

## OFFICIAL RECORD OF PROCEEDINGS

Minutes of: Regular Rossford Board of Education Meeting

Held on: Monday, April 12, 2021

The Rossford Board of Education met in regular session on Monday, April 12, 2021, at the Administrative Offices – Board Room, 701 Superior St, Rossford, Ohio. President Dawn Burks called the meeting to order at 6:30 p.m. The following members answered roll call: Sharon Belkofer, Tiffany Densic, Jackie Huffman, Kent Murphree, and Dawn Burks.

**51-21** Jackie Huffman moved that the Rossford Board of Education **adopt the agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of April 12, 2021.**

**Approval of the minutes of the minutes of the Regular Meeting of March 8, 2021.**

ROSSFORD BOARD OF EDUCATION	March 31, 2021	
Total Fund Balance		<u>\$44,493,202.79</u>
Gross Depository (Bank) Balance:		
Huntington National Bank (General Checking)	\$961,886.21	
Sub-Total: Depository (Bank) Balance	-----	\$961,886.21
Investments:		
StarOhio	\$250,589.81	
US Bank N.A., Trust, General Fund	\$42,925,477.91	
US Bank N.A., Trust Building	\$452,207.59	
Huntington National Bank - Sweep	\$0.00	
Cash equivalents - Facilities Lease	\$0.01	
Other Securities	\$0.00	
Sub-Total: Investments	-----	\$43,628,275.32
Athletic Checking Balances:		
Junior High Athletics	\$600.00	
High School Athletics	\$0.00	
Sub-Total: Athletic Checking Balances	-----	\$600.00
Petty Cash and Change Funds		\$50.00
Total		-----
		\$44,590,811.53
Outstanding Checks		\$71,814.60
Outstanding Accounts Payable		\$0.00
Total (Reconciled Balance)		-----
		\$44,518,996.93
*** Adjustments:		
(1) SERS Payment		\$0.00
(2) STRS Payment		\$0.00
(3) Other		\$0.00
(4) Reconciling Items		\$25,794.14
(5)		\$0.00
Adjusted Total		-----
		<u>\$44,493,202.79</u>

  
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 James Rossler Jr., Treasurer

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ROSSFORD BOARD OF EDUCATION --	INVESTMENT REPORT FOR MARCH, 2021
<u>US BANK N.A., TRUST - GENERAL FUND</u> 3/31/2021 Ending Balance	US BANK N.A., GENERAL FUND \$42,925,477.91 <u>\$42,925,477.91</u>
<u>CASH EQUIVALENTS - HUNTINGTON INVESTMENT TRUST - FACILITIES LEASE</u> 3/31/2021 Ending Balance	TOTAL CASH EQUIVALENTS - FACILITIES LEASE \$0.01 <u>\$0.01</u>
<u>HUNTINGTON NATIONAL BANK - SWEEP ACCOUNT</u> 3/31/2021 Ending Balance	HUNTINGTON BANK ENDING BALANCE \$0.00 <u>\$0.00</u>
<u>STAR OHIO</u> 3/31/2021 Ending Balance	STAR OHIO ENDING BALANCE \$250,589.81 <u>\$250,589.81</u>
<u>HUNTINGTON NATIONAL BANK - CHECKING</u> 3/31/2021 Ending balance	HUNTINGTON NATIONAL BANK CHECKING BALANCE \$961,886.21 <u>\$961,886.21</u>
<u>US BANK N.A., TRUST - BUILDING FUND</u> 3/31/2021 Ending Balance	US BANK N.A., TRUST BUILDING FUND \$452,207.59 <u>\$452,207.59</u>
<u>SUMMARY OF INVESTMENTS - MARCH 2021</u>	
CERTIFICATES OF DEPOSIT	\$42,925,477.91
CASH EQUIVALENTS - FACILITIES LEASE PAYMENT	\$0.01
HUNTINGTON BANK - SWEEP ACCOUNT	\$0.00
STAR OHIO	\$250,589.81
HUNTINGTON NATIONAL BANK CHECKING ACCOUNT	\$961,886.21
US BANK N.A., TRUST - BUILDING FUND	\$452,207.59
OTHER SECURITIES	\$0.00
<b>GRAND TOTAL INVESTMENTS OF RECORD</b>	<u><u>\$44,590,161.53</u></u>

1. The monthly reconciliation follows the investment report.
2. For your information, the cash position report is included.
3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.

