

OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, September 14, 2020

The Rossford Board of Education met in regular session on Monday, September 14, 2020 at the Administrative Offices - Board Room, 701 Superior St, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

162-20

Jackie Huffman moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of September 14, 2020.**

1. The monthly reconciliation follows the investment report.

ROSSFORD BOARD OF EDUCATION —	INVESTMENT REPORT FOR AUGUST, 2020
<u>US BANK N.A., TRUST - GENERAL FUND</u>	
8/31/2020 Ending Balance	\$37,146,276.51
US BANK N.A., GENERAL FUND	\$37,146,276.51
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>	
8/31/2020 Ending Balance	\$0.01
TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$0.01
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>	
8/31/2020 Ending Balance	\$0.00
HUNTINGTON BANK ENDING BALANCE	\$0.00
<u>STAR OHIO</u>	
8/31/2020 Ending Balance	\$850,160.89
STAR OHIO ENDING BALANCE	\$850,160.89
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>	
8/31/2020 Ending balance	\$830,852.24
HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$830,852.24
<u>US BANK N.A., TRUST - BUILDING FUND</u>	
8/31/2020 Ending Balance	\$4,093,515.51
US BANK N.A., TRUST BUILDING FUND	\$4,093,515.51
<u>SUMMARY OF INVESTMENTS - AUGUST 2020</u>	
CERTIFICATES OF DEPOSIT	\$37,146,276.51
CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$0.01
HUNTINGTON BANK - SWEEP ACCOUNT	\$0.00
STAR OHIO	\$850,160.89
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$830,852.24
US BANK N.A., TRUST - BUILDING FUND	\$4,093,515.51
OTHER SECURITIES	\$0.00
GRAND TOTAL INVESTMENTS OF RECORD	\$42,920,805.16

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ROSSFORD BOARD OF EDUCATION	August 31, 2020	
Total Fund Balance		<u>\$42,862,891.23</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$830,852.24	
Sub-Total: Depository (Bank) Balance	-----	\$830,852.24
Investments:		
StarOhio	\$850,160.89	
Certificates of Deposit	\$37,146,276.51	
US Bank N.A., Trust	\$4,093,515.51	
Huntington National Bank - Sweep	\$0.00	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments	-----	\$42,089,952.92
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances	-----	\$600.00
Petty Cash and Change Funds		\$50.00
Total		-----
		\$42,921,455.16
Outstanding Checks		\$51,077.69
Outstanding Accounts Payable		\$0.00
Total (Reconciled Balance)		-----
		\$42,870,377.47
*** Adjustments:		
(1) SERS Payment		\$0.00
(2) STRS Payment		\$0.00
(3) Other		\$0.00
(4) Reconciling Items		\$7,486.24
(5)		\$0.00
Adjusted Total		-----
		<u>\$42,862,891.23</u>



 James Rossler Jr., Treasurer

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- 2. For your information, the cash position report is included
- 3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
- 4. Approve appropriation modifications, Increase to revenues, and Transfers

APPROPRIATIONS MODIFICATIONS		as of September 30, 2020	
GENERAL FUND		INCREASE	DECREASE
001-1100	GENERAL FUND - REGULAR INSTRUCTION	\$ 42,000.00	
001-1100	GENERAL FUND - REGULAR INSTRUCTION		\$ (250,000.00)
001-1200	GENERAL FUND - SPECIAL INSTRUCTION		\$ (150,000.00)
001-2100	GENERAL FUND - SUPPORT SERVICES - PUPILS		\$ (78,980.45)
001-2200	GENERAL FUND - SUPPORT SERVICES - INSTRUCTION		\$ (44,000.00)
001-2300	GENERAL FUND - BOARD OF EDUCATION		\$ (10,500.00)
001-2400	GENERAL FUND - ADMINISTRATION		\$ (141,000.00)
001-2700	GENERAL FUND - OPERATION AND MAINTENANCE		\$ (132,000.00)
001-2800	GENERAL FUND - TRANSPORTATION		\$ (42,000.00)
001-5500	GENERAL FUND - CAPITAL OUTLAY		\$ (15,000.00)
	Total to General Fund	\$ 42,000.00	\$ (863,480.45)
	Net decrease this month to General Fund	\$ (821,480.45)	
OTHER FUNDS		INCREASE	DECREASE
004-0000	BUILDING/CAPITAL PROJECT	\$ 1,000,000.00	
599-9321	MISCELLANEOUS FEDERAL GRANT	\$ 3,000.00	
	Total to Other Funds	\$ 1,003,000.00	\$ -
	Net increase this month to Other Funds	\$ 1,003,000.00	
CHANGES TO REVENUE		INCREASE	DECREASE
001-0000	GENERAL FUND- TUITION AND FEES	\$ 1,200,000.00	
599-9321	MISCELLANEOUS FEDERAL GRANT	\$ 3,000.00	
	Totals	\$ 1,203,000.00	\$ -
	Net Increase	\$ 1,203,000.00	
TRANSFERS/ADVANCES		INCREASE	DECREASE
200-967E	CLASS OF 2021 TRANSFER IN	\$ 600.00	
200-967F	CLASS OF 2022 TRANSFER OUT		\$ (600.00)
	Totals	\$ 600.00	\$ (600.00)
	Net Change	\$ -	

