

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, December 9, 2019

The Rossford Board of Education met in regular session on Monday, December 9, 2019 at Rossford Elementary School, 28500 Lime City Road, Rossford, OH 43460. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

196-19 Jackie Huffman moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of December 9, 2019.**


ROSSFORD BOARD OF EDUCATION ---		INVESTMENT REPORT FOR NOVEMBER, 2019
<u>US BANK N.A., TRUST - GENERAL FUND</u>		
11/30/2019 Ending Balance	US BANK N.A., GENERAL FUND	\$21,763,415.49
		<u>\$21,763,415.49</u>
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>		
11/30/2019 Ending Balance	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$0.01
		<u>\$0.01</u>
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>		
11/30/2019 Ending Balance	HUNTINGTON BANK ENDING BALANCE	\$329,122.42
		<u>\$329,122.42</u>
<u>STAR OHIO</u>		
11/30/2019 Ending Balance	STAR OHIO ENDING BALANCE	\$7,161,616.13
		<u>\$7,161,616.13</u>
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>		
11/30/2019 Ending balance	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$4,679,061.22
		<u>\$4,679,061.22</u>
<u>US BANK N.A., TRUST - BUILDING FUND</u>		
11/30/2019 Ending Balance	US BANK N.A., TRUST BUILDING FUND	\$18,167,660.04
		<u>\$18,167,660.04</u>
<u>SUMMARY OF INVESTMENTS - NOVEMBER 2019</u>		
	CERTIFICATES OF DEPOSIT	\$21,763,415.49
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$0.01
	HUNTINGTON BANK - SWEEP ACCOUNT	\$329,122.42
	STAR OHIO	\$7,161,616.13
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$4,679,061.22
	US BANK N.A., TRUST - BUILDING FUND	\$18,167,660.04
	OTHER SECURITIES	\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD	<u>\$52,100,875.31</u>

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ROSSFORD BOARD OF EDUCATION		November 30, 2019
Total Fund Balance		<u>\$51,723,380.39</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$4,679,061.22	
Sub-Total: Depository (Bank) Balance		\$4,679,061.22
Investments:		
StarOhio	\$7,161,616.13	
Certificates of Deposit	\$21,763,415.49	
US Bank N.A., Trust	\$18,167,660.04	
Huntington National Bank - Sweep	\$329,122.42	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments		\$47,421,814.09
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances		\$600.00
Petty Cash and Change Funds		\$50.00
Total		\$52,101,525.31
Outstanding Checks		\$308,017.94
Outstanding Accounts Payable		\$0.00
Total (Reconciled Balance)		\$51,793,507.37
*** Adjustments:		
(1) SERS Payment		\$11,935.51
(2) STRS Payment		\$57,948.99
(3) Outstanding Checks from 6/30		\$0.00
(4) Reconciling Items		\$242.48
(5)		\$0.00
Adjusted Total		<u>\$51,723,380.39</u>


James Rossler Jr., Treasurer

Approval of the minutes of the Regular Meeting of November 18, 2019.

The Board of Education reviewed the following reports from the Treasurer for the month of November, 2019:

The monthly reconciliation follows the investment report.

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For your information, the cash position report is included.

The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.

Approve appropriation modifications and transfers

APPROPRIATIONS MODIFICATIONS		as of DECEMBER 31, 2019	
GENERAL FUND		INCREASE	DECREASE
001-0000	GENERAL FUND- TRANSPORTATION	\$ 40,000.00	
	Total to General Fund	\$ 40,000.00	\$ -
	Net decrease this month to General Fund	\$ 40,000.00	
OTHER FUNDS		INCREASE	DECREASE
018-960B	PSSF- GL	\$ 4,825.56	
467-9220	STUDENT WELNESS SUCCESS	\$ 90,000.00	
	Total to Other Funds	\$ 4,825.56	\$ -
	Net increase this month to Other Funds	\$ 4,825.56	
TRANSFERS/ADVANCES		INCREASE	DECREASE
001-0000	TRANSFER TO TITLE II-A		\$ (0.10)
590-9219	TRANSFER FROM GENERAL FUND	\$ 0.10	
	Totals	\$ 0.10	\$ (0.10)
	Net Change	\$ -	

Budget versus Actual

Approve Investment Report provided by RedTree Investment Group for the month of November 2019

Approve revised Board minutes to reflect corrections made to the following Financials: October 15, 2018; January 14, February 11, June 10, June 27, August 26, September 23, and October 14, 2019

Approve the voluntary transfer of Eileen Christoffers from an elementary intervention specialist position to a preschool intervention specialist position effective January 6, 2020.

Approve certified substitutes effective the 2019-2020 school year

Robert Hoff
4125 Partridge Lane
Toledo OH 43623
419-987-4449

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Approve classified substitutes effective the 2019-2020 school year

Teresa Finley
29194 Silver Creek Dr., Apt 1A
Perrysburg OH 43551
330-314-4805

Kyle Krieger
936 Jennison Drive
Rossford OH 43460
567-225-1967

Kent Murphree seconded the motion. Upon roll call all members voted yes and the President declared the motion carried.

RECOGNITION OF VISITORS

Superintendent Creps presented Sue Caruso, Rossford Junior High School cafeteria aide, with a token of appreciation for her service to the students of the Rossford EVSD as she retires on January 1, 2020.

Superintendent Creps acknowledged our RHS fall sports athletes who achieved 1st Team All-NBC League and/or 1st Team All-District and the RHS Band members for their Excellent Rating at States.

PRINCIPALS', DIRECTORS', AND SUPERVISORS' MONTHLY REPORTS

The High School, Junior High, Elementary, Building & Grounds, Communications, Curriculum, Food Service, Special Services, Transportation, and Technology were provided under separate cover.

