Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

The Rossford Board of Education met in regular session on Monday, May 11, 2020, held remotely via a Zoom Meeting. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

Tiffany Densic moved that the Rossford Board of Education move into executive session under Ohio Sunshine Law ORC Section 121.22 at 6:33 p.m. to Conference with Attorney for the Public Body Concerning Disputes Involving the Public Body that are the Subject of Pending or Imminent Court Action and to Prepare for, Conduct, or Review Negotiations with Employees (as provided under Ohio Sunshine Law ORC Section 121.22) Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

The Board returned from executive session at 7:49 p.m.

Sharon Belkofer moved that the Rossford Board of Education hereby adopt the a ccompanying agenda as presented and adjusted and May 11, 2020.

Approval of the minutes of the Regular Meeting of March 9, 2020

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

ROSSFORD BOARD OF EDUCATION	March 31, 2020		
Total Fund Balance			\$48,213,165.72
Gross Depository (Bank) Balance:			
Huntington National Bank (General Checking)	\$741,221.98		
Sub-Total: Depository (Bank) Balance		\$741,221.98	
Investments:			
StarOhio	\$4,594,586.96		
Certificates of Deposit	\$31,449,773.75		
US Bank N.A., Trust	\$11,332,232.93		
Huntington National Bank - Sweep	\$330,078.71		
Cash equivalents - Facilities Lease	\$0.01		
Other Securities	\$0.00		
outer outsimes			
Sub-Total: Investments		\$47,706,672.36	
Athletic Checking Balances:			
Junior High Athletics	\$600.00		
High School Athletics	\$0.00		
Sub-Total: Athletic Checking Balances		\$600.00	
Petty Cash and Change Funds		\$50.00	
Total		\$48,448,544.34	
Outstanding Checks		\$235,566,20	
Outstanding Accounts Payable		(\$34.37)	
Total (Reconciled Balance)		\$48,213,012.51	
*** Adjustments:			
(1) SERS Payment		\$0.00	
(2) STRS Payment		\$0.00	
(3) Double Transfer from Payroll to be corrected		(\$99.55)	
(4) Reconciling Items		(\$53.66)	
(5)		\$0.00	
Adjusted Total			\$48,213,165.72

James Decelar Ir Transcurer

\$45,320,293.53

### OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

ROSSFORD BOARD OF EDUCATION April 30, 2020 Total Fund Balance \$45,320,293.53 Gross Depository (Bank) Balance: Huntington National Bank (General Checking) \$883,307.55 Sub-Total: Depository (Bank) Balance \$883,307.55 Investments: \$3,597,322.07 StarOhio Certificates of Deposit \$31,468,158.46 US Bank N.A., Trust \$9,433,651.30 Huntington National Bank - Sweep \$0.00 Cash equivalents - Facilities Lease \$0.01 Other Securities \$0.00 Sub-Total: Investments \$44,499,131.84 Athletic Checking Balances: Junior High Athletics \$600.00 High School Athletics \$0.00 \$600.00 Sub-Total: Athletic Checking Balances Petty Cash and Change Funds \$50.00 Total \$45,383,089.39 Outstanding Checks \$62,881.28 Outstanding Accounts Payable \$0.00 Total (Reconciled Balance) \$45,320,208.11 \*\*\* Adjustments: (1) SERS Payment \$0.00 (2) STRS Payment \$0.00 (3) Double Transfer from Payroll to be corrected (\$31.76)(4) Reconciling Items (\$53.66)\$0.00 (5)