5. Budget versus Actual

6. Approve Investment Reports provided by RedTree Investment Group for the month of August 2020

Approve re-appointment of Al Espen to the Rossford Library Board of Trustees through May 2027

Approve medical leave for Kimberly Schwake from approximately October 8, 2020, through October 7, 2021

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Approve revisions to the July 2020 Financials

ROSSFORD BOARD OF EDUCATION	July 31, 2020	
Total Fund Balance		<u>\$46,754,820.28</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$3,611,348.51	
Sub-Total: Depository (Bank) Balance	-----	\$3,611,348.51
Investments:		
StarOhio	\$849,950.37	
Certificates of Deposit	\$35,597,259.54	
US Bank N.A., Trust	\$6,738,237.06	
Huntington National Bank - Sweep	\$0.00	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments	-----	\$43,185,446.98
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances	-----	\$600.00
Petty Cash and Change Funds		\$50.00
Total		-----
		\$46,797,445.49
Outstanding Checks		\$34,206.09
Outstanding Accounts Payable		(\$2,288.39)
Total (Reconciled Balance)		-----
		\$46,765,527.79
*** Adjustments:		
(1) SERS Payment		\$10,722.67
(2) STRS Payment		\$0.00
(3) Other		\$0.00
(4) Reconciling Items		(\$15.16)
(5)		\$0.00
Adjusted Total		-----
		<u>\$46,754,820.28</u>



 James Rossler Jr., Treasurer

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Approve increase of 15 minutes to crossing guard schedules from 1.75 hours to 2.0 hours per day to accommodate the increase in traffic, due to parents dropping off and picking up student(s)

Approve certified substitutes effective the 2020-2021 school year

Courtney Allard
512 Woodland Drive
Rossford OH 43460

Approve classified substitutes effective the 2020-2021 school year

Tyrus Carroll
416 Glenwood Rd
Rossford OH 43460

Bradley Luderman
7301 Stargate Rd
Perrysburg OH 43551

Alyssa Kolb
1117 Dixie Hwy
Rossford OH 43460

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for: Junior-Senior High, Elementary, Building & Grounds, Communications, Curriculum, Food Service, Special Services, Technology, and Transportation.

Superintendent's and Board President's Report

The Superintendent will provided an update with regards to COVID-19 and the effect on the District.

163-20

Tiffany Densic moved that the Rossford Board of Education **accept the resignation of Valerie Washeck, District-wide Remote Learning Academic Intervention Assistant, effective the beginning of the 2020-2021 school year, as presented under Exhibit 7-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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164-20 Tiffany Densic moved that the Rossford Board of Education **accept the resignations of Karen Brown, Bus Driver, effective September 2, 2020; and Robert Ford, District Maintenance, effective at the end of the work day on October 2, 2020, as presented under Exhibit 7-B-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

165-20 Jackie Huffman moved that the Rossford Board of Education **approve the employment of Amber Pierce and Mary Shaffer, Cafeteria/Playground Aides at Rossford Elementary School, both effective September 15, 2020, as presented under Exhibit 7-B-2.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

166-20 Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective the 2020-2021 school year, as presented under Exhibit 7-C-1.**

Jennifer Mundo	Mentor (Michaela Ward)	\$1,237
Maria Pratt	Mentor (Margo Schaffer)	\$825
Beth Cramer	Mentor (Emily Borowicz)	\$825
Laren Cox	Mentor (Bridgette Fulwider)	\$825
Karen Gunn	Mentor (Megan Barr)	\$1,237
Shari Meyers	PBIS Coordinator	\$825
Kim Linenkugel	PBIS Coordinator	\$825
Amy Kanney	PBIS Coordinator	\$825
Miki Hodge	Chess Advisor	\$2,062
Jessica Witulski	Choral Director	\$3,299
Lori Schultz	Choral Piano Accompaniment	\$1,237
Ron Demko	Building Technology Representative	\$2,886
Steve Doughten	Building Technology Representative	\$2,886
Shelley Bertsch	Book Club	\$825
Kellie Hawk	Department Head	\$2,474
Tim Edmond	Department Head	\$2,474
Matt Schlatter	Department Head	\$2,474
Ron Demko	Department Head	\$2,474
Chuck Cox	Department Head	\$2,474
Brian Vorst	Department Head	\$2,474
Dan (Bo) Evarts	Department Head	\$2,474
Scott Dorn	Department Head	\$2,474
Kelly Clarson-Burnett	Department Head	\$2,474
Laura Feldkamp	Department Head	\$2,474
Jessica Witulski	Drama Club Advisor	\$6,597
Mark Taylor	Drama Club Assistant	\$2,886
Justin Kelley	Drama Instrumental Director	\$1,237

