

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 18, 2022

The Rossford Board of Education met in regular session on Monday, April 18, 2022, at the Administrative Offices – Board Room, 701 Superior St, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

64-22

Kent Murphree moved that the Rossford Board of Education **adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of April 18, 2022.**

**Approval of the minutes of the minutes of the Regular Meeting of March 21, 2022, as presented under this exhibit.**

ROSSFORD BOARD OF EDUCATION	March 31, 2022	
Total Fund Balance		<u>\$50,645,444.08</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$2,209,985.92	
Sub-Total: Depository (Bank) Balance	----- \$2,209,985.92	
Investments:		
StarOhio	\$250,849.98	
US Bank N.A., Trust, General Fund	\$48,204,117.35	
US Bank N.A., Trust Building	\$0.00	
Huntington National Bank - Sweep	\$0.00	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments	----- \$48,454,967.34	
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances	----- \$600.00	
Petty Cash and Change Funds		\$50.00
Total		----- \$50,665,603.26
Outstanding Checks		\$19,852.06
Outstanding Accounts Payable		\$0.00
Total (Reconciled Balance)		----- \$50,645,751.20
*** Adjustments:		
(1) SERS Payment		\$301.13
(2) STRS Payment		\$0.00
(3) Other		\$0.00
(4) Reconciling Items		\$5.99
(5)		\$0.00
Adjusted Total		----- <u>\$50,645,444.08</u>

  
 \_\_\_\_\_  
 James Rossler Jr., Treasurer

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 18,

2022

ROSSFORD BOARD OF EDUCATION ---	INVESTMENT REPORT FOR MARCH, 2022	
<u>US BANK N.A., TRUST - GENERAL FUND</u>		
3/31/2022 Ending Balance		\$48,204,117.35
	US BANK N.A., GENERAL FUND	\$48,204,117.35
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u>		
3/31/2022 Ending Balance		\$0.01
	TOTAL CASH EQUIVALENTS - FACILITIES LEASE	\$0.01
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u>		
3/31/2022 Ending Balance		\$0.00
	HUNTINGTON BANK ENDING BALANCE	\$0.00
<u>STAR OHIO</u>		
3/31/2022 Ending Balance		\$250,849.98
	STAR OHIO ENDING BALANCE	\$250,849.98
<u>HUNTINGTON NATIONAL BANK - CHECKING</u>		
3/31/2022 Ending balance		\$2,209,985.92
	HUNTINGTON NATIONAL BANK CHECKING BALANCE	\$2,209,985.92
<u>US BANK N.A., TRUST - BUILDING FUND</u>		
3/31/2022 Ending Balance		\$0.00
	US BANK N.A., TRUST BUILDING FUND	\$0.00
<u>SUMMARY OF INVESTMENTS - MARCH 2022</u>		
	CERTIFICATES OF DEPOSIT	\$48,204,117.35
	CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$0.01
	HUNTINGTON BANK - SWEEP ACCOUNT	\$0.00
	STAR OHIO	\$250,849.98
	HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$2,209,985.92
	US BANK N.A., TRUST - BUILDING FUND	\$0.00
	OTHER SECURITIES	\$0.00
	<b>GRAND TOTAL INVESTMENTS OF RECORD</b>	<b>\$50,664,953.26</b>

1. The monthly reconciliation follows the investment report.
2. For your information, the cash position report is included.
3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
4. Approve Appropriation Modifications, Changes to Revenue, New Funds and Transfers
5. Budget versus Actual
6. Approve Investment Reports provided by RedTree Investment Group for the month of March 2022

