

#### **Reporting and Investigating Complaints**

Any person who believes that he or she has been discriminated against or harassed in violation of this policy by any student, employee, or other person under the supervision and control of the school system, or any third person who knows or suspects conduct that may constitute discrimination or harassment should inform a school official. Reports also may be made anonymously through the anonymous tip line.

#### **Coordinators**

The superintendent has appointed the following individuals to coordinate

the school system's efforts to comply with and carry out its responsibilities under federal nondiscrimination laws. These responsibilities include investigating any complaints communicated to school officials alleging noncompliance with Title VI or Title IX of the Civil Rights Act, Section 504 of the Rehabilitation Act, the Americans with Disabilities Act (ADA), the Age Discrimination Act, and/or the Boy Scouts Act, or alleging actions which would be prohibited by those laws.

- Title IX Coordinator - Director for Support Services
- Section 504 Coordinator - Director of Exceptional Child Services
- ADA Coordinator - Director of Exceptional Child Services
- Age Discrimination Coordinator - Executive Director for Human Resources
- Coordinator for Other Non-discrimination Laws - Executive Director for Human Resources

### **Title IX Nondiscrimination on the Basis of Sex (Policy 1720/4015/7225)**

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The school system does not discriminate on the basis of sex (including pregnancy, childbirth, sexual orientation, and gender identity) in its education programs or activities and is required by Title IX of the Education Amendments Act of 1972 and federal regulations to not discriminate in such a manner.

The board has designated a Title IX coordinator to coordinate its efforts to comply with its responsibilities under Title IX and its implementing regulations for students and for staff. Inquiries about the application of Title IX and its implementing federal regulations may be referred to either Title IX coordinator at (336) 625-5104.

Students: Director of Support Services  
Staff: Executive Director of Human Resources

### **Title IX Sexual Harassment – Prohibited Conduct and Reporting Process (Policy 1725/4035/7236)**

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Sexual harassment, as that term is defined under Title IX, is prohibited. Sexual harassment is conduct on the basis of sex occurring in a school system education program or activity that satisfies one or more of the following:

- a. An employee of the school system making an individual's participation in unwelcome sexual conduct as a condition for aid, a benefit or service;
- b. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the school system's education program or activities;
- c. Sexual Assault including rape, statutory rape, fondling, and incest;
- d. Dating violence; and/or
- e. Domestic violence; or stalking.

#### **Reporting Sexual Harassment:**

Any student who believes he or she is a victim of sexual harassment occurring in the school system's education programs or activities is encouraged to report the matter to the student's principal or to the Title IX Coordinator, the Director of Support Services.

All other members of the school community are strongly encouraged to report any act that may constitute an incident of sexual harassment in violation of this policy to the school principal, the Title IX Coordinator, or the superintendent.

#### **Time Period for Filing a Report:**

A report should be made within 30 days after disclosure or discovery of

the facts giving rise to the report.

**Response to a Report:**

As required to meet the school system’s obligations under Title IX, school officials shall respond promptly and impartially to actual knowledge of alleged sexual harassment in a manner that is not deliberately indifferent.

Additional information on this procedure is available in Policy 1725/4035/7236 and Policy 1726/4036/7237.

**Requirements for Participation in Interscholastic Athletics (Policy 3620)**

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**Philosophy of Athletic Program:**

We believe that interscholastic athletics is a co-curricular activity and is an integral part of the educational process. Participation in athletics teaches life skills including responsibility, determination, accountability, team building, and fair play.

We emphasize academic accountability and fair play. We promote attitudes and practices that keep winning in perspective and discourage activities that would be considered unsportsmanlike. We believe that all students should have the opportunity to participate in competitive athletics; however, participation is a privilege, not a right. According to Board of Education policy, participation may be reserved for students in good academic standing who meet behavior expectations of the school and the community.

**Citizenship/Sportsmanship:**

As a team member, an individual must learn to work with others to promote responsibility and obligation for his/her actions. As a student-athlete wearing the Blue Comets uniform, you are special. You are a student first, an athlete second, and most important – you are a role model always. As a member of the Blue Comets, everything you do at school, in the community, and at rival schools is noticed and judged. As a member of the Blue Comets, you are a role model and spokesperson for the Asheboro community and the Asheboro City Schools. We believe that student-athletes must play within the rules, conduct themselves in a sportsmanlike manner, and represent their school in a positive way.

**Student/Athlete Behavioral Management Plan:**

The athletic program will adhere to the *Asheboro City Schools Student Code of Conduct*, which is provided to each student upon entry to school each fall. Board of Education policies related to participation in athletics are included in the Code of Conduct. As prescribed by board policy, rule violations and major infractions will be addressed according to the *Student Behavior Management Plan* of the school.

The following infractions are addressed in the *Student Behavior Management Plan*:

- a. Use and possession of tobacco
- b. Fighting
- c. Use and possession of weapons
- d. Assault
- e. Arson
- f. Intimidation/Bullying
- g. Gross Misconduct
- h. Insubordination
- i. Use of profanity/vulgarity
- j. Hazing

A student-athlete who commits any of the infractions listed above (or any infraction that is in violation of school rules or board policy), may be excluded from participation in the athletic program.