James Rossler Jr., Treasurer

Adjusted Total

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

ROSSFORD BOARD OF EDUCATION	INVESTMENT REPORT FOR MARCH, 2020	
US BANK N.A., TRUST - GENERAL FUND		
3/31/2020 Ending Balance	US BANK N.A., GENERAL FUND	\$31,449,773.75 \$31,449,773.75
CASH EQUIVALENTS - HUNTINGTON INV	ESTMENT TRUST - FACILITIES LEASE	
3/31/2020 Ending Balance	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$0.01 \$0.01
HUNTINGTON NATIONAL BANK - SWEEP	ACCOUNT	
3/31/2020 Ending Balance	HUNTINGTON BANK ENDING BALANCE	\$330,078.71 \$330,078.71
STAR OHIO		
3/31/2020 Ending Balance	STAR OHIO ENDING BALANCE	\$4,594,586.96 \$4,594,586.96
HUNTINGTON NATIONAL BANK - CHECKI	NG.	
3/31/2020 Ending balance	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$741,221.98 \$741,221.98
US BANK N.A., TRUST - BUILDING FUND		
3/31/2020 Ending Balance	US BANK N.A., TRUST BUILDING FUND	\$11,332,232.93 \$11,332,232.93
SUMMARY OF INVESTMENTS - MARCH 20	020	
CERTIFICATES OF		\$31,449,773.75
	ITS - FACILITIES LEASE PAYMENT	\$0.01
HUNTINGTON BAI STAR OHIO	NK - SWEEP ACCOUNT	\$330,078.71
	TIONAL BANK CHECKING ACCOUNT	\$4,594,586.96
	UST - BUILDING FUND	\$741,221.98 \$11,332.232.93
OTHER SECURITI		\$11,332,232.93
OTTER GEODRITI	GRAND TOTAL INVESTMENTS OF RECORD	\$48,447,894.34

Minutes of:	Regular Rossford Board of Education Meeting

Held on:	Monday, May 11,	2020

Held on: Mor	day, May 11,	2020
ROSSFORD BOARD OF EDUC	ATION INVESTMENT REP	ORT FOR APRIL, 2020
US BANK N.A., TRUST - GENE 4/30/2020 Ending		\$31,468,158.46 \$31,468,158.46
CASH EQUIVALENTS - HUNTI 4/30/2020 Ending	NGTON INVESTMENT TRUST - FACILITIES LE Balance	SASE \$0.01
	TOTAL CASH EQUIVALENTS - F	FACILITIES LEASE \$0.01
HUNTINGTON NATIONAL BAY 4/30/2020 Ending		\$0.00 ALANCE \$0.00
STAR OHIO 4/30/2020 Ending	Balance STAR OHIO ENDING BALANCE	\$3,597,322.07 \$3,597,322.07
HUNTINGTON NATIONAL BAN	IK - CHECKING	
4/30/2020 Ending	balance HUNTINGTON NATIONAL BANK	\$883,307.55 CHECKING BALANCE \$883,307.55
US BANK N.A., TRUST - BUILD 4/30/2020 Ending		\$9,433,651,30
473dr2b2b Ending	US BANK N.A., TRUST BUILDIN	
SUMMARY OF INVESTMENTS	- MARCH 2020	
	FICATES OF DEPOSIT EQUIVALENTS - FACILITIES LEASE PAYMEN	\$31,468,158.46 T \$0.01

\$0.00
\$3,597,322.07
\$883,307.55
\$9,433,651.30
\$0.00
\$45,382,439.39

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

- 1. The monthly reconciliation follows the investment report.
- 2. For your information, the cash position report is included.
- 3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
- 4. Approve transfers and advances

APPROPRIATION:	S MODIFICATIONS			as	of APRIL 30, 2020
GENERAL FUND			INCREASE		DECREASE
001-0000	GENERAL FUND				
	Total to General Fund	\$	-		\$ -
	Net decrease this month to General Fund	\$	-		
OTHER FUNDS			INCREASE		DECREASE
300-955c	CHEERLEADERS HS	\$	1,216.00		
	Total to Other Funds	\$	1,216.00		\$ -
	Net increase this month to Other Funds	\$	1,216.00		
TRANSFERS/ADV	ANCES		INCREASE		DECREASE
019-9022	FIRST SOLAR ENTERPRISE ZONE TRANSFER IN	\$	112,500.00		\$ -
019-9027	FED EX ENTERPRISE ZONE TRANSFER OUT	\$	112,000.00		\$ (112,500.00)
001-0000	GENERAL FUND RETURN ADVANCE IN	\$	225,000.00		ψ (112,000.00)
019-9022	FIRST SOLAR ENTERPRISE ZONE RETURN ADVANE OUT	Ψ.	220,000.00		\$ (225,000.00)
200-967D	CLASS OF 2020 TRANSFER IN	\$	26.87		(===,=====)
200-967C	CLASS OF 2019 TRANSFER OUT	-			\$ (26.87)
200-968C	R-PRIDE HS	\$	2,688.00		. (==:::)
200-9690	NEWSPAPER HS		,		\$ (2,688.00)
	Totals	\$	340,214.87		\$ (340,214.87)
	Net Change	\$	-		