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 18,

2022

APPROPRIATIONS MODIFICATIONS		as of APRIL 30, 2022	
GENERAL FUND		INCREASE	DECREASE
001-2500	GENERAL FUND- FISCAL	\$ 25,000.00	
001-2700	GENERAL FUND- OPERATION OF MAINTENANCE	\$ 145,000.00	
001-7200	GENERAL FUND- TRANSFERS OUT	\$ 5,000,000.00	
	Total to General Fund	\$ 5,170,000.00	\$ -
	Net increase this month to General Fund	\$ 5,170,000.00	
OTHER FUNDS		INCREASE	DECREASE
022-9001	MEDICAL INSURANCE ESCROW	\$ 100,876.00	
200-963C	TEEN INSTITUTE		\$ (184.67)
200-965D	SPEECH AND DEBATE		\$ (700.00)
200-967E	CLASS OF 2021	\$ 3.54	
300-9500	ATHLETICS- HIGH SCHOOL	\$ 6,046.00	
401-9221	AUXILIARY SERVICES FY22		\$ (29,710.13)
499-9222	MISC STATE GRANT- PSYCH	\$ 31,293.92	
507-9322	ARP HOMELESS ROUND II	\$ 5,215.86	
516-9222	IDEA B FY22	\$ 26,237.06	
518-9322	ARP IDEA PART B	\$ 88,121.18	
538-9222	TITLE I NON-COMPETITIVE FY22	\$ 27,862.30	
572-9222	TITLE I FY22	\$ 9,584.32	
572-9322	EDEC NON-COMPETITIVE FY22	\$ 8,116.98	
584-9222	TITLE IV-A FY22	\$ 16.90	
587-9222	ECBE FY22	\$ 2,431.33	
590-9222	TITLE II-A FY22	\$ 17,384.28	
	Total to Other Funds	\$ 323,189.67	\$ (30,594.80)
	Net increase this month to Other Funds	\$ 292,594.87	
CHANGES TO REVENUE		INCREASE	DECREASE
007-9200	A SHUFTRITZ SCHOLARSHIP	\$ 600.00	
070-9222	CAPITAL PROJECTS	\$ 5,000,000.00	
200-961D	STUDENT COUNCIL - JH	\$ 400.00	
200-9640	SOS CLUB	\$ 2,000.00	
200-967F	CLASS OF 2022	\$ 946.00	
200-967G	CLASS OF 2023	\$ 6,200.00	
200-967H	CLASS OF 2024	\$ 3,400.00	
499-9222	MISC STATE GRANT- PSYCH	\$ 31,293.92	
507-9322	ARP HOMELESS ROUND II	\$ 5,215.86	
516-9221	IDEA B FY21		\$ (4,327.10)
516-9222	IDEA B FY22	\$ 26,237.06	
518-9322	ARP IDEA PART B	\$ 88,121.18	
538-9221	TITLE I NON-COMPETITIVE FY21		\$ (4,345.30)
538-9222	TITLE I NON-COMPETITIVE FY22	\$ 27,862.30	
572-9221	TITLE I FY21		\$ (9,260.03)
572-9222	TITLE I FY22	\$ 9,584.32	
572-9322	EDEC NON-COMPETITIVE FY22	\$ 8,116.98	
584-9222	TITLE IV-A FY22	\$ 16.90	
587-9221	ECBE FY21		\$ (170.75)
587-9222	ECBE FY22	\$ 2,431.33	
590-9221	TITLE II-A FY21		\$ (5,466.82)
590-9222	TITLE II-A FY22	\$ 17,384.28	
599-9221	TITLE IV-A FY21		\$ (2,166.55)
	Totals	\$ 5,229,810.13	\$ (28,736.64)
	Net Increase this month to Revenues	\$ 5,201,073.49	
NEW FUNDS CREATED		INCREASE	DECREASE
507-9321	ARP HOMELESS ROUND II		
518-9321	ARP IDEA PART B		
	Totals	\$ -	
	Net Increase	\$ -	
TRANSFERS/ADVANCES		INCREASE	DECREASE
001-0000	GENERAL FUND TRANSFER OUT		\$ (100,876.00)
001-0000	GENERAL FUND TRANSFER OUT		\$ (5,000,000.00)
070-0000	CAPITAL PROJECTS TRANSFER IN	\$ 5,000,000.00	
022-9001	MEDICAL INSURANCE ESCROW TRANSFER IN	\$ 100,876.00	
200-967E	CLASS OF 2021 TRANSFER OUT		\$ (814.48)
200-967F	CLASS OF 2022 TRANSFER IN	\$ 814.48	
	Totals	\$ 5,101,690.48	\$ (5,101,690.48)
	Net Change	\$ -	

### 7. Other:

**Approve the re-appointment of Mike Alexander to the Rossford Library Board of Trustees through May 2029**

**Approve 2022-2023 School Year Work Calendars**

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 18, 2022

---

### Recognition of Visitors

None

### Principals', Directors', and Supervisors' Monthly Reports

Reports were provided under separate cover for Junior-Senior High School, Elementary, Building and Grounds, Communications, Curriculum, Food Service, Human Resources, Student Services, Technology, and Transportation.

### Superintendent's and Board President's Report

#### A. Multi-Use Building Project

Representatives from Rudolph Libbe, Inc. and TCI provided an update on the Multi-Use Building Project.

#### B. Student Enrichment Opportunities

The Superintendent provided information on enrichment opportunities for our Rossford Schools students.