Superintendent's and Board President's Report

Five Good Minutes – Program Update

The Superintendent provided an update on District-wide programs.

197-19

Tiffany Densic moved that the Rossford Board of Education **accept the retirement resignation of Kathleen Herman, Intervention Specialist at Rossford Junior High School, effective April 1, 2020, as presented under Exhibit 8-A-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Held on: Monday, December 9, 2019

- 198-19** Kent Murphree moved that the Rossford Board of Education **approve the employment of Susan Reiter-Artz and Melissa Luderman as Paraprofessional/Special Needs Aides both effective December 10, 2019; Jennifer Rutschilling, Paraprofessional/Special Needs Preschool Aide, and Julie Miller, Cafeteria/Playground Aide, both effective January 7, 2020, as presented under Exhibit 8-B-1.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

199-19 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective the 2019-2020 school year, as presented under Exhibit 8-C-1:**

Ryan Niese	Junior High Basketball (8th grade boys)	\$3,638
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Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

200-19 Tiffany Densic moved that the Rossford Board of Education **approve the volunteers effective the 2019-2020 school year, as presented under Exhibit 8-C-2:**

**Debbie Bosl
Craig Campbell
Carol Phillips
Leanne Scaife-Tank
Mindy Vascik**

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

201-19 Jackie Huffman moved that the Board of Education **approve the purchase of one (1) 10-passenger transit van for pupil transportation, as presented under Exhibit 8-D.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Held on: Monday, December 9, 2019

- 202-19** Kent Murphree moved that the Rossford Board of Education **adopt the Resolution Declaring Intent to Proceed to Levy a Renewal Tax in Excess of the Ten-Mill Limitation for a 5.90 mill operating levy for five (5) years for the purpose of current expenses, approved by the voters of the District on May 5, 2015, as presented under Exhibit 8-E.** Jackie Huffman seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted no, Jackie Huffman voted yes, Kent Murphree voted yes, and Dawn Burks voted yes. The President declared the motion carried.

203-19 Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Educational Service Center of Lake Erie West for Auxiliary Services (Revision #1) effective the 2019-2020 school year, as presented under Exhibit 8-F.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

204-19 Tiffany Densic moved that the Rossford Board of Education **approve the amended terms of the engagement as outlined in the letter dated February 13, 2019, between the Ohio Auditor of State and the Rossford EVSD to compile the District's basic financial statements for the fiscal year ended June 30, 2019, as presented under Exhibit 8-G.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

205-19 Jackie Huffman moved that the Rossford Board of Education **approve the terms of the engagement between the Ohio Auditor of State and the Rossford EVSD to compile the District's basic financial statements for the fiscal year ended June 30, 2019, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

206-19 Kent Murphree moved that the Rossford Board of Education **appoint Kenneth Sutter to the Penta Career Center Board of Education for a three (3)-year term beginning January 1, 2020, through December 31, 2022, as presented under Exhibit 8-I.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

207-19 Jackie Huffman moved that the Rossford Board of Education **approve the District's 2020 membership with the Wood County Economic Development Commission, as presented under Exhibit 8-J.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 208-19** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with the Loudonville-Perrysville Exempted Village School District for Admission of Residential Facility Per Diem Pupils for educational purposes effective the 2019-2020 school year, as presented under Exhibit 8-K.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 209-19** Jackie Huffman moved that the Rossford Board of **approve the Rossford High School Varsity baseball team's trip request to Nashville, Tennessee to participate in the High School Baseball Tournament from April 8-11, 2020, as presented under Exhibit 9-A.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 210-19** Kent Murphree moved that the Rossford Board of **approve the Rossford High School Varsity softball team's trip request to Pigeon Forge, Tennessee to participate in the Ripken Experience from April 9-13, 2020, as presented under Exhibit 9-B.** Tiffany Densic seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 211-19** Kent Murphree moved that the Rossford Board of **approve the policies, as presented under Exhibit 9-C.**

1310	APPOINTMENT OF THE TREASURER
1340	NON-REEMPLOYMENT OF THE TREASURER
1615	USE OF TOBACCO BY ADMINISTRATORS
2431	INTERSCHOLASTIC ATHLETICS
2431.02	DRUG TESTING
3215	USE OF TOBACCO BY PROFESSIONAL STAFF
4215	USE OF TOBACCO BY CLASSIFIED STAFF
5113.02	SCHOOL CHOICE OPTIONS
5200	ATTENDANCE
5330	USE OF MEDICATIONS
5350	STUDENT MENTAL HEALTH AND SUICIDE PREVENTION
5512	USE OF TOBACCO
7300	DISPOSITION OF REAL PROPERTY/PERSONAL PROPERTY
7434	USE OF TOBACCO ON SCHOOL PREMISES
7440.03	SMALL UNMANNED AIRCRAFT SYSTEMS
8400	SCHOOL SAFETY
8462	STUDENT ABUSE AND NEGLECT
8500	FOOD SERVICES

Held on: Monday, December 9, 2019

RECOGNITION OF AUDIENCE PARTICIPATION:

- Kent Murphree moved that the Rossford Board of Education **appoint Dawn Burks as President Pro-Tem for the Rossford Board of Education Organizational Meeting and Budget Hearing of January 13, 2020, at 6:30 p.m. at Rossford Elementary.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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213-19

Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of December 9, 2019, at 7:57 p.m.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:



PRESIDENT

ATTEST:



TREASURER

Next Regular Board Meeting:
January 13, 2020
Rossford Elementary
28500 Lime City Rd
Rossford, OH 43460