- 5. Budget versus Actual
- 6. Approve Investment Reports provided by RedTree Investment Group for the months of March and April 2020

**Approve 2020-2021 School Year Work Calendars** 

Notes

250 Work Days

THERE ARE 11 HOLIDAYS IN THE ADMINISTRATOR'S CALENDAR WHICH ARE NOT PAID DAYS

ALL ADMINISTRATORS MAY USE 30 DAYS VACATION AUGUST 1 TO JULY 31;

SLASH INDICATES VACATION DAYS FOR STUDENTS:

CIRCLE INDICATES HOLIDAYS LAST DAY OF SCHOOL

SQUARE INDICATES TEACHER'S RECORDS DAY OR INSERVICE;

September 20

# OFFICIAL RECORD OF PROCEEDINGS

**Regular Rossford Board of Education Meeting** Minutes of:

Monday, May 11, Held on: 2020

#### **Rossford Schools**

	2020-2021		Notes
July 20 Su M Tu W Th F Sa	CAFETERIA AND PLAYGROUND AIDE CROSSING GUARD PARAPROFESSIONAL - SPECIAL NEEDS AIDE	August 20 Su M Tu W Th F Sa 17 18 19 20 21 22	188 Work Days FIRST DAY OF SCHOOL
September 20 Su M Tu W Th F Sa	October 20 November 20 Su M Tu W Th F Sal Su M Tu W Th F Sal	23 24 25 26 27 28 29 30 31 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	(178 WORK DAYS AND 10 PAID HOLIDAYS); CIRCLED DAYS INDICATE PAID HOLIDAYS
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January 21 Su M Tu W Th F Sa	February 21 March 21 Su M Tu W Th F Sa Su M Tu W Th F Sa	April 21 Su M Tu W Th F Sa	TEACHER'S RECORDS DAY OR INSERVICE DAY;
3 4 5 6 7 8 9 10 11 12 13 14 16 17 (18) 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 28 28 28 28 28 28 28 28 28 28 28 28	4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	LAST DAY OF SCHOOL
May 21  Su M Tu W Th F Sa  1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	June 21 Su M Tu W Th F Sa		
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#### **Rossford Schools**

2020-2021

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**Regular Rossford Board of Education Meeting** Minutes of:

Monday, May 11, Held on: 2020

### **Rossford Schools**

2020-2021

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#### **Rossford Schools**

2020-2021

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SUPERVISOR OF TRANSPORTATION SUPERVISOR OF FOOD SERVICE SUPERVISOR OF BUILDINGS/GROUNDS

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	THERE ARE 11 HOLIDAYS
	IN THE SUPERVISORS'
	CALENDAR WHICH ARE
	NOT PAID DAYS;
	SUPERVISOR MAY USE
	30 DAYS VACATION
	AUGUST 1 TO JULY 31;
•	SQUARE INDICATES
	TEACHER'S RECORDS DAY
•	OR INSERVICE:

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SLASH INDICATES VACATION
DAYS FOR STUDENTS:

