

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, February 12, 2024

The Rossford Board of Education met in regular session on Monday, February 12, 2024 at the Administrative Offices – Board Room, 701 Superior St, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. and followed with the Pledge to the flag. The following members answered roll call: Tiffany Densic, Jackie Huffman, Emily Klocko, Teresa McKnight and Dawn Burks.

19-24

Jackie Huffman moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of February 12, 2024**

Approved the minutes of the Organizational Meeting and Budget Hearing of January 8, 2024, the Regular Meeting of January 8, 2024, and the Workshop of January 18, 2024, as presented under this exhibit.

1. The monthly reconciliation follows the investment report.

ROSSFORD BOARD OF EDUCATION	January 31, 2024	
Total Fund Balance		<u>\$44,735,495.79</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$1,472,460.01	
Sub-Total: Depository (Bank) Balance		\$1,472,460.01
Investments:		
StarOhio	\$10,675,435.74	
US Bank N.A., Trust, General Fund	\$31,706,442.01	
US Bank N.A., Trust, Building	\$1,281,279.40	
Huntington National Bank - Multi-Purpose	\$84.84	
Cash equivalents - Facilities Lease	\$226.06	
Other Securities	\$0.00	
Sub-Total: Investments		\$43,663,468.05
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances		\$600.00
Petty Cash and Change Funds		\$50.00
Total		\$45,136,578.06
Outstanding Checks		\$55,882.09
Outstanding Accounts Payable		(\$1,051.77)
Total (Reconciled Balance)		\$45,081,737.74
*** Adjustments:		
(1) SERS Payment		\$0.00
(2) STRS Payment		\$0.00
(3) Other		\$0.00
(4) Reconciling Items		346,241.95
(5)		\$0.00
Adjusted Total		<u>\$44,735,495.79</u>


James Frazier Jr., Treasurer

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ROSSFORD BOARD OF EDUCATION --		INVESTMENT REPORT FOR JANUARY, 2024
<u>US BANK N.A. TRUST - GENERAL FUND</u>		
1/31/2024 Ending Balance	US BANK N.A., GENERAL FUND	\$31,705,442.01
		\$31,705,442.01
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>		
1/31/2024 Ending Balance	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$226.06
		\$226.06
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - MULTI-PURPOSE</u>		
1/31/2024 Ending Balance	HUNTINGTON BANK ENDING BALANCE	\$04.84
		\$04.84
<u>STAR OHIO</u>		
1/31/2024 Ending Balance	STAR OHIO ENDING BALANCE	\$10,675,435.74
		\$10,675,435.74
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>		
1/31/2024 Ending balance	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$1,472,460.01
		\$1,472,460.01
<u>US BANK N.A. TRUST - MULTI-PURPOSE</u>		
1/31/2024 Ending Balance	US BANK N.A., TRUST BUILDING FUND	\$1,261,279.40
		\$1,261,279.40
 <u>SUMMARY OF INVESTMENTS - JANUARY 2024</u>		
	CERTIFICATES OF DEPOSIT	\$31,706,442.01
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$226.06
	HUNTINGTON BANK - SWEEP ACCOUNT	\$04.84
	STAR OHIO	\$10,675,435.74
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$1,472,460.01
	US BANK N.A., TRUST - MULTI-PURPOSE	\$1,261,279.40
	OTHER SECURITIES	\$0.00
	GRAND TOTAL INVESTMENTS OF RECORD	\$45,135,928.06

2. For your information, the cash position report is included.
3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
4. Approve appropriation modifications, changes to revenue and a new fund

