

**ROSSFORD EXEMPTED VILLAGE SCHOOLS**  
**Regular Board of Education Meeting of Monday, September 14, 2020**

Link to join Webinar  
<https://us02web.zoom.us/j/81083785735>

**Administrative Offices – Board Room**  
**701 Superior Street**  
**Rossford, OH 43460**  
**6:30 p.m.**

**PROPOSED AGENDA**

	<u>Exhibit Number</u>																		
I. Call the Board to Order by President Dawn Burks (pledge to flag)	1																		
II. Roll Call of the Board:	2																		
<table style="margin-left: 20px; border-collapse: collapse;"><thead><tr><th style="width: 30%;"></th><th style="text-align: center; border-bottom: 1px solid black;"><u>Present</u></th><th style="text-align: center; border-bottom: 1px solid black;"><u>Absent</u></th></tr></thead><tbody><tr><td>Sharon Belkofer</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Tiffany Densic</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Jackie Huffman</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Kent Murphree</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr><tr><td>Dawn Burks</td><td style="text-align: center;">_____</td><td style="text-align: center;">_____</td></tr></tbody></table>		<u>Present</u>	<u>Absent</u>	Sharon Belkofer	_____	_____	Tiffany Densic	_____	_____	Jackie Huffman	_____	_____	Kent Murphree	_____	_____	Dawn Burks	_____	_____	
	<u>Present</u>	<u>Absent</u>																	
Sharon Belkofer	_____	_____																	
Tiffany Densic	_____	_____																	
Jackie Huffman	_____	_____																	
Kent Murphree	_____	_____																	
Dawn Burks	_____	_____																	
III. Adjustment to Proposed Agenda	3																		
A. Adoption of Agenda and Consent Agenda																			
The Board approves the proposed agenda and the consent agenda to keep routine matters within a reasonable timeframe. Any member of the Board may request any item be removed from the consent resolution and defer it for a specific action and more discussion.																			
IV. Consent Agenda	4																		
A. Approval of the minutes of the Regular Meeting of August 17, 2020																			
B. Treasurer’s Report																			
1. Monthly Reconciliation																			
2. Financial Reports																			
3. Financial Charts																			
4. Appropriation Modifications, Increases to Revenue, and Transfers																			
5. Budget versus Actuals																			
6. Investment Reports																			
7. Other																			
a. Rossford Public Library Board of Trustees																			
b. Medical Leave																			
c. July 2020 Financials																			
d. Crossing Guard Schedule																			
e. Certified and Classified Substitutes																			
V. Principals’, Directors’, and Supervisors’ Monthly Reports	5																		

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1. Resignation	
C. Classified Personnel [2-3]	
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2. Employment	
D. Supplemental Contracts [4-5]	
1. Volunteer	
E. Response to Intervention Team [6]	
F. Wood County Board of Developmental Disabilities Agreement [7]	
G. Salary Progression Increments Grid [8]	
H. United Way Donation [9]	
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<p><b><i>Next Regular Board Meeting: Monday, October 12, 2020 Administrative Offices - Board Room 701 Superior Street Rossford, OH 43460 6:30 p.m.</i></b></p>
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Upon request to the superintendent's secretary, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity.

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**MISSION STATEMENT**

Our mission is to ensure educational equity that focuses on social diversity and encourages excellence.

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**VISION STATEMENT**

Preparing, inspiring and empowering all students to achieve success

**EXHIBIT NO. 1      *Call the Board to Order by President***

President Dawn Burks will call the meeting to order. Pledge to flag.

**EXHIBIT NO. 2      *Roll Call of the Board***

	<u>Present</u>	<u>Absent</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 3      *Adjustment to Proposed Agenda***

A. Adoption of Proposed Agenda and Consent Agenda

The approval of the consent agenda is to keep routine matters within a reasonable timeframe. Any member of the Board may request any item be removed from the consent motion and defer it for a specific action and for more discussion.

It is recommended the Board of Education adopt the attached agenda as presented and adjusted and approve the consent agenda as presented.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education hereby adopt the accompanying agenda as presented and adjusted and also approve the consent agenda, with any exceptions noted, for its Regular Meeting of September 14, 2020.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 4**      ***Consent Agenda***

A. Approval of Minutes

It is recommended the Board of Education approve the minutes of the Regular Meeting of August 17, 2020, as presented under this exhibit.

