

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, June 8, 2020

The Rossford Board of Education met in regular session on Monday, June 8, 2020 held remotely via a Zoom Meeting. President Dawn Burks called the meeting to order at 6:30 p.m., followed by the Pledge to the flag. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

81-20

Jackie Huffman moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of June 8, 2020.**

Approval of the minutes of the Regular Meeting of May 11, 2020, as presented under this exhibit.

ROSSFORD BOARD OF EDUCATION	May 31, 2020
Total Fund Balance	<u>\$44,657,614.82</u>
Gross Depository (Bank) Balance:	
Huntington National Bank (General Checking)	\$1,745,473.96
Sub-Total: Depository (Bank) Balance	\$1,745,473.96
Investments:	
StarOhio	\$2,098,986.22
Certificates of Deposit	\$31,527,711.62
US Bank N.A., Trust	\$9,460,989.72
Huntington National Bank - Sweep	\$0.00
Cash equivalents - Facilities Lease	\$0.01
Other Securities	\$0.00
Sub-Total: Investments	\$43,087,687.57
Athletic Checking Balances:	
Junior High Athletics	\$600.00
High School Athletics	\$0.00
Sub-Total: Athletic Checking Balances	\$600.00
Petty Cash and Change Funds	\$50.00
Total	\$44,833,811.53
Outstanding Checks	\$100,581.57
Outstanding Accounts Payable	\$0.00
Total (Reconciled Balance)	\$44,733,229.96
*** Adjustments:	
(1) SERS Payment	\$10,627.68
(2) STRS Payment	\$56,047.05
(3) Amt Owed to the State for Foundation	\$8,955.57
(4) Reconciling Items	(\$15.16)
(5)	\$0.00
Adjusted Total	<u>\$44,657,614.82</u>


James Rossler Jr., Treasurer

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ROSSFORD BOARD OF EDUCATION ---

INVESTMENT REPORT FOR MAY, 2020

US BANK N.A., TRUST - GENERAL FUND

5/31/2020 Ending Balance

US BANK N.A., GENERAL FUND

\$31,527,711.62

\$31,527,711.62

CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE

5/31/2020 Ending Balance

TOTAL CASH EQUIVALENTS - FACILITIES LEASE

\$0.01

\$0.01

HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT

5/31/2020 Ending Balance

HUNTINGTON BANK ENDING BALANCE

\$0.00

\$0.00

STAR OHIO

5/31/2020 Ending Balance

STAR OHIO ENDING BALANCE

\$2,098,986.22

\$2,098,986.22

HUNTINGTON NATIONAL BANK - CHECKING

5/31/2020 Ending balance

HUNTINGTON NATIONAL BANK CHECKING BALANCE

\$1,745,473.96

\$1,745,473.96

US BANK N.A., TRUST - BUILDING FUND

5/31/2020 Ending Balance

US BANK N.A., TRUST BUILDING FUND

\$9,460,989.72

\$9,460,989.72

SUMMARY OF INVESTMENTS - MAY 2020

CERTIFICATES OF DEPOSIT

\$31,527,711.62

CASH EQUIVALENTS - FACILITIES LEASE PAYMENT

\$0.01

HUNTINGTON BANK - SWEEP ACCOUNT

\$0.00

STAR OHIO

\$2,098,986.22

HUNTINGTON NATIONAL BANK CHECKING ACCOUNT

\$1,745,473.96

US BANK N.A., TRUST - BUILDING FUND

\$9,460,989.72

OTHER SECURITIES

\$0.00

GRAND TOTAL INVESTMENTS OF RECORD

\$44,833,161.53

1. The monthly reconciliation follows the investment report.
2. For your information, the cash position report is included.
3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.

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4. Approve appropriation modifications and increases to revenue

