



ST. JOAN OF ARC CATHOLIC SCHOOL

Preschool – Grade 8

120 Bordner Ave. SW, Canton, OH, 44710 | (330) 477-2972 | SJACanton.org

St. Joan of Arc Catholic School Reset and Restart Plan

St. Joan of Arc is committed to the health and safety of our students. After considering the recommendations of the Centers for Disease Control (CDC), the American Academy of Pediatrics (AAP), the Responsible Restart Ohio framework from Governor DeWine, the Ohio Department of Health, our local health department, and the Diocese of Youngstown's Return to School Plan, we have come up with a plan to get our students back in the building and reunited with the faculty and staff. Thank you for your patience as we crafted these guidelines during this ever-evolving situation.

Please understand that this plan and its contents are subject to change at any time due to new information on COVID-19. However, it is our intention to share as much information as possible to help plan for the upcoming school year.

- St. Joan of Arc (SJA) will have a modified calendar this year, which can be found on our school website and social media platforms.
- The first day of school for Kindergarten through Eighth Grade will be August 24, 2020.
- We will not be hosting an in-person Back to School Night or Open House at this time. Virtual options are currently being considered.



LEARNING OPTIONS

Option One: In-person learning, five days a week, following guidelines listed below.

Option Two: Remote learning at home, following guidelines listed on Page 5.



HEALTH/SAFETY

- Parents are expected to perform a health check of their child(ren) each morning to ensure that their child(ren) are not exhibiting any symptoms related to COVID-19. Anyone with a fever of 100 Degrees (F) or higher, is NOT permitted to attend school.
- Any student exhibiting symptoms while at school will be assigned to a designated quarantine area, parents will be notified, and the student will be sent home. Any area(s) of the building that the student occupied will be immediately sanitized and disinfected.



MASKS AND FACE COVERINGS

- All teachers and staff will wear face masks while inside the building.
- Students in Preschool will wear masks on buses or traveling in the hallways.
- Students in Kindergarten – Eighth Grade will wear masks on buses and throughout the school day, except when eating or times deemed appropriate for mask breaks by teachers or staff.
- Face Masks/Coverings must be a solid color, school plaid, SJA (sold at school) or Central Catholic (sold at Central Catholic High School). Logos, patterns, insignia and messages are not permitted on masks unless it is for SJA or Central Catholic.
- Students are expected to wear their masks/face coverings appropriately and as designed to be worn.
- The only exception to wearing face masks/coverings is for those individuals who cannot wear a face mask for a medical reason. Students must have documentation authorized by a doctor and be submitted to the school office prior to the beginning of the school year.
- Any student who arrives at school without a mask will be given a disposable mask to use for the day.



IN-PERSON LEARNING FORMAT

Students that plan on attending school in-person, five days a week, will abide by the following safety protocols and procedures.

- **Transportation:** Face masks will be required for all students, Grades K-8, on bus transportation. Please note, no bus passes will be given out in an effort to keep each child on only one bus.
- **Disinfecting:** A schedule has been developed to include thorough disinfecting of areas frequently touched by students and staff in order to reduce the chances of the spread of bacteria and viruses. This includes but is not limited to door handles, desks, handrails, toilets, sinks and stalls.
- **Social Distancing:** All classrooms have planned to maximize distance and space between students in the classrooms. Some classrooms may utilize partitions between desks.
- **Cafeteria:** Students will have assigned seating in the Social Hall for lunch to allow for proper social distancing at all times. Food service personnel will utilize best practices for safely distributing food for the students.
- **Water Bottles:** Students are encouraged to bring their own labeled water bottles to school. Drinking fountains will be used solely for refilling personal water bottles and will be frequently disinfected and sanitized.
- **Arrival/Dismissal:** Entering and exiting the building will be refined to avoid congestion in any areas of the building. Student drop-off and pick-up procedures are being finalized at this time and will be communicated prior to the first day of school.
- **Recess:** Our recess schedule allows for a safe number of students to engage in safe and responsible activities outside with proper social distancing. Thorough sanitation and disinfecting will take place for all materials and frequently touched items.
- **Transitions:** Transitions will be scheduled to avoid congestion in the hallway and crossover with groups of students. Students will remain in the classroom as much as possible.
- **Handwashing:** Handwashing is vitally important to reducing the spread of infectious disease and will be a frequent part of our daily routine. Hand sanitizer will also be available in every classroom for the students.
- **Visitors and Volunteers:** While family involvement is a special part of a Catholic education, due to the nature of the COVID-19 pandemic, we will be limiting access to the building. No visitors will be permitted beyond the Main Office at this time.