LAST DAY OF SCHOOL

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Notes

### OFFICIAL RECORD OF PROCEEDINGS

**Minutes of:** Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

#### Rossford Schools

	2020-2021		Notes
July 20 Su M Tu W Th F Sa	LIBRARY AIDE	August 20 Su M Tu W Th F Sa	191 Work Days
	CLINIC AIDE	16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	(181 WORK DAYS AND 10 PAID HOLIDAYS);
September 20 Su M Tu W Th F Sa	October 20  Su M Tu W Th F Sa  4 5 6 7 8 9 10 8 10 11 12 13 14 15 16 17  18 19 20 21 22 23 24  55 26 27 28 29 3 11 29 30	December 20 Su M Tu W Th F Sa 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 22	CIRCLED DAYS INDICATE PAID HOLIDAYS  BLANK SPACES INDICATE YOU DO NOT REPORT TO TO WORK,
January 21 Su M Tu W Th F Sa	February 21 Su M Tu W Th F Sa Su M Tu W Th F Sa	April 21	SQUARE INDICATES TEACHER'S RECORDS DAY OR INSERVICE DAY;
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### **Rossford Schools**

2020-2021



**Regular Rossford Board of Education Meeting Minutes of:** 

2020 Monday, May 11, Held on:

#### **Rossford Schools**

2020-2021

	Notes	
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#### **Rossford Schools**

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Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

### Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for High School, Junior High, Eagle Point, Glenwood, Building and Grounds, Communications, Curriculum, Food Service, Special Services, Technology, and Transportation.

- Tiffany Densic moved that the Rossford Board of Education accept the retirement resignation of Pam Nickel, Intervention Specialist at Rossford Elementary School, effective June 1, 2020, as presented under Exhibit 7-A-1. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Sharon Belkofer moved that the Rossford Board of Education accept the resignation of Tiffany Ketterman, Intervention Specialist at Rossford Junior-Senior High School, effective the end of the 2019-2020 school year, as presented under Exhibit 7-A-2. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education approve the nonrenewal of certificated limited contracts at the end of the 2019-2020 school year for Kathy Brassell, Robert Lillie, Becky Schardt, Stacey Jackson, Julia Matthews, Brigette Fulwider, Rachel Hetrick, and Hope Nevins, as presented under Exhibit 7-A-3. Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Tiffany Densic moved that the Rossford Board of Education approve certificated oneyear limited contracts effective the 2020-2021 school year for Jenna Bachmayer, Emily Borowicz, Charles Cox, Katelyn Dunphy, Dianne Fuller, Justin Kelley, Kellie Kelly, Shari Meyers, Julie Odenweller, Lauren O'Hare, Mercedes Over, Agata Piestrak, Erika Schadle, Margo Schaffer, Allison Switzer, and Tara Tucholski, as presented under Exhibit 7-A-4. Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education issue letters of reasonable assurance for certified personnel employment during the 2020-2021 school year, as presented under Exhibit 7-A-5. Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

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Held on:	Monday, May 11,	2020
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Regular Rossford Board of Education Meeting

Tiffany Densic moved that the Rossford Board of Education approve the retirement resignation of Adela Flores, Cleaner at Rossford Junior-Senior High School, effective the end of the workday on May 15, 2020, as presented under Exhibit 7-B
1. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

Minutes of:

- Jackie Huffman moved that the Rossford Board of Education approve the employment of James Pietrasz, Groundskeeper; and Jacob Brown, Kyle Krieger, Lynsey Spotts, and Jackson Taylor, summer help, as presented under Exhibit 7-B-2. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education approve continuing classified contracts effective the 2020-2021 school year for Karen Brown, Cassandra Bryan, Betty Deyarmond, Robert Ford, Jr., and Joe Gatens, as presented under Exhibit 7-B-3. Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education approve second oneyear classified contracts effective the 2020-2021 school year for Charles Dobson, Patrick Kuhlenbeck, Kathleen Kurth, Samuel Munding, and Jennifer Rutschilling, as presented under Exhibit 7-B-4. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education approve first one-year classified contracts effective the 2020-2021 school year for Teresa Finley, Mary Rabquer, and Mary Shaffer, as presented under Exhibit 7-B-5. Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education issue letters of reasonable assurance for classified personnel employment during the 2020-2021 school year, as presented under Exhibit 7-B-6. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

Jackie Huffman moved that the Rossford Board of Education approve supplemental contracts effective the 2019-2020 school year, as presented under Exhibit 7- C-1.