B. Treasurer's Report

1. The monthly reconciliation follows the investment report.
2. For your information, the cash position report is included.
3. The three-year financial reports, for fiscal year and calendar year, are also enclosed. The revenue and expenditure charts are enclosed in color: fiscal year revenue by month; fiscal year expenditures by month; fiscal year and calendar year comparison.
4. Approve appropriation modifications, Increase to revenues, and Transfers
5. Budget versus Actual
6. Approve Investment Reports provided by RedTree Investment Group for the month of August 2020
7. Other:
  - a. Approve re-appointment of Al Espen to the Rossford Library Board of Trustees through May 2027
  - b. Approve medical leave for Kimberly Schwake from approximately October 8, 2020, through October 7, 2021
  - c. Approve revisions to the July 2020 Financials
  - d. Approve increase of 15 minutes to crossing guard schedules from 1.75 hours to 2.0 hours per day to accommodate the increase in traffic, due to parents dropping off and picking up student(s)
  - e. Approve certified and classified substitutes effective the 2020-2021 school year

**EXHIBIT NO. 5**      ***Principals', Directors', and Supervisors' Monthly Reports***

The following reports are provided under separate cover:

- Junior-Senior High School
- Elementary School
- Buildings & Grounds
- Communications
- Curriculum
- Food Service
- Special Services
- Technology
- Transportation

**EXHIBIT NO. 6**      ***Superintendent's and Board President's Report***

A. COVID-19 Update

The Superintendent will provide an update with regards to COVID-19 and the effect on the District.

**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations***

A. Certified Personnel

1. Resignation

It is recommended the Board of Education accept the resignation of Valerie Washeck, District-wide Remote Learning Academic Intervention Assistant, effective the beginning of the 2020-2021 school year.

MOTION: I \_\_\_\_\_ move that the Rossford Board of accept the resignation of Valerie Washeck, District-wide Remote Learning Academic Intervention Assistant, effective the beginning of the 2020-2021 school year, as presented under Exhibit 7-A-1.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7 Superintendent's and Board President's Recommendations, Continued**

B. Classified Personnel

1. Resignations

It is recommended the Board of Education accept the resignations of the following classified personnel:

Karen Brown, Bus Driver, effective September 2, 2020

Robert Ford, District Maintenance, effective at the end of the work day on October 2, 2020

MOTION: I \_\_\_\_\_ move that the Rossford Board of accept the resignations of Karen Brown, Bus Driver, effective September 2, 2020; and Robert Ford, District Maintenance, effective at the end of the work day on October 2, 2020, as presented under Exhibit 7-B-1.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7 Superintendent's and Board President's Recommendations, Continued**

B. Classified Personnel

2. Employment

It is recommended the Board of Education approve the employment of the following classified personnel:

Amber Pierce, Cafeteria/Playground Aide at Rossford Elementary School, two and one half (2.5) hours per day, Step 0/\$14.90 per hour, effective September 15, 2020

Mary Shaffer, Cafeteria/Playground Aide at Rossford Elementary School, two and one half (2.5) hours per day, Step 0/\$14.90 per hour, effective September 15, 2020

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the employment of Amber Pierce and Mary Shaffer, Cafeteria/Playground Aides at Rossford Elementary School, both effective September 15, 2020, as presented under Exhibit 7-B-2.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7**      **Superintendent's and Board President's Recommendations, Continued**

## C. Supplemental Contracts

## 1. Employment

It is recommended the Board of Education issue supplemental contracts effective the 2020-2021 school year to the following:

