

Patrick Henry Local Schools-Athletic Building

Terms of Use

2018/2019 School Year

Key Cards

This is your card, DON'T give it to someone else to use. **The \$50 fee is to help maintain equipment and facilities at the athletic building.** Please keep the card you are given when you register. Your card will be activated shortly after your request for it. It will be deactivated annually on August 1 of the year. **If your card is destroyed, lost, or stops working you will pay another \$10 to replace the card.** Key cards will only be issued to district residents or parents/guardians of open enrolled students.

How to Use the Key Cards

1. You must swipe your card every time you enter the athletic building. This should be done even if the door is open and someone else is in the building.
2. When you leave the building, make sure no one else is there. Close the door behind you. If another coach or adult is present, that has a key card, make sure that they have swiped their card.
3. If you have a key and leave the building, you must make sure that everyone is out of the building when you leave. Someone present in the building must have a key card. Please check that all doors are shut and locked when you leave.
4. **Cardholders may bring their own students into the athletic building (must be the guardian). The students must be in grades 7-12. Cardholders may NOT bring other students they are not the guardian to into the building. Middle School and Elementary students must be out of the athletic building on Wednesday evenings by 5:00 and high school students need to be out by 6:30 PM.**
5. Key cards will be activated for the following times:
 - Monday-Thursday: 5 AM - 7 AM, 6 PM – 8:30 PM
 - Saturday: 5 AM – 7 AM, 3 PM – 8 PM
 - Sunday: 1 PM – 5 PM
 - No Friday access.
 - Key cards will not open the facility after 8:30 PM. Everyone must be out of the building by 9:00 PM.

Note: A school sponsored event/practice takes precedent over a card holder.

6. Keep music at a volume that is not disruptive or offensive to the others in the building.
7. As a card holder, you are not permitted to allow other people access to the athletic building that do not have a card under any circumstances.

Consequences of Card Misuse

1. First offense-Temporary deactivation of your card. Your card will be activated after a meeting with a school official.
2. Second offense-Your card will be deactivated permanently.

Please provide us with an email: _____