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**4. Approve Appropriation Modifications, Changes to Revenue, Return of Advance, and New Funds**

APPROPRIATIONS MODIFICATIONS		as of APRIL 30, 2021	
GENERAL FUND		INCREASE	DECREASE
Total to General Fund		\$ -	\$ -
Net decrease this month to General Fund		\$ -	\$ -
OTHER FUNDS		INCREASE	DECREASE
007-8200	A. SHUFRITZ ATHLETIC SCHOLARSHIP	\$ 1,000.00	
015-9002	HERO		\$ (5,700.00)
019-9032	IMCOBEE TREE	\$ 6,000.00	
516-9221	IDEA PART B FY21	\$ 9,308.01	
536-9221	TITLE I NON-COMPETITIVE FY 21	\$ 3,107.69	
572-9221	TITLE I FY21	\$ 27,276.80	
572-9321	EXPANDING OPPORTUNITIES FY21	\$ 5,205.81	
587-9221	ECSE IDEA FY21	\$ 3,532.52	
590-9221	TITLE II-A FY21	\$ 9,008.68	
595-9221	TITLE IV-A FY21	\$ 1,123.66	
Total to Other Funds		\$ 65,563.17	\$ (5,700.00)
Net increase this month to Other Funds		\$ 65,563.17	
CHANGES TO REVENUE		INCREASE	DECREASE
015-9002	HERO		\$ (5,700.00)
516-9221	IDEA PART B FY21	\$ 9,308.01	
536-9221	TITLE I NON-COMPETITIVE FY 21	\$ 3,107.69	
572-9221	TITLE I FY21	\$ 27,276.80	
572-9321	EXPANDING OPPORTUNITIES FY21	\$ 5,205.81	
587-9221	ECSE IDEA FY21	\$ 3,532.52	
590-9221	TITLE II-A FY21	\$ 9,008.68	
595-9221	TITLE IV-A FY21	\$ 1,123.66	
Totals		\$ 58,563.17	\$ (5,700.00)
Net Increase		\$ 52,863.17	
TRANSFERS/ADVANCES		INCREASE	DECREASE
001-0000	GENERAL FUND ADVANCE OUT	\$ 108,922.19	\$ -
019-9024	WALGREENS ENTERPRISE ZONE ADVANCE IN	\$ -	\$ (108,922.19)
Totals		\$ 108,922.19	\$ (108,922.19)
Net Change		\$ -	\$ -
NEW FUNDS CREATED		INCREASE	DECREASE
536-9221	TITLE I NON-COMPETITIVE FY 21		
572-9321	EXPANDING OPPORTUNITIES FY21		
Totals		\$ -	\$ -
Net Increase		\$ -	\$ -

**5. Budget versus Actual**

**6. Approve Investment Reports provided by RedTree Investment Group for the month of March 2021**

Approve extended leave of absence for Carol Lorenzen through the remainder of the 2020-2021 school year

Approve 2021-2022 School Year Work Calendars

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**Approve certified substitutes effective the 2020-2021 school year**

**Amanda Keaton  
1318 Buckeye Street  
Genoa OH 43430**

Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### **Recognition of Visitors**

None

### **Superintendent's and Board President's Report**

Superintendent Creps provided an update with regards to COVID-19 and the effect on the District.

### **Principals', Directors', and Supervisors' Monthly Reports**

Reports were provided under separate cover for Junior-Senior High School, Elementary, Building and Grounds, Communications, Curriculum, Food Service, Student Services, Technology, and Transportation.