Jennifer Mundo	Mentor (Michaela Ward)	\$1,237
Maria Pratt	Mentor (Margo Schaffer)	\$825
Beth Cramer	Mentor (Emily Borowicz)	\$825
Laren Cox	Mentor (Bridgette Fulwider)	\$825
Karen Gunn	Mentor (Megan Barr)	\$1,237
Shari Meyers	PBIS Coordinator	\$825
Kim Linenkugel	PBIS Coordinator	\$825
Amy Kanney	PBIS Coordinator	\$825
Miki Hodge	Chess Advisor	\$2,062
Jessica Witulski	Choral Director	\$3,299
Lori Schultz	Choral Piano Accompaniment	\$1,237
Ron Demko	Building Technology Representative	\$2,886
Steve Doughten	Building Technology Representative	\$2,886
Shelley Bertsch	Book Club	\$825
Kellie Hawk	Department Head	\$2,474
Tim Edmond	Department Head	\$2,474
Matt Schlatter	Department Head	\$2,474
Ron Demko	Department Head	\$2,474
Chuck Cox	Department Head	\$2,474
Brian Vorst	Department Head	\$2,474
Dan (Bo) Evarts	Department Head	\$2,474
Scott Dorn	Department Head	\$2,474
Kelly Clarson-Burnett	Department Head	\$2,474
Laura Feldkamp	Department Head	\$2,474
Jessica Witulski	Drama Club Advisor	\$6,597
Mark Taylor	Drama Club Assistant	\$2,886
Justin Kelley	Drama Instrumental Director	\$1,237
Jessica Witulski	Drama Vocal Director	\$1,237
Justin Kelly	Instrumental Music Director	\$6,185
Marcy Lark-Schlatter	International Club	\$1,237
Nancy Cajka	Majorette Advisor	\$1,237
Martha Fellman	National Honor Society	\$ 618.50 prorated
Miki Hodge	National Honor Society	\$ 618.50 prorated
Dan Amborski	Quiz Bowl Advisor (HS)	\$1,237
Tracy Greene	Student Council	\$1,237 prorated
Del Clayton	Student Council	\$1,237 prorated
Crystal Murtha	Student Council	\$2,474
Tim Edmond	Yearbook	\$1,649
Tim Edmond	LINK Advisor	\$825
Kellie Hawk	LINK Advisor	\$825
Shane Strausbaugh	LINK Advisor	\$825
Dana Fowler	Class Advisor (Sophomore)	\$618.50 prorated
Jeanine Alexander	Class Advisor (Sophomore)	\$618.50 prorated
Miki Hodge	Class Advisor (Junior)	\$1,237
Tracey Greene	Class Advisor (Senior)	\$618.50 prorated
Martha Fellman	Class Advisor (Senior)	\$618.50 prorated



**EXHIBIT NO. 7 Superintendent's and Board President's Recommendations, Continued**

C. Supplemental Contracts, Continued

1. Employment, Continued

Julie Odenweller	Art Club	\$1,237
Kim Linenkugel	Junior High Athletic Director (80 min.)	\$6,597
Rachel Hood	Yearbook	\$824.50 prorated
Scott Dorn	Yearbook	\$824.50 prorated
Rachel Hood	WEB Advisor	\$825
Kim Linenkugel	WEB Advisor	\$825
Crystal Murtha	WEB Advisor	\$825

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve supplemental contracts effective the 2020-2021 school year, as presented under Exhibit 7-C-1.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7 Superintendent's and Board President's Recommendations, Continued**

D. Response to Intervention Team Members

It is recommended the Board of Education approve the following certificated staff to participate on 2020-2021 school year district-wide Response to Intervention (RTI) teams:

- |               |                       |                              |
|---------------|-----------------------|------------------------------|
| Eric Nycz     | Brianna Rothbard      | Lisa Wehrmeister (counselor) |
| Deb Pitzen    | Jenna Bachmayer       | Jennifer Lewis (counselor)   |
| Mike Krieger  | Kelly Clarson-Burnett | Dan Saygers (counselor)      |
| Mike Rinehart | Sherri Johns          |                              |
| Shari Meyers  | Todd Eckel            |                              |

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the certificated staff to participate on 2020-2021 school year district-wide Response to Intervention (RTI) teams, as presented under Exhibit 7-D.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

E. Wood County Board of Developmental Disabilities Agreement

It is recommended the Board of Education enter into an agreement with the Wood County Board of Developmental Disabilities for special education services, effective the 2020-2021 school year.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the agreement with the Wood County Board of Developmental Disabilities for special education services, effective the 2020-2021 school years, as presented under Exhibit 7-E.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

F. Salary Progression Increments Grid

It is recommended the Board of Education approve the change in placement of the Accounting and Benefits Specialist position on the Salary Progression Increments Grid from Grade 1, Level 8 to Grade 2, Level 8, effective September 14, 2020.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the change in placement of the Accounting and Benefits Specialist position on the Salary Progression Increments Grid, effective September 14, 2020, as presented under Exhibit 7-F.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7 Superintendent's and Board President's Recommendations, Continued**