**Student Attendance and Academic Requirements**

Students in grades 6- 12 wishing to participate in interscholastic athletics must meet eligibility requirements. Eligibility includes age, attendance, academic, and behavior requirements. Students must also have a physical examination before they are permitted to participate. Please speak with your school’s Athletic Director or principal for more information.

### **Substance Abuse (Alcohol/Drugs):**

We believe that the use and abuse of alcohol and drugs is unhealthy and unacceptable for “Blue Comets” student-athletes.

Students found possessing, using, transmitting, or being under the influence of alcohol or drugs at any time, on campus or off campus, 24 hours per day, 7 days per week, in season or out of season, will suffer the following consequences:

- a. First Offense
  - **30-day suspension** from participation in athletic contests
  - Athlete must practice with team, but may not dress or participate in athletic contests
  - Athlete must enroll in an appropriate drug counseling program. Cost for the program is the responsibility of the athlete’s parent/guardian.
- b. Second Offense
  - **365 day suspension** from participation in athletics
- c. Third Offense
  - **Ineligible for participation** in the athletic program

For an offense occurring out of season, the penalty will be imposed during the next season of participation by the athlete.

A student-athlete, who self-reports a substance abuse problem before a charge or conviction occurs, may continue to participate in athletics after seeking appropriate professional counseling. A follow-up plan and review will be required.

### **NCHSAA Felony Policy:**

Student-athletes in grades 9 – 12 are subject to the Felony Policy of the North Carolina High School Athletic Association. The policy may be found in the NCHSAA Handbook.

### **Other Policies Related to Athletic Participation:**

- a. On the day of a game or practice, the athlete must be in attendance for a minimum of ½ the school day. Only extenuating circumstances as approved by the principal will be considered as a waiver of this policy.
- b. If an athlete is suspended from school (OSS), he/she will not be permitted to practice or play until the suspension is completed. In addition, athletes will be suspended after the OSS is complete as follows:
  - First Offense – 1 game suspension
  - Second Offense – 2 game suspensions
  - Third Offense – Suspension from participation through the end of the school year
- c. An athlete assigned to in-school suspension (ISS) may not practice or play until the ISS assignment is completed. In addition, athletes will be suspended after the ISS is complete as follows:
  - First Offense – 1 game suspension
  - Second Offense – 2 game suspensions
- d. Penalties for violating team rules will be at the discretion of the coach.
- e. An athlete who quits or is dismissed from a team may not begin participation in a new sport’s season, until completion of the previous sport season.
- f. Requirements for lettering in a sport will be at the discretion of the coach.
- g. All players and team personnel must ride to and from the athletic contest on the team bus. Exceptions to this rule may be approved by the coach, with a note signed by the athlete’s parent/guardian. An athlete may ride only with his/her parent/guardian.

### **Standards of Appearance or Clothing Asheboro City Schools Student Dress Code (Policy 4316)**

The board believes that the dress and personal appearance of students greatly affect their academic performance and their interaction with other students. The board requests that parents outfit their children in clothing that is conducive to learning. Generally, dress and grooming standards as determined by the student and his or her parents will be deemed acceptable. However, the board prohibits any appearance or clothing that does the following:

1. violates the reasonable, nondiscriminatory dress code adopted and publicized by the district;
2. is substantially disruptive (for information on gang-related attire, see policy 4328, Gang-Related Activity);
3. is provocative or obscene; or
4. endangers the health or safety of the students or others

It is the responsibility of the schools to foster good habits of dress and grooming just as it is their responsibility to maintain an atmosphere conducive to optimal learning. It is in the interest of pride in one’s self, school, and community for the students in the Asheboro City Schools to be encouraged and expected to dress safely, cleanly, and decently.