APPROPRIATIONS MODIFICATIONS		as of JANUARY 31, 2024	
GENERAL FUND		INCREASE	DECREASE
	Total to General Fund	\$ -	\$ -
	Net increase this month to General Fund	\$ -	\$ -
OTHER FUNDS		INCREASE	DECREASE
003-0000	PERMANENT IMPROVEMENT	\$ 1,258,444.00	
007-0211	WERNER SCHOLARSHIP	\$ 6,000.00	
200-067K	CLASS OF 2027	\$ 375.00	
000-009K	VARSITY FC	\$ 21,000.00	
007-0223	SNP ESSER	\$ 588,871.25	
507-0224	HOMELESS PART 2	\$ 4,940.35	
572-0224	TITLE I FY 24	\$ 36,013.88	
584-0224	TITLE IV-A FY 24	\$ 6,212.59	
590-0224	TITLE I FY24	\$ 32,058.10	
	Total to Other Funds	\$ 1,932,914.17	\$ -
	Net increase this month to Other Funds	\$ 1,932,914.17	
CHANGES TO REVENUE		INCREASE	DECREASE
007-0211	WERNER SCHOLARSHIP	\$ 6,000.00	
200-067K	CLASS OF 2027	\$ 375.00	
007-0223	SNP ESSER	\$ 588,871.25	
572-0224	TITLE I FY 24	\$ 36,013.88	
584-0224	TITLE IV-A FY 24	\$ 6,212.59	
590-0224	TITLE I FY24	\$ 32,058.10	
	Totals	\$ 90,543.38	\$ -
	Net increase this month to Revenues	\$ 90,543.38	
NEW FUNDS CREATED		INCREASE	DECREASE
007-0211	WERNER SCHOLARSHIP		
	Totals	\$ -	\$ -
	Net increase	\$ -	\$ -

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5. Budget versus Actual

6. Approve Investment Reports provided by RedTree Investment Group for the month of January 2024

Appointed Bricker and Eckler as one of the District's legal counsel at the January 8, 2024, Organizational meeting; the firm's new name is Bricker Graydon

Approve unpaid leave of absence for Monica Socie beginning January 22, 2024, through the remainder of the 2023-2024 school year

Approve certified substitutes effective the 2023-2024 school year

**Alysia Adkins
3618 Willow Run Drive
Toledo OH 43607**

**Shannon Coughlin
553 Grasser Street
Oregon OH 43616
(pending receipt of clear BCII/FBI results)**

**Lauren Christoff
471 Arrowhead Dr
Perrysburg OH 43551
(pending receipt of clear BCII/FBI results)**

**James DeMetropolis
908-4 Klotz Rd
Bowling Green OH 43402
(pending receipt of credentials)**

**Lisa Holden
3323 Royton Road
Toledo OH 43614
(pending receipt of clear BCII/FBI results)**

**Carey Monk
25324 Lime City Rd
Perrysburg OH 43551
(pending receipt of credentials)**

**Tomi Huss-Shetler
411 Hillside Dr
Rossford OH 43460**

Approve classified substitutes effective the 2023-2024 school year

**Leah Kovall
1115 Dixie Hwy
Rossford OH 43460**

Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

20-24

Tiffany Densic moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 6:32 p.m. to discuss pending or imminent court action.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Returned from executive session at 6:57 p.m.

OFFICIAL RECORD OF PROCEEDINGS

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Recognition of Visitors

None

Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover: Junior-Senior High School, Elementary School, Buildings & Grounds, Communications, Curriculum, Food Service, Human Resources, Student Services, Technology and Transportation.

Superintendent's and Board President's Report

A. PBIS – Bulldog Students of the Month

Rossford Junior-Senior High School Assistant Principal Pam Schultz shared information regarding the Positive Behavioral Interventions and Supports (PBIS) program and introduce the junior-senior high school students that were selected as Bulldog Students of the Month.

B. Junior-Senior High School Scheduling and Course Offerings

Mark Swavel, Director of Curriculum, and Pam Schultz, Rossford Junior-Senior High School Assistant Principal, presented information regarding scheduling and course offerings for our junior-senior high school students.