OTHER HEALTH/SAFETY PROTOCOLS

- Sharing of Equipment/Supplies:
 - Students will not be permitted to share resources as in the past, unless proper sanitizing/cleaning can occur between use.
 - Students will use assigned technology (Chromebook, iPads) in the classroom.
- We will limit assemblies and field trips this year in order to reduce risk for our students and staff.
- In an effort to minimize the spread of COVID-19, we will be restricting access to the building to primarily students and staff whenever possible. For this reason, all parent meetings such as conferences or ISP meetings will be held virtually or via telephone. In

extreme cases, an exception can be made but will require authorization by an administrator.



LOCKERS/COAT HOOKS

- Students in grades five through eight will utilize their school lockers at the beginning and end of the day to store materials such as coats and bookbags. Students will be allowed to access their lockers in staggered numbers to allow for social distancing at all times.
- Students in grades kindergarten through four will utilize hooks in the hallway to store coats and bookbags during the day. They will also be allowed to access these materials in staggered numbers to allow for social distancing at all times.



SCHOOL MASS

- Our weekly school Mass will continue to be celebrated on Tuesdays at 8:15 a.m. A schedule is being prepared for students to attend mass on an alternating schedule by grade to ensure social distancing.



DISCIPLINE

- A student's refusal to adhere to safety protocols at St. Joan of Arc may be treated as insubordination, and the student may be disciplined in accordance with the St. Joan of Arc Parent Handbook.



WHAT HAPPENS IF SOMEONE GETS COVID-19?

We realize that despite everyone's best efforts, someone may become infected. Below is what the school and parents should do.

- Any student or staff member exhibiting potential symptoms of COVID-19 during the school day will be assessed by the school nurse and sent home if deemed necessary. Staff and students who start to show symptoms or have a temperature above 100 Degrees (F) while at school will be isolated from others in a designated space while waiting to go home. Areas of the building occupied by the individual will be thoroughly sanitized.
- If any student or staff member tests positive or is presumed positive for COVID-19 the school will immediately contact the Stark County Health Department to take their direction in dealing with the situation properly.

- A doctor's Return to School/Work note is required to return to school after a positive COVID-19 test.



REMOTE LEARNING OPTION

- Students will attend class virtually through a school approved format (i.e. Google Classroom or a similar platform). Students will have access to instruction from their teacher which, at times, may be livestreamed instruction.
 - Lessons will be recorded and posted online to Google Classroom, with accompanying assignments.
 - Students will be required to complete materials available online in a timely manner and be held to high academic expectations like their peers.
 - Each homeroom will have a daily schedule posted to their Google Classroom with specific class times for livestream instruction and links to any necessary lesson materials.
- Attendance will be taken throughout the day with active participation expected.
 - Remote learning students who are sick and unable to attend virtual classes will need to report their absence to the school office, just as if they were attending classes in-person.
- Students are expected to complete all assignments that are part of the learning process.
- Assignments will be due on the same schedule as students in the in-person setting.
- Students will be subject to grading as it exists in the in-person setting.
- Student promotion will be dependent upon work completion, online time and work accuracy.
- Academic honesty is expected at all times. Students are expected to complete their own assignments. Support from others may be needed at times, but it should never involve someone else doing the work for the student, including parents, siblings or friends.
- Students who are eligible for special education will receive it remotely during typical school hours.
- A school-issued Chromebook will be provided for those who are in need.
- A nine-week commitment is required for each quarter throughout the school year.
- Home internet access will not be provided by St. Joan of Arc Catholic School and is the responsibility of the families choosing the Remote Learning option.



PARENT COMMUNICATION

This year will require excellent communication between our administration, teachers and parents/guardians. Please make sure we have your updated information in order to ensure you are receiving emails and parent alerts, to update your information call the main office at 330-477-2972 or you can update your information online on our website at <https://www.starkcountycatholicschools.org/updatefamilycontactinformation3591.aspx>.

Staff and teachers' emails can be found on our website under our staff directory found at https://www.starkcountycatholicschools.org/FacultyStaff_SJA.aspx. Parents/guardians will receive emails and phone calls through a parent alert system. Important and emergency information will come via these routes, first, from the school.

We would also encourage your family to follow us on Facebook, @St. Joan of Arc Catholic School - Canton, or download our app, Stark County Catholic Schools and follow our school to receive alerts to your mobile phone. Our free app can be found on Google Play or the Apple App store. Both of these platforms help us to communicate important information.

We will follow guidelines as outlined by the Diocese of Youngstown. More detailed information about the Diocese of Youngstown's Return to School Plan can be found at <https://doy.org/wp-content/uploads/2020/07/Final-Return-to-School-Planning-Guide20200727.pdf>

Any changes to these guidelines or if more information becomes available as we learn more about COVID-19, we will communicate those changes or additions to our families as soon as possible.

We appreciate your confidence in our school as we work together to keep our students safe while offering them a positive learning experience that includes steps to mitigate the spread of COVID-19. For questions or concerns, please feel free to reach out to the school administration at 330-477-2972.