G. United Way Donation

It is recommended the Board of Education accept the donation of backpacks and school supplies from the United Way in Bowling Green, Ohio.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education accept the donation of backpacks and school supplies from the United Way in Bowling Green, Ohio, as presented under Exhibit 7-G.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Dawn Burks	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____

**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

H. Northern Buckeye Education Council NOVA "Grader" Services Agreement

It is recommended the Board of Education enter into an agreement with the Northern Buckeye Education Council for its NOVA "Grader" services, effective the 2020-2021 school year.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the agreement with the Northern Buckeye Education Council for its NOVA "Grader" services, effective the 2020-2021 school years, as presented under Exhibit 7-H.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer  
Tiffany Densic  
Jackie Huffman  
Kent Murphree  
Dawn Burks

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**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

I. Commercial Card Resolution

It is recommended the Board of Education adopt the Commercial Card Resolution for credit card usage for the purposes involving the procurement of goods and/or services for which the Rossford EVSD has appropriated funds in its annual appropriations budget.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education adopt the Commercial Card Resolution for credit card usage for the purposes involving the procurement of goods and/or services for which the Rossford EVSD has appropriated funds in its annual appropriations budget, as presented under Exhibit 7-I.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

	<u>Aye</u>	<u>Nay</u>
Sharon Belkofer	_____	_____
Tiffany Densic	_____	_____
Jackie Huffman	_____	_____
Kent Murphree	_____	_____
Dawn Burks	_____	_____

**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

J. Enhanced Collaboration Consulting Agreement

It is recommended the Board of Education enter into an agreement with Enhanced Collaboration Consulting for diversity and leadership education consulting services. The costs will be fully covered through Student Wellness and Success grant funding.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the agreement with Enhanced Collaboration Consulting for diversity and leadership education consulting services, as presented under Exhibit 7-J.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer  
Tiffany Densic  
Jackie Huffman  
Kent Murphree  
Dawn Burks

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**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

K. Wood County Educational Service Center Agreement

It is recommended the Board of Education enter into an agreement with the Wood County Educational Service Center for special education services, effective the 2020-2021 school year.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the agreement with the Wood County Educational Service Center for special education services, effective the 2020-2021 school year, as presented under Exhibit 7-K.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer  
Tiffany Densic  
Jackie Huffman  
Kent Murphree  
Dawn Burks

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**EXHIBIT NO. 7      *Superintendent's and Board President's Recommendations, Continued***

L. Wood County Educational Service Center Agreement

It is recommended the Board of Education enter into an agreement with the Wood County Educational Service Center for speech language pathology services (.60 FTE), effective the 2020-2021 school year.

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education approve the agreement with the Wood County Educational Service Center for speech language pathology services (.60 FTE), effective the 2020-2021 school year, as presented under Exhibit 7-L.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer  
Tiffany Densic  
Jackie Huffman  
Kent Murphree  
Dawn Burks

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**EXHIBIT NO. 8**      ***Request for Audience Participation***

## A. Recognition of Audience Participation

*This space is reserved for those in attendance who wish to have a place on the agenda.*

**EXHIBIT NO. 9**      ***Board of Education Reports***

## A. Reports

## B. Correspondence

- OSBA Delegate Appointment for Annual Business Meeting

## C. Nice Job Notes

There were **2** Nice Job Notes sent this past month.

**EXHIBIT NO. 10**      ***Open Discussion***

*This space is reserved for open discussion.*

**EXHIBIT NO. 11      *Adjournment***

Motion to adjourn:

MOTION: I \_\_\_\_\_ move that the Rossford Board of Education adjourn the Regular Meeting of September 14, 2020.

SECOND: I \_\_\_\_\_ second the motion.

ROLL CALL:

Aye

Nay

Sharon Belkofer  
Tiffany Densic  
Jackie Huffman  
Kent Murphree  
Dawn Burks

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Meeting adjourned at \_\_\_\_\_ p.m.

***Next Regular Board Meeting:  
Monday, October 12, 2020  
Administrative Offices - Board Room  
701 Superior Street  
Rossford, OH 43460  
6:30 p.m.***