Richard Reno Bowling \$3,638

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

- Tiffany Densic moved that the Rossford Board of Education adopt the resolution for Right to Read Week from May 11-15, 2020, with the theme of "2020 Vision: Reading Gives Us Someplace to Go, When We Have to Stay Where We Are," as presented under Exhibit 7-D. Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 69-20 Kent Murphree moved that the Rossford Board of Education approve the 2020- 2021 school fees for Rossford Elementary School and Rossford Junior-Senior High School, as presented under 7-E.

Elementary Fees: \$35 Junior High Fees: \$45 High School Fees: \$55

Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

- Teacher Appreciation Week from May 4-8, 2020, as presented under Exhibit 7-F.

  Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- Jackie Huffman moved that the Rossford Board of Education approve the Guarantee Trust Life Insurance Program for student accident insurance effective the 2020-2021 school year, as presented under Exhibit 7-G. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

	Minutes of:	of: Regular Rossford Board of Education Meeting						
	Held on:	Monday, May 11,	2020					
72-20	with Great La Education Prog Exhibit 7-H. S	moved that the Rossford Board of Education approve kes Community Action Partnership for the Eagram effective the 2020-2021 school year, as published Belkofer seconded the motion. Upon roll case and the President declared the motion carried.	arly Childhood resented under					
73-20	Jackie Huffman moved that the Rossford Board of Education accept the School Bus Purchase Program Award, as presented under Exhibit 7-I. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.							
74-20	to Purchase from for one (1) – 72 presented under	moved that the Rossford Board of Education adopt the School Bus Bids Received by Ohio Schools Coupassenger gasoline conventional school bus chasser Exhibit 7-J. Kent Murphree seconded the motion. ent voted yes and the President declared the motion can	incil Resolution sis and body, as Upon roll call,					
75-20	Learning in Re under Exhibit	moved that the Rossford Board of Education adops sponse to the COVID-19 Crisis Board Resolution 7-K. Jackie Huffman seconded the motion. Uped voted yes and the President declared the motion can	n, as presented on roll call, all					
76-20	with the Northw Services effective Jackie Huffman	noved that the Rossford Board of Education approve vest Ohio Educational Service Center for Visual Inve the 2020-2021 school year, as presented unde seconded the motion. Upon roll call, all members per declared the motion carried.	mpairment (VI) er Exhibit 7-L.					
77-20	Educational Ser year, as presente	moved that the Rossford Board of Education approve vice Center of Lake Erie West services for the 20 ed under Exhibit 7-M. Sharon Belkofer seconded the bers present voted yes and the President declared the resident decla	020-2021 school ne motion. Upon					
78-20	National School period of July 1 Sharon Belkofer	moved that the Rossford Board of Education approve Boards Association for their National Connection, 2020, through June 30, 2021, as presented und seconded the motion. Upon roll call, all members produced the motion corried.	on Fees for the ler Exhibit 7-N.					

and the President declared the motion carried.

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, May 11, 2020

Jackie Huffman moved that the Rossford Board of Education approve the agreement with the Educational Service Center of Lake Erie West for Auxiliary Services for All Saints School (Revision #6) effective the 2020-2021 school year, as presented under Exhibit 7-O. Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

#### **New Business**

- A. Junior-Senior High School Handbook
- B. Elementary Handbook
- C. Preschool Handbook
- D. Board Policies

### **Audience Participation for Input Concerning Any New Business**

None

### **Request for Audience Participation**

Dick Goeke - Meeting, format is good

- Put public participation upfront

#### **Board of Education Reports**

None

#### **Nice Job Notes**

There were 14 Nice Job Notes sent this past month.

#### **Open Discussion**

None

	Minutes of:	Regular Rossford Board of Education Meeting								
	Held on:	Monday, May 11, 2020								
80-20	Meeting of May	noved that the Rossford Board of Education adjourn the Regular 11, 2020 at 8:34 p.m. Kent Murphree seconded the motion. Upon abers present voted yes, and the President declared the motion carried.								
		RESPECTFULLY SUBMITTED:								
	ATTEST:	PRESIDENT								
	TREASURER									

Next Regular Board Meeting:
Monday, June 8, 2020
Administrative Offices - Board Room
701 Superior Street
Rossford, OH 43460
6:30 p.m.