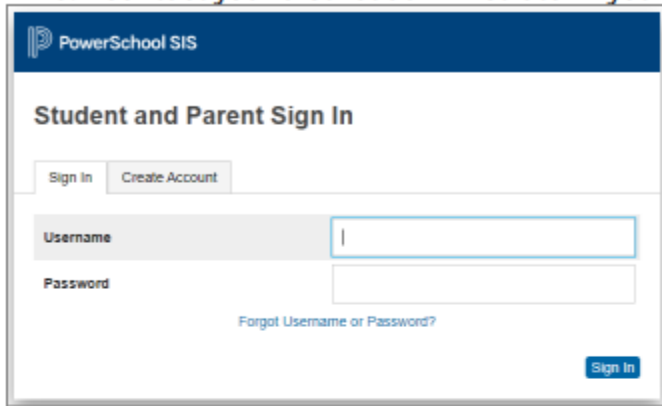


Parent Portal – How to Access the Climate Survey

Parent Portal Accessing forms through **web browser**:

1. Navigate to the Parent Portal login page.
2. Enter your Username and Password to log into your Parent Portal Account.
 - a. Contact your district administrator if you do not have a Parent Portal Account.



The screenshot shows the PowerSchool SIS login page. At the top, there is a blue header with the PowerSchool SIS logo. Below the header, the text "Student and Parent Sign In" is displayed. There are two buttons: "Sign In" and "Create Account". Below these buttons are two input fields: "Username" and "Password". A link "Forgot Username or Password?" is located below the password field. A "Sign In" button is positioned at the bottom right of the form.

3. Select the Forms link from the left-hand Navigation bar.
4. State survey forms to be completed will appear on the 'General Forms' tab.
5. Click on the form title to open the form.



The screenshot shows the "School Form Listing for Aarnold, Carrie BB" page. On the left, there is a navigation bar with various icons and labels, including "Forms" which is highlighted with a red box and labeled "Step 3". The main content area shows a "Step 4" indicator and a "General Forms" tab. Below the tabs, there is a search bar and a list of forms. The first form is "Information Update" with a "Student Address" link and a "Step 5" indicator. The second form is "Student Information Survey". A legend at the bottom indicates the status of forms: "Form Draft", "Form Opened / Published", "Form Not Approved", and "Form Rejected".

6. Complete the necessary information and click 'Submit.'

7. Forms that have been sent to the student account will appear in the top navigation bar.
 - a. You can click on the additional forms from the Navigation bar or navigate back to the 'Forms' page and click on the form title.

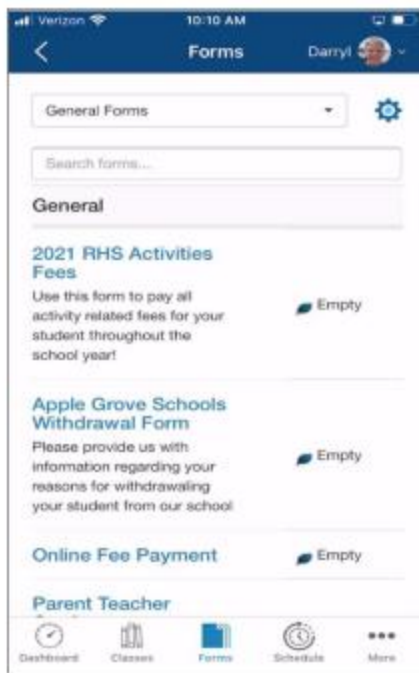
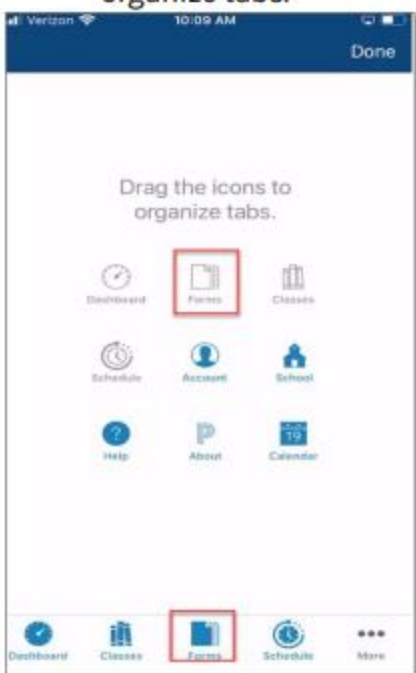
The screenshot shows a web form titled "Student Address" under the "Student Information Survey" section. At the top, it says "There are no previous responses to this form." Below the title, there are four input fields: "Home Address", "City", "State", and "Zip" (with "XXXXX" as a placeholder). At the bottom left is a green "Save for Later" button, and at the bottom right is a blue "Submit" button.

8. Repeat steps 5-6 if any additional forms need to be completed.

Accessing forms through the PowerSchool Mobile App:

****Please make sure you are on the most recent version of the app prior to logging in.**

1. Locate your 'District Code.'
 - a. The district code can be found in the bottom left corner of your Parent Portal.
 - b. Contact your district administrator if you cannot locate your District Code.
2. Navigate to the PowerSchool App on your mobile phone.
3. Enter your 'District Code' and click Submit.
4. Enter your Username and Password and log in to the mobile app.
5. From the Dashboard select 'More'
 - a. Helpful Tip: You can also click 'Edit' then drag the 'Forms' icon to the navigation bar to organize tabs.



6. Click on 'Forms' to access forms that have been sent to the student account.
7. State Survey forms to be completed will appear on the 'General Forms' tab.
8. Click on the form title to open the form.
9. Complete the necessary information and click 'Submit.'
10. Repeat steps 8-9 if any additional forms need to be completed.