APPROPRIATIONS MODIFICATIONS		as of JUNE 30, 2020	
GENERAL FUND		INCREASE	DECREASE
001-0000	GENERAL FUND- TRANSFERS OUT	\$ 400,000.00	
001-0000	GENERAL FUND- ADVANCES OUT	\$ 7,000.00	
Total to General Fund		\$ 400,000.00	\$ -
Net decrease this month to General Fund		\$ 400,000.00	
OTHER FUNDS		INCREASE	DECREASE
499-9220	MISCELLANEOUS STATE GRANTS	\$ 0.02	
516-9220	IDEA PART B FY20	\$ 72,437.17	
572-9220	TITLE I FY20	\$ 6,900.83	
587-9220	ECSE IDEA FY20	\$ 7,848.76	
590-9220	TITLE II-A FY 20	\$ 2,343.30	
599-9220	TITLE IV-A FY20	\$ 464.67	
Total to Other Funds		\$ 89,994.73	\$ -
Net increase this month to Other Funds		\$ 89,994.73	
CHANGES TO REVENUE		INCREASE	DECREASE
006-0000	FOOD SERVICE	\$ 100,000.00	
516-9220	IDEA PART B FY20	\$ 9,123.11	
516-9220	IDEA PART B FY20	\$ 20,000.00	
572-9220	TITLE I FY20	\$ 6,900.83	
572-9220	TITLE I FY20	\$ 5,000.00	
587-9220	ECSE IDEA FY20	\$ 18.92	
590-9220	TITLE II-A FY 20	\$ 2,343.30	
590-9220	TITLE II-A FY 20	\$ 5,000.00	
599-9220	TITLE IV-A FY20	\$ 464.67	
599-9220	TITLE IV-A FY20	\$ 7,000.00	
Totals		\$ 155,850.83	\$ -
Net Increase		\$ 155,850.83	

5. Budget versus Actual

6. Approve Investment Reports provided by RedTree Investment Group for the month of May 2020

Approved classified substitutes effective the 2019-2020 school year

Katie Fitzpatrick
1335 Creekbend Ct
Rossford OH 43460

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Approve Rossford Public Library's Estimate of Revenues for the 2020 budget year

**ESTIMATE OF REVENUES
FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION**

_____ROSSFORD PUBLIC LIBRARY_____ LIBRARY
BUDGET YEAR 2021 DATE JUNE 3, 2020

This document must be adopted by the library board on or before July 15, and must be submitted to the Wood County Auditor on or before July 20th. Failure to comply may result in loss of Local Government and Local Government Revenue Assistance allocation.

TO THE AUDITOR OF WOOD COUNTY:

The following revenue estimates for the budget year beginning January 1, 2021, has been adopted by Council and is herewith submitted for consideration of the Budget Commission.

SIGNED 
TITLE FISCAL OFFICER

FUND	UNENCUMBERED BALANCE 1/1/2020	ALLOCATION	TAXES	OTHER SOURCES	TOTAL
GENERAL FUND	700,000	475,000	330,000	20,400	1,525,400
SPECIAL REVENUE					
DEBT SERVICE					
CAPITAL PROJECTS					
ENTERPRISE					
INTERNAL SERVICE					
TRUST & AGENCY					
TOTAL ALL FUNDS	700,000	475,000	330,000	20,400	1,525,400

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Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Recognition of Visitors

None

Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for Junior-Senior High School, Rossford Elementary School, Building and Grounds, Communications, Curriculum, Food Service, Special Services, Technology, and Transportation.

Superintendent's and Board President's Report

A. Five Good Minutes –The Treasurer provided an update on the District's financial situation.

B. Looking Ahead to the 2020-2021 School Year - The Superintendent provided information pertaining to the 2020-2021 school year

82-20 Kent Murphree moved that the Rossford Board of Education **approve certified one (1)-year limited contracts for Ciena Cole, Intervention Specialist; Sara Reed, Intervention Specialist; and Michaela Ward, Intervention Specialist, effective the 2020-2021 school year, as presented under Exhibit 8-A-1.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

83-20 Tiffany Densic moved that the Rossford Board of Education **accept the resignation of Vicki Swartz, 10-month Secretary at Rossford Elementary School, effective July 31, 2020, as presented under Exhibit 8-B-1.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

84-20 Kent Murphree moved that the Rossford Board of Education **approve the meal prices for the elementary, junior high, and high school effective the 2020-2021 school year, as presented under Exhibit 8-C.**

Elementary	\$2.85
Junior High	\$3.10
High School	\$3.35
Breakfast	\$2.00 (district-wide)

Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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85-20 Tiffany Densic moved that the Rossford Board of Education **approve the certified staff as designated district-wide homebound instructors effective the 2020-2021 school year, as presented under Exhibit 8-D.**

**Brooke Mershon
Kristen Vargo
Eileen Christoffers**

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

86-20 Kent Murphree moved that the Rossford Board of Education **proudly certify the list of 2020 graduates of Rossford High School as having successfully completed the requirements for graduation of the Rossford Exempted Village Schools and the State of Ohio, and do authorize Mr. Tony Brashear, Rossford Junior-Senior High School Principal, to make final approval of those successfully completing the requirements for graduation, as presented under Exhibit 8-E.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