### **Acceptable Standards for Clothing or Appearance**

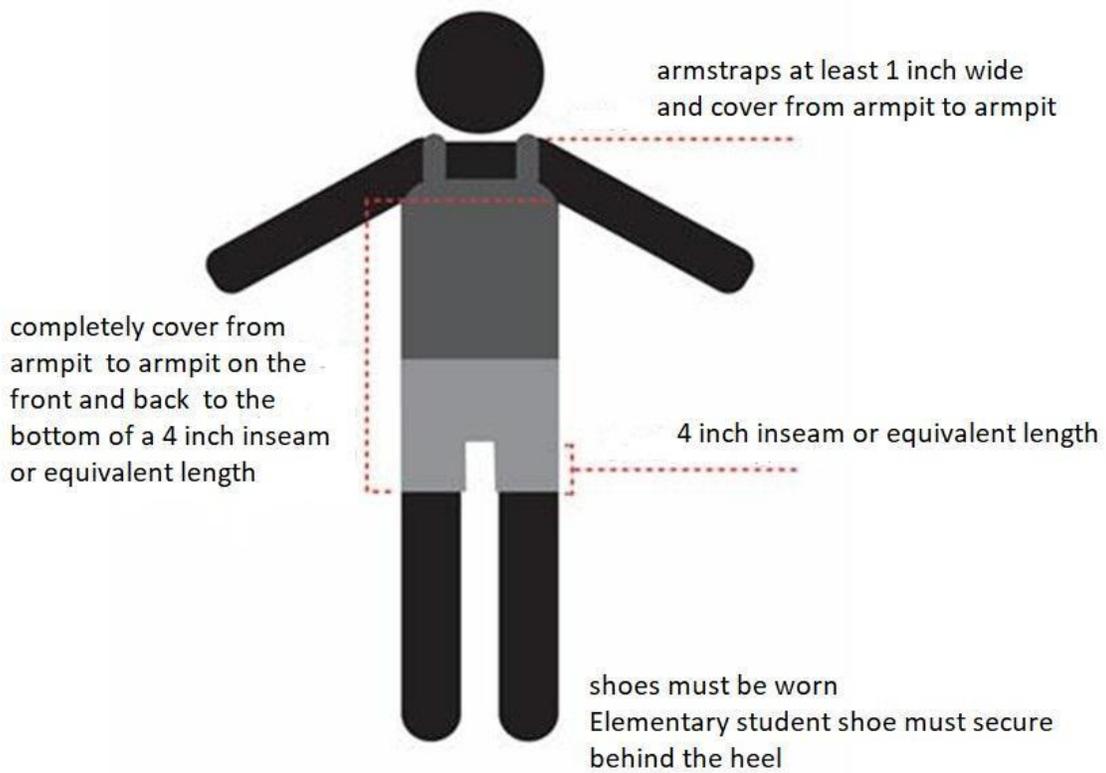
Asheboro City Schools respects students’ rights to express themselves in the way they dress. This dress code supports equitable educational access and is designed to be nondiscriminatory. All students who attend Asheboro City Schools are also expected to respect the school community by dressing appropriately for a public K-12 educational environment. Student attire should facilitate participation in learning as well as the health and safety of students and the adults that supervise them. This policy is intended to provide guidance for students, staff, and parents.

Asheboro City Schools believes:

- All students should be able to dress comfortably for school and safely engage in the educational environment without fear of or actual unnecessary discipline or body shaming.
- All students and staff should understand that they are responsible for managing their own personal “distraction” without regulating individual student’s clothing or self-expression.
- Student dress code enforcement should not result in unnecessary barriers to participation in learning.
- The right to wear religious attire shall be respected.
- Students shall be prevented from wearing clothing or accessories that reasonably can be construed as being or including content that is provocative, racist, lewd, vulgar, obscene, profane, hate speech, or is substantially disruptive.
- that denote, suggest, display, or reference alcohol, drugs or related paraphernalia, weapons, or other illegal conduct or activities
- that could reasonably endanger the health or safety of the student or others.
- with the intent to convey membership or affiliation in a gang.

**Dress Expectations:**

1. Students must wear clothing including both a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts). Clothing must completely cover from one armpit across to the other armpit on the front and back and down to the upper thigh with a minimum of a 4-inch inseam or equivalent length. Shirts and dresses must have shoulder straps of at least 1 inch in width and include fabric in the front, back, and on the sides (under the arms).
2. Shoes must be worn at all times. Elementary students must wear shoes that secure behind the heel.
3. Clothing must cover undergarments.
4. See-through or mesh garments must not be worn without appropriate coverage underneath that meet the minimum coverage requirements.
5. Non-religious head coverings can only be worn outside of school buildings. Religious head coverings are permissible.
6. Clothing must be suitable for all scheduled classroom activities including recess, physical education, science labs, and other activities where unique hazards may exist.
7. Specialized courses and events may require specialized attire, such as sports uniforms or safety gear.



## **Student and Parent Grievance Procedure (Policies 1740/4010 and 1742/5060)**

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Asheboro City Schools is committed to providing an effective means for parents and the community to voice concerns and complaints. In general, the complaint should be received and addressed at the level closest to which the complaint originated. For example, if it involves a teacher, first talk to that individual. If you are still concerned, talk with the principal. Then, if you are still concerned, make an appointment to talk with the Director of Student Services.

A grievance is a formal complaint regarding specific decisions made by school personnel. A grievance may be submitted in specific circumstances such as when a student or parent believes that board policy or law has been misapplied, misinterpreted, or violated. Any claims of discrimination on the basis of race, color, national origin, sex, pregnancy, religion, age, or disability also may be submitted as a grievance.

A grievance must be filed as soon as possible but no longer than 30 days after disclosure or discovery of the facts giving rise to the grievance. A student who has a grievance must provide the following information in writing to the principal:

- The name of the school district employee or other individual whose decision or action is at issue
- The specific decision(s) or actions at issue
- Any board policy or law that the parent or student believes has been misapplied, misinterpreted, or violated
- The specific resolution desired

Upon receiving the written grievance, the principal will then:

- Hold a meeting with the student within five school days of receiving the grievance request.
- Conduct any investigation of the facts necessary before rendering a decision.
- Provide a written response to the written grievance within ten days of the meeting.

