

September 16, 2021

**ROSSFORD EXEMPTED VILLAGE SCHOOLS  
NOTICE OF CLASSIFIED STAFF VACANCY  
2021-2022 SCHOOL YEAR**

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POSITION: Paraprofessional/Special Needs Aide (Grades PS-5)

LOCATION: Rossford Elementary School

SALARY: Competitive Wage & Fringe Benefits

DEADLINE: Until position is filled

START DATE: To be determined

**QUALIFICATIONS:**

- Valid state of Ohio Educational Aide Permit
  - ESEA endorsement preferred
  - Or one of the following: two years of higher education, associate degree, passing score on state Parapro Assessment
- CPI certified preferred
- Demonstrates a sincere desire to aid all students
- Ability to maintain confidentiality about student's personal information
- Ability to use computer network systems and software applications as needed
- Ability to establish and maintain cooperative working relationships with others
- Courteous, efficient and willing to accept responsibility as well as suggestions
- Employee shall remain free of any alcohol or non-prescribed controlled substance abuse in the workplace throughout his/her employment in the district
- Such alternatives to the above qualifications as the Superintendent and/or Board of Education may find appropriate

**TO APPLY:**

Qualified candidates should complete the Classified Staff application by visiting the District's website at [www.rossfordschools.org](http://www.rossfordschools.org) located under Board, Employment Opportunities. Include letter of interest, resume, references, and mail or email to:

Lisa Spotts  
Administrative Assistant to the Superintendent/Communications Liaison  
Rossford School District  
701 Superior Street  
Rossford, Ohio 43460  
419.720.6714  
[lspotts@rossfordschools.org](mailto:lspotts@rossfordschools.org)

In accordance with State law, the Rossford Board of Education requires a criminal background check through the Bureau of Criminal Identification and Investigation (BCII) and the Federal Bureau of Investigation (FBI) records for each applicant the Superintendent recommends for employment.

It is the policy of the Board of Education of the Rossford School District that no candidate for a position in this District shall be discriminated against based on race, color, religion, national origin or citizenship status, creed or ancestry, age, gender, marital status, non-disqualifying disability, height, or other protected categories.