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Jessica Witulski	Drama Vocal Director	\$1,237
Justin Kelly	Instrumental Music Director	\$6,185
Marcy Lark-Schlatter	International Club	\$1,237
Nancy Cajka	Majorette Advisor	\$1,237
Martha Fellman	National Honor Society	\$ 618.50 prorated
Miki Hodge	National Honor Society	\$ 618.50 prorated
Dan Amborski	Quiz Bowl Advisor (HS)	\$1,237
Tracy Greene	Student Council	\$1,237 prorated
Del Clayton	Student Council	\$1,237 prorated
Crystal Murtha	Student Council	\$2,474
Tim Edmond	Yearbook	\$1,649
Tim Edmond	LINK Advisor	\$825
Kellie Hawk	LINK Advisor	\$825
Shane Strausbaugh	LINK Advisor	\$825
Dana Fowler	Class Advisor (Sophomore)	\$618.50 prorated
Jeanine Alexander	Class Advisor (Sophomore)	\$618.50 prorated
Miki Hodge	Class Advisor (Junior)	\$1,237
Tracey Greene	Class Advisor (Senior)	\$618.50 prorated
Martha Fellman	Class Advisor (Senior)	\$618.50 prorated
Julie Odenweller	Art Club	\$1,237
Kim Linenkugel	Junior High Athletic Dir (80 min.)	\$6,597
Rachel Hood	Yearbook	\$824.50 prorated
Scott Dorn	Yearbook	\$824.50 prorated
Rachel Hood	WEB Advisor	\$825
Kim Linenkugel	WEB Advisor	\$825
Crystal Murtha	WEB Advisor	\$825

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

167-20

Kent Murphree moved that the Rossford Board of Education **approve the certificated staff to participate on 2020-2021 school year district-wide Response to Intervention (RTI) teams, as presented under Exhibit 7-D.**

Eric Nycz	Kelly Clarson-Burnett
Deb Pitzen	Sherri Johns
Mike Krieger	Todd Eckel
Mike Rinehart	Lisa Wehrmeister (counselor)
Shari Meyers	Jennifer Lewis (counselor)
Brianna Rothbard	Dan Saygers (counselor)
Jenna Bachmayer	

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Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

- 168-20** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Wood County Board of Developmental Disabilities for special education services, effective the 2020-2021 school years, as presented under Exhibit 7-E.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 169-20** Jackie Huffman moved that the Rossford Board of Education **approve the change in placement of the Accounting and Benefits Specialist position on the Salary Progression Increments Grid, effective September 14, 2020, as presented under Exhibit 7-F.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 170-20** Tiffany Densic moved that the Rossford Board of Education **accept the donation of backpacks and school supplies from the United Way in Bowling Green, Ohio, as presented under Exhibit 7-G.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 171-20** Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Northern Buckeye Education Council for its NOVA “Grader” services, effective the 2020-2021 school years, as presented under Exhibit 7-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 172-20** Kent Murphree moved that the Rossford Board of Education **adopt the Commercial Card Resolution for credit card usage for the purposes involving the procurement of goods and/or services for which the Rossford EVSD has appropriated funds in its annual appropriations budget, as presented under Exhibit 7-I.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 173-20** Jackie Huffman moved that the Rossford Board of Education **enter into an agreement with Enhanced Collaboration Consulting for diversity and leadership education consulting services. The costs will be fully covered through Student Wellness and Success grant funding.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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174-20 Jackie Huffman moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for special education services, effective the 2020-2021 school year, as presented under Exhibit 7-K.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

175-20 Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for speech language pathology services (.60 FTE), effective the 2020-2021 school year, as presented under Exhibit 7-L.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

REQUEST FOR AUDIENCE PARTICIPATION

1. Emily Klocko
 - School year going great from parent perspective
 - Drama Booster President – October 15, 16, 17 Production
 - Christmas Carol production at Christmas
2. Nichole Rowe
 - After Prom President
 - Drive-in movie this Saturday

BOARD OF EDUCATION REPORTS

Sharon Belkofer – Legislative

- Report Card Data
- Pending Legislation

Dawn Burks - Recreation

- Needs student rep

Correspondence

- **OSBA Delegate Appointment for Annual Business Meeting**

Nice Job Notes

- **There were 2 nice job notes sent this past month.**

Open Discussion

None

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176-20

Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of September 14, 2020, at 7:13 p.m.** Kent Murphree seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

PRESIDENT

ATTEST:

TREASURER

**Next Regular Board Meeting:
Monday, October 12, 2020
Administrative Offices - Board Room
701 Superior Street
Rossford, OH 43460
6:30 p.m.**