Any parent/guardian or student who has questions about the options for proceeding with a complaint or concern may contact the principal or the Director of Support Services for further information and copies of all applicable board policies.

## **Student Discipline Records (Policy 4345)**

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### **Retention of Records and Report of Data:**

The principal shall retain in each student's file, in either paper or electronic form, all records related to violations of board policies, the Code of Student Conduct, school standards, or school rules.

As required by law, the superintendent shall maintain the following data on each student who was suspended for more than 10 days, reassigned for disciplinary reasons or expelled: race, gender, age, grade level, ethnicity, disability status, type of incident or offense, duration of the suspension, whether alternative education services were provided, and whether the student had multiple suspensions in that academic year.

As secretary to the board, the superintendent also shall maintain records from the board's considerations of 365-day suspensions and expulsions and any readmission reconsiderations of 365-day suspensions and expulsions.

The superintendent shall ensure that data on disciplinary incidents is reported using the state student information system application in accordance with State Board of Education policies and procedures.

### **Disclosure of Records:**

Confidential student records concerning conduct that posed a significant safety risk to the student or others in the school community may be

disclosed to teachers and school officials, including teachers and school officials in other schools, who have legitimate educational interests in the behavior of the student.

### **Removal of Records:**

#### **End-of-Year Removal**

The following types of discipline records may not be removed from student records, electronic files, and databases at the end of the school year:

- Notice of any suspension for a period of more than 10 days and the record of the conduct for which the student was suspended
- Notice of any expulsion under G.S. 115C-390.11 and the record of the conduct for which the student was expelled
- Any records (including of in-school suspensions or short-term suspensions) that need to be maintained in order to serve the student appropriately or to protect the safety of others

#### **Expunging Records**

The superintendent or designee shall expunge any record of suspension for a period of more than 10 days or expulsion if the following criteria are met:

- A request that the record be expunged is made to the superintendent or designee by the student's parent or guardian, or by the student if the student is at least 16 years old or is emancipated
- The student either graduates from high school or is not suspended or expelled again during the two-year period commencing on the date of the student's return to school after the expulsion or suspension
- The superintendent or designee determines that the maintenance of the record is no longer needed to adequately serve the child or to maintain safe and orderly schools

In addition, the superintendent may expunge any notice of suspension or expulsion from a student's official record in accordance to the criteria defined in Policy 4345.

## **Student Promotion and Accountability (Policy 3420)**

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### **Student Promotion Standards:**

Standards will be based, in part, upon proficiency in reading. The standards and process must provide multiple criteria for assessing a student's readiness to progress to the next level of study, such as standardized test scores, formative and diagnostic assessments, grades, a portfolio or anthology of the student's work and, when appropriate, accepted standards for assessing developmental growth. The standards and process will incorporate all state law and State Board of Education policy requirements.

Principals shall ensure that the promotion standards are used by teachers and school administrators in assessing each student's readiness to progress to the next level of study. Principals have the authority to promote or retain students based upon the standards approved by the board and any applicable standards set by the State Board of Education.

Local Promotion Standards are available in Policy 3420, Student Promotion and Accountability.

Requirements for graduation are available in Policy 3460, Graduation Requirements.

### **Intervention for Students Unlikely to Meet Promotion Standards**

The goal of Asheboro City Schools is to identify, as early as possible, students who are unlikely to meet the standards for progression to the next level of study so the school can provide appropriate intervention. Asheboro City Schools utilizes a Multi-Tiered System of Support (MTSS) to empower each student to accept and meet academic, social-emotional,

and behavioral challenges. The focus of MTSS will be that every student is treated in a fair and just manner, providing support needed to assure the success of each student, and eliminating the discriminatory barriers to full participation and opportunities for every student.

#### **Credit by Demonstrated Mastery:**

Opportunities are available for students in grades 7 through 12 to earn course credit by demonstrating mastery of course material without first completing the regular period of classroom instruction in the course. Students in middle school may earn credit by demonstrated mastery for high school courses offered in middle school. To earn credit by demonstrated mastery, students must demonstrate a deep understanding of the content standards and an application of knowledge through a multi-phase assessment, in accordance with standards established by the State Board of Education. Additional information is available at [www.asheboro.k12.nc.us/CurriculumandInstruction.aspx](http://www.asheboro.k12.nc.us/CurriculumandInstruction.aspx).

#### **Repeating a Course for Credit**

##### Repeating a Previously Failed Course

High school students who fail a course for credit may repeat that course. To take advantage of this option, the student must repeat the entire course. When a student initially fails a high school course and successfully repeats the course for credit, the new course grade will replace the original failing grade for the course on the student's transcript and in calculations of the student's GPA, class rank, and honor roll eligibility.

