

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Rossford Board of Education Organizational Meeting

Held on: Wednesday, January 5, **2023**

The Rossford Board of Education met in special session on Thursday, January 5, 2023 at the Administrative Offices – Board Room, 701 Superior St, Rossford, Ohio 43460. President Pro-tem Dawn Burks called the meeting to order at 6:30 p.m. followed by the Pledge to the flag.

The following members answered roll call: Sharon Belkofer, Dawn Burks, Tiffany Densic, and Jackie Huffman. Kent Murphree was excused.

### Election of Officers

President Pro-Tem, Dawn Burks, conducted the nominations and election process, after which, the new President assumed control. Jackie Huffman nominated Dawn Burks for President and Sharon Belkofer nominated Jackie Huffman for Vice President. **Dawn Burks was elected President and Jackie Huffman elected Vice President of the 2023 school board.**

**1-23** Jackie Huffman moved that the Rossford Board of Education **approve the issuance of a bond for the President of the Board in the amount of \$20,000 as stipulated by Ohio law, as presented under Exhibit 3-B.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**2-23** Tiffany Densic moved that the Rossford Board of Education set the dates of its regular meetings, **as indicated below, to begin at 6:30 p.m. in the Board Room at the Rossford Schools Administrative Offices and it is further resolved that a meeting of the Board shall take place at the dates, times and places as scheduled unless appropriately changed by Board action, as presented under Exhibit 4.**

**January 23, 2023 - Administrative Offices – Board Room**  
**February 13, 2023 - Administrative Offices – Board Room**  
**March 13, 2023 - Administrative Offices – Board Room**  
**April 24, 2023 - Administrative Offices – Board Room**  
**May 8, 2023 - Administrative Offices – Board Room**  
**June 12, 2023 - Administrative Offices – Board Room**  
**July 10, 2023 - Administrative Offices – Board Room**  
**August 14, 2023 - Administrative Offices – Board Room**  
**September 25, 2023 - Administrative Offices – Board Room**  
**October 9, 2023 - Administrative Offices – Board Room**  
**November 13, 2023 - Administrative Offices – Board Room**  
**December 11, 2023 - Administrative Offices – Board Room**

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Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**3-23**

Jackie Huffman moved that the Rossford Board of Education **establish the Board of Education Service Fund in the amount of \$9,500 for 2023, as presented under Exhibit 5.** Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**The following committee assignments were made:**

**Recreation Committee Representative (1-year term)**

**Dawn Burks**

**Legislative Liaison/NWOhio School Boards Legislative Committee,  
Subcommittee on Planning Representative (1-year term)**

**Sharon Belkofer (alternate: Tiffany Densic)**

**Penta Career Center Representative (3-year term)**

**Ken Sutter (through 2025)**

**Negotiations Committee (1-year term)**

**Kent Murphree and Tiffany Densic**

**Policy Committee (1-year term)**

**Sharon Belkofer and Jackie Huffman**

**Finance Committee (1-year term)**

**Dawn Burks (alternate: Tiffany Densic)**

**Facilities Committee (1-year term)**

**Jackie Huffman and Kent Murphree**

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---

**4-23** Sharon Belkofer moved that the Rossford Board of Education **approve legal counsels, as presented under Exhibit 7.**

**Ohio School Boards Association; Scott Scriven, LLP; Spitler Huffman, LLP; Spengler Nathanson, PLL; and Bricker and Eckler.**

Tiffany Densic seconded the motion. Upon roll call, Sharon Belkofer voted yes, Dawn Burks voted yes, Tiffany Densic voted yes, and Jackie Huffman abstained. The President declared the motion carried.

**5-23** Jackie Huffman moved that the Rossford Board of Education **approve the standing authorizations for the 2023 calendar year, as presented under Exhibit 8.**

- A. Advances on Tax Settlements:**  
This authorizes the Treasurer to secure advances from the auditor when funds are available and payable to the district.
- B. Investments of Interim Funds:**  
This authorizes the Treasurer to invest interim funds at the most productive interest rate whenever interim funds are available.
- C. Payment of Bills:**  
This authorizes the Treasurer to pay all bills within the limitation of the appropriations resolution as bills are received and when merchandise has been received in good condition.
- D. Employment of Temporary Personnel:**  
This authorizes the Superintendent to employ such temporary personnel as is needed for emergency situations. Such employments are to be presented for approval by the Board of Education at the next regular meeting.
- E. Appointment of Purchasing Agent:**  
This authorizes the Superintendent to serve as the purchasing agent for the school district

Sharon Belkofer seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

**6-23** Tiffany Densic moved that the Rossford Board of Education **recognize the RACT and OAPSE/AFSCME, Local #384 as the two bargaining agents for the school district, as presented under Exhibit 9.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

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- 7-23** Tiffany Densic moved that the Rossford Board of Education **approve and adopt the Tax budget for Fiscal Year 2024 and authorize the Board President to sign the budget as presented and approve, as presented under Exhibit 10.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 8-23** Tiffany Densic moved that the Rossford Board of Education **approve and adopt the Confirming Rate Resolution as determined by the Budget Commission and authorize the necessary tax levies and certify them to the County Auditor, as presented under Exhibit 11.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.
- 9-23** Tiffany Densic moved that the Rossford Board of Education **adjourn the Board of Education Organizational Meeting and Budget Hearing of January 5, 2023, at 6:46 p.m.** Jackie Huffman seconded the motion. Upon roll call, all members present voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

  
 \_\_\_\_\_  
 PRESIDENT

ATTEST:

\_\_\_\_\_  
 TREASURER

**Next Regular Meeting:**  
**January 23, 2023**  
**Administrative Offices - Board Room**  
**701 Superior Street**  
**Rossford, OH 43460**  
**6:30 p.m.**