- 65-22** Tiffany Densic moved that the Rossford Board of Education **accept the resignation of Emily Borowicz, second grade teacher at Rossford Elementary School, effective July 31, 2022, as presented under Exhibit 8-A-1.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 66-22** Kent Murphree moved that the Rossford Board of Education **non-renew the certificated limited contracts at the end of the 2021-2022 school year for Kathy Brassell, Robert Lillie, Brigitte Durbin, Krista Duggan, Sarah Hartke, Laura Hoskins, Stacey Jackson, and Hope Nevins, as presented under Exhibit 8-A-2.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 67-22** Sharon Belkofer moved that the Rossford Board of Education **approve certificated continuing contracts effective the 2022-2023 school year for Jenna Bachmayer, Justin Kelley, Shari Meyers, Mercedes Over, Allison Switzer, and Tara Tucholski, as presented under Exhibit 8-A-3.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**OFFICIAL RECORD OF PROCEEDINGS**

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, 2022

---

- 68-22** Kent Murhpree moved that the Rossford Board of Education **approve certificated one-year limited contracts effective the 2022-2023 school year for Megan Alexander, Morgan Bannister, Amy Brown, Katelyn Dunphy, Ciena Greear, Kellie Kelly, Julie Odenweller, Michaela Ohradzansky, Sara Reed, Agata Riley, Margo Schaffer, and Erika Schadle, as presented under Exhibit 8-A-4.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 69-22** Tiffany Densic moved that the Rossford Board of Education **issue letters of reasonable assurance for certified personnel employment during the 2022-2023 school year, as presented under Exhibit 8-A-5.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 70-22** Tiffany Densic moved that the Rossford Board of Education **accept the retirement resignation of Kathryn Zientek, cleaner at Rossford Elementary School, effective August 1, 2022, as presented under Exhibit 8-B-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 71-22** Sharon Belkofer moved that the Rossford Board of Education **approve the employment of Vely Hetman for the Cafeteria/Playground Aide position at Rossford Elementary School, two (2) hours per day at Step 0/\$15.27 per hour effective April 19, 2022, as presented under Exhibit 8-B-2.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 72-22** Kent Murphree moved that the Rossford Board of Education **approve classified continuing contracts effective the 2022-2023 school year for Katie Fitzpatrick, Chantillie Frazier, Tracy Gribble, Judy Peacemaker, Amber Pierce, James Pietrasz, Mary Rabquer, and Bethany Rust, as presented under Exhibit 8-B-3.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, **2022**

**73-22** Sharon Belkofer moved that the Rossford Board of Education **approve classified second one-year limited contracts effective the 2022-2023 school year for Holly Kidd, Sandra Martin, and Mary Shaffer, as presented under Exhibit 8-B-4.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**74-22** Jackie Huffman moved that the Rossford Board of Education **approve classified first two-year limited contracts effective the 2022-2023 school year for Brittany Honsberger, Judy Kerekes, Stacey Lawniczak, Brad Stechsulte, Alicia Villarreal, and Connie Willeke, as presented under Exhibit 8-B-5.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**75-22** Sharon Belkofer moved that the Rossford Board of Education **approve classified first one-year limited contracts effective the 2022-2023 school year for Kaylee Baldwin, Gina Bork, Roberta Clawson, Kristin Gerwin, Carol Gould, Suzan Hamilton, Lindsay Marcin, Sandra McCabe, and Annette Morgan, as presented under Exhibit 8-B-6.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**76-22** Tiffany Densic moved that the Rossford Board of Education **issue letters of reasonable assurance for classified personnel employment during the 2022-2023 school year, as presented under Exhibit 8-B-7.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**77-22** Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective the 2021-2022 school year, as presented under Exhibit 8- C-1.**

<b>Keith Hamen</b>	<b>Drama Piano Accompaniment</b>	<b>\$1,262</b>
<b>Andrea Iman</b>	<b>Running Club</b>	<b>\$841</b>
<b>Erik Somers</b>	<b>Running (if over 40 runners)</b>	<b>\$841</b>

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 18, 2022

---

**78-22** Tiffany Densic moved that the Rossford Board of Education **adopt the resolution for Right to Read Week from May 9-12, 2022. The theme of Right to Read Week is "Found: Margaret Peterson Haddix (worth the wait!)," as presented under Exhibit 8-D.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**79-22** Kent Murphree moved that the Rossford Board of Education **approve the 2022-2023 school fees for Rossford Elementary School and Rossford Junior-Senior High School, as presented under 8-E.**

**Elementary Fees: \$35**

**Junior High Fees:**

**Grade 6 - \$45**

**Grade 7 - \$45**

**Grade 8 - \$45**

**High School Fees: \$55**

Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**80-22** Tiffany Densic moved that the Rossford Board of Education **adopt the resolution for Teacher Appreciation Week from May 2-6, 2022, as presented under Exhibit 8-F.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**81-22** Kent Murphree moved that the Rossford Board of Education **approve the Guarantee Trust Life Insurance Program for student accident insurance effective the 2022-2023 school year, as presented under Exhibit 8-G.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**82-22** Sharon Belkofer moved that the Rossford Board of Education **approve the agreement with Great Lakes Community Action Partnership for the Early Childhood Education Program effective the 2022-2023 school year, as presented under Exhibit 8-H.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**OFFICIAL RECORD OF PROCEEDINGS**