##### Repeating a Course for which Credit was Earned (Grade Replacement)

High school students may need to repeat a course for which they have earned credit in order to increase their understanding of the course content, to improve skill mastery, or to meet postsecondary goals. Students may repeat a course for which they have previously earned credit, subject to the following preconditions and any other reasonable rules established by the superintendent:

- a. The student must make a written request to repeat the course.
- b. The principal or designee must approve the request.
- c. There must be space available after seats have been assigned to students who are taking the course for the first time or repeating a previously failed course.
- d. The course to be repeated must be a duplicate of the original class and course number and must be taken during the regular school day at a high school in this school system or through the North Carolina Virtual Public School.
- e. Upon completion of the repeated course, the higher course grade, current or original mark, will be used on the student's transcript and in calculations of the student's GPA, class rank, and honor roll eligibility.
- f. Credit towards graduation for the repeated course will be given only once.
- g. A course may be repeated only one time.
- h. Students may repeat a maximum of four previously passed courses during their high school careers.

#### **Acceleration**

Some students may need less time to learn the curriculum. The board recognizes our responsibility to provide an array of services that maximizes the potential of each of these students. Teachers are encouraged to challenge these students by expanding the curriculum, providing opportunities to explore subjects in greater detail or providing different types of educational experiences. Differentiated programs and services may be provided through such strategies as appropriate classroom groupings, increased pace instruction, challenging subject classes, differentiated units, content modification, subject advancement, grade skipping, alternative products, enrichment opportunities, curriculum compacting, or individual projects and contracts. To challenge a student sufficiently, the principal may reassign the student to a different class or level of study and/or may identify concurrent enrollment or other curriculum expansion options (see Policy 3101, Dual Enrollment).

## **Surveys of Students (Policy 4720)**

All notification and other requirements of the Protection of Pupil Rights Amendment shall be met before administering a survey. The school system will notify parents at the beginning of each school year of the specific or approximate dates of administration of surveys concerning the following protected topics.

- Political affiliations or beliefs of the student or student's parent
- Mental or psychological problems of the student or the student's family
- Sex behavior and attitudes
- Illegal, antisocial, self-incriminating or demeaning behavior
- Critical appraisals of other individuals with whom respondents have close family relationships
- Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers
- Religious practices, affiliations or beliefs of the student or the student's parents
- Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program)

Parents have the right to review any survey that concerns one of the protected topics or any instructional materials used in any such survey.

## **Technology Responsible Use (Policy 3225/4312/7320)**

### **Expectations for Use of School Technological Resources:**

The use of school system technological resources is a privilege not a right. Users are responsible for their behavior and communications. Responsible use is ethical, respectful, academically honest, and supportive of learning. All student behavior standards both on and off school property apply to use of technological resources as well.

### **Rules for Use of School Technological Resources:**

1. School system technological resources are provided for school-related purposes only. Acceptable uses of such technological resources are limited to responsible, efficient, and legal activities that support learning and teaching. Use of school system technological resources for commercial gain or profit is prohibited. Student personal use of school system technological resources for amusement or entertainment during instructional time is also prohibited. Because some incidental and occasional personal use by employees is inevitable, the board permits infrequent and brief personal use by employees so long as it occurs on personal time, does not interfere with school system business, and is not otherwise prohibited by board policy or procedure.
2. Under no circumstance may software purchased by the school system be copied for personal use.
3. Students must comply with all applicable laws, including those relating to copyrights and trademarks, confidential information, and public records. Any use that violates state or federal law is strictly prohibited. Plagiarism of internet resources will be treated in the same manner as any other incidents of plagiarism, as stated in the Code of Student Conduct.
4. No user of technological resources, including a person sending or receiving electronic communications, may engage in creating, intentionally viewing, accessing, downloading, storing, printing or transmitting images, graphics (including still or moving pictures), sound files, text files, documents, messages, or other material that is obscene, defamatory, profane, pornographic, harassing, abusive or considered to be harmful to minors.
5. The use of anonymous proxies to circumvent content filtering is prohibited.

6. Users may not install or use any internet-based file sharing program designed to facilitate sharing of copyrighted material.
7. Users of technological resources may not send electronic communications fraudulently (i.e., misrepresenting the identity of the sender).
8. Users must respect the privacy of others. When using e-mail, chatrooms, blogs, or other forms of electronic communication, students must not reveal personally identifying information, or information that is private or confidential such as the home address or telephone number, credit or checking account information, or social security number of themselves, fellow students, or adults. For further information regarding what constitutes personal identifying information, see Policy 4705/7825, Confidentiality of Personal Identifying Information. In addition, school employees must not disclose on school system websites or web pages or elsewhere on the internet any personally identifiable, private or confidential information concerning students (including names, addresses, or pictures) without the written permission of a parent or guardian or an eligible student, except as otherwise permitted by the Family Educational Rights and Privacy Act (FERPA) or Policy 4700, Student Records. Users also may not forward or post personal communications without the author's prior consent.
9. Users may not intentionally or negligently damage computers, computer systems, electronic devices, software, computer networks, or data of any user connected to school system technological resources. Users may not knowingly or negligently transmit computer viruses or self-replicating messages or deliberately try to degrade or disrupt system performance. Users must scan any downloaded files for viruses.
10. Users may not create or introduce games, network communications programs, or any foreign program or software onto any school system computer, electronic device, or network without the express permission of the technology director or designee.
11. Users are prohibited from engaging in unauthorized or unlawful activities, such as "hacking" or using the computer network to gain or attempt to gain unauthorized or unlawful access to other computers, computer systems, or accounts.
12. Users are prohibited from using another individual's ID or password for any technological resource without permission from the individual. Students must also have permission from the teacher or other school official.
13. Users may not read, alter, change, block, execute, or delete files or communications belonging to another user without the owner's express prior permission.
14. If a user identifies a security problem on a technological resource, he or she must immediately notify a system administrator. Users must not demonstrate the problem to other users. Any user identified as a security risk will be denied access.
15. Views may be expressed on the internet or other technological resources as representing the view of the school system or part of the school system only with prior approval by the superintendent or designee.