- 52-21** Jackie Huffman moved that the Rossford Board of Education **approve an administrative contract for Megan Spangler for the Director of Human Resources position effective August 1, 2021, through July 31, 2023, as presented under Exhibit 8-A-1-a.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 53-21** Jackie Huffman moved that the Rossford Board of Education **approve an administrative contract for Mark Swavel for the Director of Curriculum position effective August 1, 2021, through July 31, 2023, as presented under Exhibit 8-A-1-b.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 54-21** Tiffany Densic moved that the Rossford Board of Education **accept the retirement resignation of Teresa McKnight, second grade teacher at Rossford Elementary School, effective at the end of the day on May 31, 2021, as presented under Exhibit 8-B-1.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 55-21** Tiffany Densic moved that the Rossford Board of Education **non-renew the certificated limited contracts at the end of the 2020-2021 school year for Kathy Brassell, Robert Lillie, Brigette Durbin, Laura Egli, Rachel Hetrick, Laura Hoskins, Stacey Jackson, Hope Nevins, Bree Savidge, and Becky Schardt, as presented under Exhibit 8-B-2.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 56-21** Jackie Huffman moved that the Rossford Board of Education **approve certificated one-year limited contracts effective the 2021-2022 school year for Jenna Bachmayer, Megan Barr, Emily Borowicz, Ciena Cole, Charles Cox, Katelyn Dunphy, Dianne Fuller, Justin Kelley, Kellie Kelly, Shari Meyers, Julie Odenweller, Michaela Ohradzansky, Mercedes Over, Amy Petersen, Agata Piestrak, Sara Reed, Erika Schadle, Margo Schaffer, Allison Switzer, and Tara Tucholski, as presented under Exhibit 8-B-3.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 57-21** Kent Murphree moved that the Rossford Board of Education **issue letters of reasonable assurance for certified personnel employment during the 2021-2022 school year, as presented under Exhibit 8-B-4.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 58-21** Jackie Huffman moved that the Rossford Board of Education **approve the employment of Chantillie Frazier, bus driver (floater), and Katie Fitzpatrick, cook/cashier at the Junior-Senior High School (second position), both effective April 13, 2021, as presented under Exhibit 8-C-1.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 59-21** Jackie Huffman moved that the Rossford Board of Education **approve classified continuing contracts effective the 2021-2022 school year for Charles Dobson, Patrick Kuhlenbeck, Kathleen Kurth, Samuel Munding, and Jennifer Rutschilling, as presented under Exhibit 8-C-2.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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**60-21** Sharon Belkofer moved that the Rossford Board of Education **approve classified second one-year limited contracts effective the 2021-2022 school year for Katie Fitzpatrick, Chantillie Frazier, Tracy Gribble, Judy Peacemaker, Amber Pierce, James Pietrasz, Mary Rabquer, Bethany Rust, Mary Shaffer, Katlyn Switala, and Shawn Trevino, as presented under Exhibit 8-C-3.** Kent Murphree seconded the motion. Upon roll call, Sharon Belkofer voted yes, Tiffany Densic voted yes, Jackie Huffman abstained, Kent Murphree voted yes, and Dawn Burks voted yes. The President declared the motion carried.

**61-21** Kent Murphree moved that the Rossford Board of Education **approve classified first one-year contracts effective the 2021-2022 school year for Jami Bettinger, Holly Kidd, and Sandra Martin, as presented under Exhibit 8-C-4.** Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**62-21** Jackie Huffman moved that the Rossford Board of Education **issue letters of reasonable assurance for classified personnel employment during the 2021-2022 school year, as presented under Exhibit 8-C-5.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**63-21** Jackie Huffman moved that the Rossford Board of Education **approve supplemental contracts effective the 2020-2021 school year, as presented under Exhibit 8-D-1.**

<b>Tim Edmond</b>	<b>Tennis (Boys)</b>	<b>\$4,536</b>
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Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

**64-21** Tiffany Densic moved that the Rossford Board of Education **approve the volunteer effective the 2021-2022 school year, as presented under Exhibit 8-D-2**