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, **2022**

---

- 83-22** Kent Murphree moved that the Rossford Board of Education **approve the purchases of one (1) – 72 passenger gasoline conventional school bus chassis and body and one (1) – 66 passenger gasoline conventional handicap school bus chassis and body, as presented under Exhibit 8-I.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 84-22** Jackie Huffman moved that the Rossford Board of Education **adopt the Resolution Approving a Written Post-Issuance Compliance Policy in Connection with the Issuance of Tax-exempt and Tax-preferred Obligations by the District, as presented under Exhibit 8-J.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 85-22** Sharon Belkofer moved that the Rossford Board of Education **approve the following staff members to complete federally mandated preschool assessments throughout the months of June, July and August: Tracy Lowe, Eileen Christoffers, Melissa Thomas, and Rebecca Fetters, as presented under Exhibit 8-K.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 86-22** Sharon Belkofer moved that the Rossford Board of Education **approve the request for services offered by the Educational Service Center of Lake Erie West for the 2022-2023 school year (one-year contract) and the 2022-2024 school years (two-year contract), as presented under Exhibit 8-L.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 87-22** Kent Murphree moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Consortium Services effective the 2022-2023 school year, as presented under Exhibit 8-M.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.



## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, 2022

**88-22** Kent Murphree moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Specialized Services effective the 2022-2023 school year, as presented under Exhibit 8-N.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**89-22** Tiffany Densic moved that the Rossford Board of Education **approve the agreement with the Wood County Educational Service Center for Summer Academy Services effective the 2022-2023 school year, as presented under Exhibit 8-O.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**90-22** Kent Murphree moved that the Rossford Board of Education **approve the policies, as presented under Exhibit 9-A.**

**2271 - COLLEGE CREDIT PLUS PROGRAM**

**5772 – WEAPONS**

**6110 – GRANT FUNDS**

**6114 – COST PRINCIPLES – SPENDING FEDERAL FUNDS**

**6325 – PROCUREMENT – FEDERAL GRANTS-FUNDS**

**6423 – USE OF CREDIT CARDS**

**7217 – WEAPONS**

**7540.03 – ACCEPTABLE USE AND INTERNET SAFETY FOR THE COMPUTER NETWORK**

**7544 – USE OF SOCIAL MEDIA**

**8500 – FOOD SERVICES**

**8760 – PATRIOTIC CEREMONIES AND OBSERVANCES**

Jackie Huffman seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted no, Jackie Huffman voted yes, Kent Murphree voted yes and Dawn Burks voted yes. The President declared the motion carried.

### **New Business**

- A. Girls' Basketball Team Trip Request
- B. Junior-Senior High School Handbook
- C. Elementary School Handbook
- D. Preschool Handbook

## OFFICIAL RECORD OF PROCEEDINGS

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, 2022

---

### **Request for Audience Participation**

1. Terry McKnight
  - Behavior intervention be reinstated correctly
2. Jonelle Diefenthaler
  - Thank you for looking into different experiences especially camp.
  - Bleachers in multi-purpose building
3. Charles McKnight
  - Served letters to move to file a claim with insurance

### **Open Discussion**

None

### **Board of Education Reports**

None

### **Correspondence**

None

### **Nice Job Notes**

There were **9** Nice Job Notes sent this past month.

- 91-22** Tiffany Densic moved that the Rossford Board of Education **move into executive session under Ohio Sunshine Law ORC Section 121.22 at 7:51 p.m. to Discuss Complaints Against a Public Employee (as provided under Ohio Sunshine Law ORC Section 121.22)** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**Returned from executive session at 8:43 p.m.**

- 92-22** Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of April 18, 2022, at 8:44 p.m.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

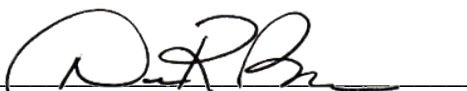
**OFFICIAL RECORD OF PROCEEDINGS**

**Minutes of:** Regular Rossford Board of Education Meeting

**Held on:** Monday, April 18, 2022

---

RESPECTFULLY SUBMITTED:

  
\_\_\_\_\_  
PRESIDENT

ATTEST:

  
\_\_\_\_\_  
TREASURER

Next Regular Board Meeting:  
Monday, May 23, 2022  
Administrative Offices - Board Room  
701 Superior Street  
Rossford, OH 43460  
6:30 p.m.