**Restricted Material on the Internet:**

The school system uses content filtering as a reasonable precaution to prevent students from accessing materials that are deemed harmful to students or does not serve a legitimate academic purpose.

The board is not responsible for the content accessed by users who connect to the internet via their personal mobile telephone technology (e.g., 3G, 4G service).

**Parental Consent:**

Because of the possibility students could obtain access to inappropriate materials when online, the parent and student must consent to the

student's independent access to the internet and to monitoring of the student's e-mail communication by school personnel.

**Privacy:**

Students, employees, visitors, and other users have no expectation of privacy in anything they create, store, send, delete, receive, or display when using the school system's network, devices, internet access, email system, or other technological resources owned or issued by the school system, whether the resources are used at school or elsewhere, and even if the use is for personal purposes.

**Personal Websites:**

The superintendent may use any means available to request the removal of personal websites that substantially disrupt the school environment or utilize school system or individual school names, logos, or trademarks without permission.

**Title I Parent and Family Engagement  
(Policy 1320/3560)**

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The Board of Education recognizes the value of family engagement in a child's academic success and believes that the education of children is an ongoing cooperative partnership between the home and the school. Parents and other family members are their children's first teachers; therefore, the continued involvement of parents and other family members in the educational process is most important in fostering and improving educational achievement. School system officials shall strive to support parents and provide parents and other family members with meaningful opportunities to become involved in the programs offered by the Title I schools.

**What is the Title I Program?**

The Title I program is a federally supported program that offers assistance to educationally and economically disadvantaged children to help ensure they receive an equitable, high-quality, well-rounded education and meet the school system's challenging academic standards. The Title I program provides instructional activities and supportive services to eligible students over and above those provided by the regular school program.

**Parental and Family Engagement Efforts:**

- Involve parents and family members in the joint development of the Title I program and school support and improvement and the process of school review and improvement by including parents on the school advisory committee and any committees that review the Title I program.
- Coordinate and integrate parent and family engagement strategies in the Title I program.
- Conduct an annual evaluation of the content and effectiveness of the school system parent and family engagement policies and program in improving the academic quality of the school and assisting students to meet the school system's academic standards.
- Strive to eliminate barriers to parental/family participation.
- Design a parent-student-school staff compact that sets out respective responsibilities in striving to raise student achievement and explains how an effective home/school partnership will be developed and maintained.
- Coordinate and integrate parental/family involvement programs and activities with federal, state, and local programs and conduct other activities in the community that encourage and support parents/families to more fully participate in the education of their child.
- Ensure that parents are involved in the school's Title I activities.

**Use of Personal Electronic Devices  
(Policy 4318)**

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Personal devices are an important tool used by students for

communication with parents/guardians. Board policy 4318 governs the use of wireless communication devices, including, but not limited to, cellular phones, electronic devices with internet capability, and video/audio recording devices.

**Authorized Use:**

Students are permitted to possess such devices on school property. However, such devices should not be activated, used, displayed, or visible during the instructional day or during school-related activities, unless authorized by appropriate school personnel. Use before or after school is generally permitted. Use may be prohibited if interfering with safe operation of a school bus or if a student is participating in a school sponsored program or activity.

Video or audio recording or taking pictures of students, staff, volunteers, or visitors is prohibited during the school day without permission from appropriate school personnel.

**Consequences of Unauthorized Use**

School employees may immediately confiscate any device if suspected of unauthorized use. Disciplinary consequences for unauthorized use will be consistent with Section D of Policy 4300, Student Behavior Policies.

The following factors should be considered when determining appropriate consequences, whether the wireless communication device was used:

1. to reproduce images of tests, obtain unauthorized access to school information, or assist students in any aspect of their instructional program in a manner that violates any school board

policy, administrative regulation or school rule

2. to bully or harass other students
3. to send illicit text messages
4. to take and/or send illicit photographs
5. in any other manner that would make more severe disciplinary consequences appropriate

**Search of Wireless Communication Devices:**

Search of a student’s personal device may occur if a school official has reason to believe the search will provide evidence that the student has violated or is violating a law, board policy, the Code of Student Conduct, or a school rule. Student searches are governed by Policy 4342, Student Searches.

**Liability**

The school system is not responsible for the theft, loss, or damage to a personal device.