**Patricia Claypool**

Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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- 65-21** Jackie Huffman moved that the Rossford Board of Education **adopt the resolution for Right to Read Week from May 17-21, 2021, with the theme of “Celebrate Ohio: #BuckeyeBooks,” as presented under Exhibit 8-E.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 66-21** Jackie Huffman moved that the Rossford Board of Education **approve the 2021-2022 school fees for Rossford Elementary School and Rossford Junior-Senior High School, as presented under 8-F.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- Elementary Fees: \$35**  
**Junior High Fees: \$45**  
**High School Fees: \$55**
- 67-21** Kent Murphree moved that the Rossford Board of Education **adopt the resolution for Teacher Appreciation Week from May 3-7, 2021, as presented under Exhibit 8-G.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 68-21** Jackie Huffman moved that the Rossford Board of Education **approve the Guarantee Trust Life Insurance Program for student accident insurance effective the 2021-2022 school year, as presented under Exhibit 8-H.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 69-21** Jackie Huffman moved that the Rossford Board of Education **adopt the Authorization to Purchase from School Bus Bids Received by Ohio Schools Council Resolution for one (1) – 72 passenger gasoline conventional school bus chassis and body and one (1) – 72 passenger diesel transit school bus chassis and body, as presented under Exhibit 8-I.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.
- 70-21** Jackie Huffman moved that the Rossford Board of Education **approve The Collaborative’s recommendation to award the contract to Industrial Power Systems, Inc. for the Rossford Schools Air Purification Project (#106908), as presented under Exhibit 8-J.** Sharon Belkofer seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

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71-21

Sharon Belkofer moved that the Rossford Board of Education **approve the policies, as presented under Exhibit 9-A.**

**0131.1 - TECHNICAL CORRECTIONS**

**1130 - CONFLICT OF INTEREST**

**1422 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

**1623 - SECTION 504 ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT**

**1662 - ANTI-HARASSMENT**

**2240 - CONTROVERSIAL ISSUES**

**2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY**

**2260.01 - SECTION 504 ADA PROHIBITION AGAINST DISCRIMINATION BASED ON DISABILITY**

**2266 - NONDISCRIMINATION ON THE BASIS OF SEX IN EDUCATION PROGRAMS OR ACTIVITIES**

**3113 - CONFLICT OF INTEREST**

**3122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

**3123 - SECTION 504 ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT**

**3362 - ANTI-HARASSMENT**

**4113 - CONFLICT OF INTEREST**

**4122 - NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

**4123 - SECTION 504 ADA PROHIBITION AGAINST DISABILITY DISCRIMINATION IN EMPLOYMENT**

**4362 - ANTI-HARASSMENT**

**5517 - ANTI-HARASSMENT**

**6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS**

**6144 - INVESTMENTS**

**6220 - TAX BUDGET PREPARATION**

**6325 - PROCUREMENT - FEDERAL GRANTS-FUNDS**

**6600 - DEPOSIT OF PUBLIC FUNDS-CASH COLLECTION POINTS**

**7440.01 - VIDEO SURVEILLANCE AND ELECTRONIC MONITORING**

**7450 - PROPERTY INVENTORY**

**7455 - ACCOUNTING SYSTEM FOR CAPITAL FIXED ASSETS**

**8500 - FOOD SERVICES**

**8510 - WELLNESS**



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Jackie Huffman seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

### **New Business**

- A. Junior-Senior High School Handbook
- B. Elementary Handbook
- C. Preschool Handbook

### **Request for Audience Participation**

None

### **Open Discussion**

None

### **Board of Education Reports**

Sharon Belkofer – Covered current proposed legislation

### **Correspondence**

None

### **Nice Job Notes**

There were **16** Nice Job Notes sent this past month.

**72-21**

Tiffany Densic moved that the Rossford Board of Education **adjourn the Regular Meeting of April 12, 2021, at 7:12 p.m.** Kent Murphree seconded the motion. Upon roll call, all members voted yes and the President declared the motion carried.

RESPECTFULLY SUBMITTED:

\_\_\_\_\_  
PRESIDENT

ATTEST:

\_\_\_\_\_  
TREASURER

**OFFICIAL RECORD OF PROCEEDINGS**

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Next Regular Board Meeting:  
Monday, May 10, 2021  
Administrative Offices - Board Room  
701 Superior Street  
Rossford, OH 43460  
6:30 p.m.