21-24 Tiffany Densic moved that the Rossford Board of Education **accept the resignations of Leah Kovall, paraprofessional/special needs aide (RES), effective at the end of the day on March 1, 2024; and Justin Swan, 12-month evening custodian (The R), effective January 24, 2024, as presented under Exhibit 9-A-1.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

22-24 Jackie Huffman moved that the Rossford Board of Education **approve classified contracts for Ilene Braxton, cafeteria/playground aide (RES), and Thomas Miller, 10-month cleaner (RES), both effective February 15, 2024; and Sarah Jarosz, 12-month evening custodian (The R), effective February 13, 2024, as presented under Exhibit 9-A-2.** Teresa McKnight seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

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23-24 Jackie Huffman moved that the Rossford Board of Education **accept the resignation of Tim Edmond, Varsity Boys' Tennis Coach, effective January 12, 2024, as presented under Exhibit 9-B-1.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

24-24 Tiffany Densic moved that the Rossford Board of Education **approve supplemental contracts effective the 2023-2024 school year, as presented under Exhibit 9- B-2**

Christine Price	Activity Coordinator	\$ 888
Justin Carmack	Tennis - Varsity Boys	\$4,884
Jim Recknagel	Track - Junior High	\$3,552

Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

25-24 Jackie Huffman moved that the Rossford Board of Education **approve the volunteers effective the 2023-2024 school year, as presented under Exhibit 9-B-3.**

Sarah Emmons
Justin Riffle

Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

26-24 Tiffany Densic moved that the Rossford Board of Education **approve the agreement with Diligent Corporation for its BoardDocs product to host our Board agendas, minutes and meeting information, as presented under Exhibit 9-C.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

27-24 Jackie Huffman moved that the Rossford Board of Education **adopt the Board of Education/Governing Board Resolution authorizing 2024-2025 membership in the Ohio High School Athletic Association, as presented under Exhibit 9-D.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 28-24** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Consortium Services effective the 2024-2025 school year, as presented under Exhibit 9-E.** Teresa McKnight seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 29-24** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Specialized Services effective the 2024-2025 school year, as presented under Exhibit 9-F.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 30-24** Tiffany Densic moved that the Rossford Board of Education **approve the DECA Team trip request to Columbus, Ohio from March 7-9, 2024, to participate in the Ohio DECA Career Development Conference, as presented under Exhibit 9-G.** Teresa McKnight seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 31-24** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with The University of Toledo for licensed District staff to provide observational and clinical learning experiences for UToledo students, as presented under Exhibit 9-H.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 32-24** Teresa McKnight moved that the Rossford Board of Education **approve the Speech and Debate Team trip request to Wooster, from February 29 through March 2, 2024, to participate in the OSDA State Speaking Competition at Wooster High School, as presented under Exhibit 9-I.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 33-24** Jackie Huffman moved that the Rossford Board of Education **approve the 2024-2025 Academic Year Calendar, as presented under Exhibit 10-A.** Emily Klocko seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

New Business

A. Panorama for Student Success

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**Audience Participation for Input Concerning Any New Business
(Item XI) Agenda Items**

None

Request for Audience Participation

None

Board of Education Reports

Teresa McKnight – Board 101 Conference

Nice Job Notes

There were 17 Nice Job Note sent this past month.

Open Discussion

None

34-24

Jackie Huffman moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 8:42 p.m. to Discuss the Superintendent’s and Treasurer’s Evaluations (as provided under Ohio Sunshine Law ORC Section 121.22)** Teresa McKnight seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Returned from executive session at 9:17 p.m.

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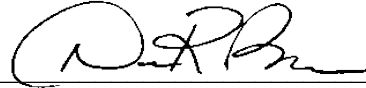
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35-24

Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of February 12, 2024, at 9:18 p.m.** Emily Klocko seconded the motion. Upon roll call, all members voted yes, and the President declared the motion carried.

RESPECTFULLY SUBMITTED:



PRESIDENT

ATTEST:



TREASURER

**Next Regular Board Meeting
March 11, 2024
Administrative Offices - Board Room
701 Superior Street
Rossford, OH 43460
6:30 p.m.**