**Mandatory Forms**

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**THE FORMS ON PAGES 30-32 ARE MANDATORY AND MUST BE RETURNED TO YOU CHILD’S SCHOOL\***

- ✓ Acceptable Use Policy\*
- ✓ Receipt of the Parent/Guardian Handbook and Student Code of Conduct

\*Parents may change their permission choice at anytime

## SCHOOL OFFICIALS 2022-2023

If you have questions about any of these policies or procedures, please contact the principal of your school.  
School district personnel who also may assist you are listed below.

<b>School</b>	<b>Principal</b>	<b>School Phone</b>
Asheboro High School 1221 S. Park St.	Dr. Ryan Moody	336-625-6185
North Asheboro Middle 1861 N. Asheboro School Rd.	Graham Groseclose	336-672-1900
South Asheboro Middle 523 W. Walker Ave.	Julie Brady	336-629-4141
Balfour School 2097 N. Asheboro School Rd.	Chris Tuft	336-672-0322
Charles W. McCrary School 400 Ross St.	Chris Burian	336-629-1817
Donna Lee Loflin School 405 S. Park St.	Lisa Hayes	336-625-1685
Guy B. Teachey School 294 Newbern Ave.	Ann Evans	336-625-4163
Lindley Park School 312 Cliff Rd.	Nikia Domally	336-625-6226
Early Childhood Development Center 1738 N. Fayetteville St.	Holly White	336-672-6636

### **ASHEBORO CITY SCHOOLS ADMINISTRATION** **1126 S. Park Street Asheboro, NC 27203 (336) 625-5104**

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Dr. Aaron Woody	Superintendent
Dr. Wendy Rich	Assistant Superintendent, Curriculum and Instruction
Carla Freemyer	Executive Director, Human Resources
Sandra Spivey	Finance Officer
Dr. Robin Harris	Director of Equity and Inclusion
Tracie Ross	Director of Exceptional Child Services
Christopher Scott	Director of Facilities and Maintenance
Anthony Woodyard	Director of Instructional Technology and Innovation
Deanna Wiles	Director of K-12 Education
Dr. Karen Burress	Interim Director of Support Services
Christina Kinley	Accountability and Student Information Coordinator
Sarah Beth Robbins	Director of Career Technical Education
Chandra Manning	Curriculum Specialist/Beginning Teacher Coordinator
Barbara Skelly	Lead Program Specialist – Exceptional Child Services
Tena Lester	Lead Social Worker, Transfer Coordinator, Attendance
Open	Public Information Officer
Angie Allen	School Nutrition Program Director

## Asheboro City Schools Testing Calendar 2022-2023

In order to ensure transparency regarding any federal, state or local educational agency required assessments, the schedule of assessments for Asheboro City Schools is posted in the table below.

Grade	Date	Name of Test	Subject	Purpose	Source
<b>Elementary School</b>					
K-3	September 2022	i-Ready / mCLASS Beginning of Year	K-3 Reading & Math	Reading/Math Diagnostic	State
K-3	September 2022	Beginning of Grade 3 Test	Reading	Reading Diagnostic	State
3-8	November 2022	NC Check-In 1	4-8 ELA, 3-8 Math, 5&8 Science	Reading, Math, Science Diagnostic	State
K-12	January-March 2023	ACCESS for ELLs & Alternate ACCESS	Learning English as a Second Language	Assess student progress in learning English	State
K-3	January 2023	i-Ready / mCLASS Middle of Year	K-3 Reading & Math	Reading/Math Diagnostic	State
3-8	February 2023	NC Check-In 2	4-8 ELA, 3-8 Math, 5&8 Science	Reading, Math, Science Diagnostic	State
3	March 2023	Cognitive Abilities Test	Verbal, Quantitative, Qualitative	Diagnostic	Local
K-3	April-May 2023	i-Ready / mCLASS End of Year	K-3 Reading & Math	Reading/Math Diagnostic	State
3-8	Last 10 instructional days of year	End of Grade Test	Reading/Math	Assess students on NC Standards	State
5&8	Last 10 instructional days of year	End of Grade Test	Science	Assess students on NC Standards	State
3	June 2023	Read to Achieve	Reading	Assess students on NC Standards	State
<b>Middle School</b>					
3-8	November 2022	NC Check-In 1	4-8 ELA, 3-8 Math, 5&8 Science	Reading, Math, Science Diagnostic	State
K-12	January-March 2023	ACCESS for ELLs & Alternate ACCESS	Learning English as a Second Language	Assess student progress in learning English	State
3-8	February 2023	NC Check-In 2	4-8 ELA, 3-8 Math, 5&8 Science	Reading, Math, Science Diagnostic	State
3-8	Last 10 instructional days of year	End of Grade Test	Reading/Math	Assess students on NC Standards	State
5&8	Last 10 instructional days of year	End of Grade Test	Science	Assess students on NC Standards	State
8	Last 10 instructional days of year	End of Course Test	Math 1	Assess students on NC Standards	State
<b>High School</b>					
10	October 2022	Pre-ACT	English, Math, Reading, Science	Assess college and career readiness	State
9-12	October 2022 (S1) March 2023 (S2)	NC Check-In 1	Biology, Math 1	Science & Math Diagnostic	State
9-12	December 2022 (S1) May 2023 (S2)	NC Check-In 2	Biology, Math 1	Science & Math Diagnostic	State
12	November 2022 May 2023	WorkKeys	Workforce Preparedness	Assess foundational workplace skills	State
K-12	January-March 2023	ACCESS for ELLs & Alternate ACCESS	Learning English as a Second Language	Assess student progress in learning English	State
11	March 2023	ACT	English, Math, Reading, Science	Assess college and career readiness	State
9-12	Last 5 instructional days of semester	End of Course Test	Biology, English 2, Math 1, Math 3	Assess students on NC Standards	State

