



# ST. BARBARA CATHOLIC SCHOOL

*A Stark County Catholic School*

2809 Lincoln Way NW, Massillon, OH 44647 | (330) 833-9510 | [sbsmassillon.org](http://sbsmassillon.org)

## St. Barbara Catholic School Reset & Restart Plan

St. Barbara School is committed to the health and safety of our students. The following decisions and plans are based on the guidelines directed from and released by Governor DeWine, The Ohio Department of Education (ODE), The Academy of Pediatrics, the Diocese of Youngstown and Stark County Catholic Schools. Our priority is the health and safety of our students and we will continually strive to follow safety guidelines to mitigate the spread of the Coronavirus (COVID-19).

- We will implement increased hygiene, cleaning, and safety procedures in all of our buildings.
- We are working with Massillon City Health Department to promote safety in each classroom.

### Student Drop-Off/Pick-Up



Following are the guidelines/map for student arrival and departure. Please note that parents/or visitors will not be allowed access to the school building unless previously arranged with the school office.

#### **ARRIVAL**

8 am-8:15 am

#### **DEPARTURE**

2:40 pm-2:50 pm

**GRADES 4 through 8:** Students in these grades will access the West (door) entrance by the church. Enter off Lincoln Way (Red X on map). Please utilize the church parking lot to circle around to drop your student off at the door. A teacher will be there to greet them upon arrival.

**GRADES K through 3:** Students in these grades will utilize the front entrance of the school. Enter off 28<sup>th</sup> Street (Black X on map). A teacher will be there to greet them upon arrival.

All families will be given a green or purple card with their last name. This card is to be placed in the front right-hand corner of the vehicle. Grades K through 3 will be green and Grades 4 through 8 will be purple. This will assist in identifying students and their appropriate entrance.

- In regard to siblings, please utilize the eldest sibling's point for arrival and departure.

\*\*Any early dismissal must be coordinated through the school office. In these cases, please use the front entrance to the school (Door #2).

\*\*Parents utilizing Morning Care/After Care will use the front entrance of the school (Door #2).

## School Hours

- Morning Care 6:45am to 8:00am
- First Bell 8:00am
- Tardy Bell 8:15am
- PreK start 8:30am
- PreK dismissal 2:30pm
- Dismissal 2:40pm

## Face Coverings

- School staff must wear face coverings. If wearing a face shield, a mask must be worn also. Any exceptions will be determined by documentation in cooperation with the health department.
- Massillon City Schools will develop guidelines for students riding the bus.
- In accordance with the Ohio Department of Health and CDC:
  - A. All students must wear a mask upon entering the building.
  - B. Once in a classroom grades PreK 3 and PreK 4 may remove their mask (once seated at their desk).
  - C. Grades K through 8 will wear a mask at all times.
  - D. Every student exiting the classroom for one reason or another, must wear a mask.

## Morning Care/After Care

- Morning Care/After Care will be in Room 104 this year.
- Door 2 will be used for entrance to Morning Care/After Care
- Paperwork will need to accompany the student the first day for morning care.
- Person picking up students in After Care will need to be on the paperwork turned in and must show ID when picking up student.
- Morning Care/After Care will start the first day of school.