87-20 Jackie Huffman moved that the Rossford Board of Education **approve the Device Loan Agreement intended for the loaning of district-owned devices to students at the elementary level, as presented under Exhibit 8-F.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

88-20 Jackie Huffman moved that the Rossford Board of Education **approve the Chromebook Loan Agreement intended for the loaning of district-owned devices to students at the secondary level, as presented under Exhibit 8-G.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

89-20 Jackie Huffman moved that the Rossford Board of Education **approve the agreement with Ohio School Plan (OSP) for Cyber, Property, Violence, Auto, Liability, and Pollution coverage effective July 1, 2020, through July 1, 2021, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 90-20** Kent Murphree moved that the Rossford Board of Education **approve the 2020-2021 Grade and Level placements for Exempt and Administrative staff on the Salary Progression Increments Grid, effective July 1 and August 1, 2020, respectively, as presented under Exhibit 8-I.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 91-20** Jackie Huffman moved that the Rossford Board of Education **approve the Rossford Exempted Village School District's Five-Year Forecast, as presented under Exhibit 8-J.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 92-20** Jackie Huffman moved that the Rossford Board of Education **approve the Memorandum of Understanding with the Rossford Association of Classroom Teachers (RACT) that addresses the certified employee evaluation, as presented under Exhibit 8-K.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 93-20** Tiffany Densic moved that the Rossford Board of Education **approve the Memorandum of Agreement with the Ohio Association of Public School Employees (OAPSE) Local 384 that addresses the Collective Bargaining Agreement, as presented under Exhibit 8-L.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 94-20** Jackie Huffman moved that the Rossford Board of Education **approve the Resolution Regarding Employee Evaluations, as presented under Exhibit 8-M.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 95-20** Kent Murphree moved that the Rossford Board of Education **approve the agreement with Northwest Ohio Educational Technology (NWOET) for the District's Basic Educational Technology Membership effective the 2020-2021 school year, as presented under Exhibit 8-N.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 96-20** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Northern Buckeye Educational Council (NWOCA) for Rent-a-Tech Services effective the 2020-2021 school year, as presented under Exhibit 8-O.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 97-20** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with Huntington National Bank to designate Huntington National Bank as a depository for the funds of the Rossford Exempted Village School District for the period commencing on June 6, 2020 and ending June 5, 2025, as presented under Exhibit 8-P.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 98-20** Sharon Belkofer moved that the Rossford Board of Education **approve the junior-senior high school handbook effective the 2020-2021 school year, as presented under Exhibit 9-A.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 99-20** Kent Murphree moved that the Rossford Board of Education **approve the elementary school handbook effective the 2020-2021 school year, as presented under Exhibit 9-B.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 100-20** Jackie Huffman moved that the Rossford Board of Education **approve the preschool handbook effective the 2020-2021 school year, as presented under Exhibit 9-C.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 101-20** Kent Murphree moved that the Rossford Board of **approve the policies, as presented under Exhibit 9-D.**

1520 - EMPLOYMENT OF ADMINISTRATORS

2464 - GIFTED EDUCATION AND IDENTIFICATION

3120 - EMPLOYMENT OF PROFESSIONAL STAFF

3120.04 - EMPLOYMENT OF SUBSTITUTES

3120.05 - EMPLOYMENT OF PERSONNEL IN SUMMER SCHOOL AND ADULT EDUCATION PROGRAMS

3120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

4120 - EMPLOYMENT OF CLASSIFIED STAFF

4120.08 - EMPLOYMENT OF PERSONNEL FOR CO-CURRICULAR AND EXTRA-CURRICULAR ACTIVITIES

4124 - EMPLOYMENT CONTRACT

4162 - DRUG & ALCOHOL TESTING OF CDL LICENSE HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY SENSITIVE FUNCTIONS

5460 - GRADUATION REQUIREMENTS

5460.02 - STUDENTS AT-RISK OF NOT QUALIFYING FOR A HIGH SCHOOL DIPLOMA

6107 - AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS AND TO USE ELECTRONIC SIGNATURES

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Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

REQUEST FOR AUDIENCE PARTICIPATION

None

BOARD OF EDUCATION REPORTS

Reports – None

Correspondence – None

Nice Job Notes – There was 1 Nice Job Note sent this past month.

Open Discussion

None

102-20

Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of June 8, 2020, at 7:18 p.m.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:


PRESIDENT

ATTEST:


TREASURER

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Held on: Monday, June 8, **2020**

**Next Regular Board Meeting:
Monday, July 13, 2020
Administrative Offices - Board Room
701 Superior Street
Rossford, OH 43460
6:30 p.m.**