# Asheboro City Schools Student Calendar 2022-2023

July 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2022						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2022						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2023						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2023						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

<b>First/last day of school and beginning of each academic quarter</b>
<b>Non Student Days</b>
<b>Early Release Professional Development Day</b>

**Procedures for Closing School Due to Inclement Weather**

In addition to posting information on closing, on the official website for Asheboro City Schools [www.asheboro.k12.nc.us](http://www.asheboro.k12.nc.us) and the Asheboro City Schools Facebook page, closing information will be released to the following news media:

- |               |                   |                  |                      |
|---------------|-------------------|------------------|----------------------|
| <b>RADIO:</b> | WMAG 99.5 FM      | WKXR 1260 AM     | ACS Facebook Page    |
| <b>TV:</b>    | WFMY (Channel 2)  | WGHP (Channel 8) | News 14 (Channel 14) |
|               | WXLV (Channel 45) |                  | WXII (Channel 12)    |
- \*There will be approximately a 45-minute delay between elementary and secondary dismissals in order for the buses to make their double runs.*

**Makeup for Inclement Weather**

Asheboro City Schools may determine that inclement weather make-up time is required. Days generally reserved include Teacher Workdays and Annual Vacation Leave Days. Make-up days will be utilized according to the educational needs and instructional programs of Asheboro City Schools. Students, parents/families, and staff should plan accordingly.

Potential make-up days for staff and students may include:

- |                               |                        |                       |                   |
|-------------------------------|------------------------|-----------------------|-------------------|
| <b>Workdays:</b>              | November 23, 2021      | January 23 & 24, 2023 | February 20, 2023 |
| <b>Vacation/Annual Leave:</b> | December 21 & 22, 2022 | April 10-14, 2023     | June 12-14, 2023  |
| <b>Saturdays:</b>             | Only by Board Addendum |                       |                   |



## Parent/Guardian Handbook and Student Code of Conduct

To be completed by each student and parent/guardian and returned to school.

Student Name: \_\_\_\_\_(Please Print)

I have received a copy of the Asheboro City Schools' Parent/Guardian Handbook and Student Code of Conduct for 2022-2023. I understand that all students are expected to abide by these rules and policies and have discussed these expectations with my child/parent/guardian. I also understand that school officials, principals, and teachers may develop rules that are necessary for the efficient operation of school, and such rules may not be included in this publication.

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Student Signature

Date

---

Parent/Guardian Signature

Date

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Child's School

*Please cut, sign, and return to your child's school.*





# ASHEBORO CITY SCHOOLS TECHNOLOGY ACCEPTABLE USE POLICY FOR STUDENTS

**This form is required of all Asheboro City Schools students who use internet access, hardware, network, and/or technology resources.**

Activities that are not permitted include, but are not limited to, the following:

- Cyberbullying
- Sending or displaying offensive communication, pictures/videos, or materials
- Using obscene language
- Harassing, insulting, or attacking others
- Violating copyright laws including failure to cite online sources
- Giving personal information, such as complete name, phone number, address, or identifiable photo without permission from teacher and parent/guardian
- Trespassing in the folders, work, or files of the others
- Disabling or circumventing filtering/security software
- Using logins, user names, and/or passwords of other users
- Employing the network/internet for commercial purposes, financial gain, fraud, or illegal activities
- Damaging or modifying technology resources

More detailed expectations are provided in Policy 3225/4312/7320, Technology Responsible Use, available on the Asheboro City Schools website at <https://www.asheboro.k12.nc.us/BoardPolicies.aspx>

We understand that the use of technology and access to the Internet through the Asheboro City Schools network is a privilege that is to be used for educational purposes only. We have read and understand the Technology Acceptable Use expectations for the Asheboro City Schools and agree to abide by these requirements. We have discussed appropriate and inappropriate use of the network/internet.

We understand that any violation of these requirements is unethical and can result in disciplinary action up to and including suspension from school and/or appropriate legal action.

Since all files are on a public network and on equipment provided by the school district, we understand that these files are subject to examination and review at any time and no right of privacy exists.

Although Asheboro City Schools provides internet access that is constantly filtered and supervised, we understand that there are text and graphic files available on the Internet which are inappropriate for minors. We also understand the student is ultimately responsible for his/her actions and the school system will not be held responsible for materials which the student might access.

Student Printed Name \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Printed Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

School \_\_\_\_\_