## Safety Procedures for Students

- **Before leaving home:** Parents/guardians are expected to perform a health check each morning to ensure an appropriate temperature (below 100 degrees), and that the child is feeling well and not exhibiting any COVID-19 symptoms before they get on a school bus or are dropped off at school. If a student is exhibiting any symptoms they are not to attend school until they are symptom free for 72 hours (without medication). Parent/Guardian must call the school to inform the school of the reason why their student will be staying at home.
- **Transportation:** Face covering will be required for all students, grades K-8 on bus transportation.
- **Face Coverings:** Teachers and staff will wear face masks unless they have medical issues that prevent wearing a mask. All students K-8 will be required to wear a mask unless outside or eating. Students with medical issues that prevent them from wearing one will need to supply the school with a doctor's statement.
- **Temperature checks and screening:** All children will have temperature checks using scanners (no touch thermometers) every morning at the front door of the school. "Any student or staff member with a fever of 100.4 degrees or greater or symptoms of possible COVID-19 virus infection should not be present in school," (AAP). Any child with a fever will be quarantined until an adult arrives to take them home.
- **Social distancing:** All classrooms will plan to maximize the greatest possible social distancing. We are small with plenty of space so desks will be placed 4 to 6 feet apart, facing the teacher. Students will stay in the classroom for music and Spanish, rather than moving to another room.
- **Cleaning and Disinfection:** Every classroom has hand sanitizer at the entrance to the room. The children will be instructed to use it when they enter and leave the room, and after they move around the room.
- **Water Bottles:** All children will be permitted to keep a water bottle at their desk to avoid germs at the drinking fountains. The children should bring fresh water each morning and take their water bottle home at the end of the day.

## Hygiene

- Each student will have their own assigned desk and supplies. Each student will keep a bottle of hand sanitizer (provided by parents) on their desk for use for grades 4-8. Grades PreK through 3 will have hand sanitizer available on teacher's desk. This is according to health department recommendations.
- Hand sanitizers will also be available in the restrooms to be used after hand washing.
- All persons should wash their hands after blowing noses, coughing, or sneezing or when in contact with bodily fluids.

## Classroom Occupancy

- The school has determined a maximum number for each classroom. Students will remain in the classroom and the teachers will rotate. This will decrease the likelihood of further exposure and allow for cleaning and safety procedures. Classrooms have been set up on a daily cleaning schedule. To enhance the expediting and assurance of appropriate cleaning/sanitizing the school has purchased a Victory Electrostatic Fogger.
- Brain and Movement Breaks will be encouraged during the day.

- Special teachers will be traveling to the classroom.
- Teachers in grades 4 through 8 will be traveling to classrooms.
- Students will receive instruction in their homeroom class.
- Direction arrows will be used to maintain safe walking patterns.
- Hallway and entrances will be marked as one way.
- Staff will monitor students traveling through the building.

## Parents/Visitors/Volunteers

- Parents who need to talk or drop off paperwork with staff must call ahead for an appointment.
- Visitors and volunteers will be significantly curtailed.

## COVID-19 Symptoms

- Any student or staff member exhibiting potential symptoms of COVID-19 will be sent home if deemed necessary by local health department guidelines.
- Any student or staff testing positive for COVID-19 must quarantine for 14 days, including any immediate family members also attending St. Barbara School. A doctor's Return to School note is required for returning to school after a test positive.
- The Massillon City Health Department will identify through contact tracing if additional students and staff need to quarantine upon news of a positive test result within a classroom or school community.

## Parent Communication

This year will require excellent communication between our administration, teachers and parents/guardians. Please make sure we have your updated information in order to ensure you are receiving emails and parent alerts, to update your information call the main office at 330-833-9510 or you can update your information online on our website at

<https://www.starkcountycatholicschools.org/updatefamilycontactinformation8087.aspx>

Staff and teachers' emails can be found on our website under our staff directory found at [https://www.starkcountycatholicschools.org/FacultyStaff\\_SB.aspx](https://www.starkcountycatholicschools.org/FacultyStaff_SB.aspx). Parents/guardians will receive emails and phone calls through a parent alert system. Important and emergency information will come via these routes, first, from the school.

We would also encourage your family to follow us on Facebook, @St. Barbara Catholic School, or download our app, Stark County Catholic Schools and follow our school to receive alerts to your mobile phone. Our free app can be found on Google Play or the Apple App store. Both of these platforms help us to communicate important information.

**THANK YOU FOR CHOOSING TO SEND YOUR CHILD TO ST. BARBARA CATHOLIC SCHOOL!**

Questions regarding this document and other policies not described here can be forwarded to the office 330-833-9510 or [stbarbaraelem@youngstowndiocese.org](mailto:stbarbaraelem@youngstowndiocese.org)

**ST. BARBARA CATHOLIC SCHOOL | RESET AND RESTART AUGUST 2020**