

SS. Philip and James School Re-Opening Plan School Year 2020-2021



To bring God's love to all people.

“We will be ready and prepared for any scenario in the fall. Our intention is to teach students in person.”

Our school reopening plan is flexible and fluid and is subject to change depending on Health Department Guidelines and/or decisions made by the Governor regarding School Safety. Please be patient as we navigate these unprecedented times and continue to plan for the upcoming school year. Our number one priority is the safety of our SS. Philip and James School Community.

Daily School Schedule

- Our main goal is to provide for the safety of our SS. Philip and James School Community and we appreciate your assistance in keeping our school open and safe for everyone.
- SS. Philip and James School will be operating 5 days per week on a normal school schedule 8:40AM-3:10PM for grades K-8. 9:00-11:30AM for Preschool.
- In case of quarantine or school closure all classes will be remote learning.
- Social distancing (6 feet) will be maintained throughout the building and when that is not possible, facial coverings or masks will be worn by all faculty, staff, and students.
- Virtual Learning options, for those who cannot attend school in person will be handled individually. Please contact the office for more information.

Drop-Off

- Students will enter the building with a mask.
- Students will arrive at school either by bus or drop off by parents.
- Students arriving before 8:25am will have assigned areas in the social hall.
- Parents will be permitted in the building with a mask, but will be encouraged to remain in their cars.

Preschool Drop-Off

- Preschool Practices will be aligned with the American Academy of Pediatrics Recommendations, the ODE Preschool Licensing Rules, and CDC Ohio Health Regulations.
- Parents/Guardians will be required to wear face covering or masks when entering the building.
- Family units may walk into the building together socially distancing (6 feet) themselves from non family members.

Extended Day

- Students will be limited to the number allotted for Extended Day.
- Parents will need to sign up on a monthly basis for the Before/Afterschool Care.
- Impromptu drop offs will only be available if the ratio has not been met.
- Extended day will be provided in a classroom and students will be assigned to a predesignated area using social distancing (6 feet).
- Quiet activities and homework will be provided during Before/Afterschool time.
- Extended Day Hours 6:30AM-8:15AM and 3:15PM-6:00PM.

Health Screenings

- Parents will be asked to check their child/children's temperature before leaving the house.
- Parents are responsible for monitoring their child/children's symptoms regularly.
- Parents will be asked to keep their child home if the child has the following symptoms:
 - Fever of 100 degrees or higher without the use of a pain reliever
 - Chills
 - Cough
 - Shortness of Breath
 - Sore Throat
 - Fatigue
 - Muscle or Body aches
 - Headache
 - Loss of taste or smell
 - Congestion or Runny Nose
 - Nausea or Vomiting
- Random temperature checks will be completed at school when a concern about a child's health is brought to the office's attention.
- Students with fevers over 100 degrees F will be required to go home.
- Students will be immediately directed to a designated spot to be isolated from others except for the staff designated to monitor and care for the students until they go home.
- Students who are sick should be picked up by a parent or guardian within 30 minutes and proceed to a healthcare facility.
- Students will be required to be fever free without medication for 72 hours before they can return to school.
- Students who test positive for COVID-19 will need a release from a medical doctor before returning to school.
- All members of a family with one positive Covid-19 test, will be required to stay home and will need a release from a medical doctor before returning to school.

Diagnosis of a Positive Case of COVID-19

- The Stark County Health Department is notified of positive cases and will notify SS. Philip and James School as needed.
- Parents will receive a generalized letter in the event of a COVID positive case in our building. Families that are at risk, will be notified with specific instructions.
- SS. Philip and James School will cooperate with the Stark County Health Department for contact tracing, to supply names and demographic information to students/families that are identified as being at risk.
- The length of time for isolation is determined by the individual case/circumstances.
- Student health issues that are NOT diagnosed as COVID-19 will follow the school policy for sick children.

Facial Coverings and Masks

- Facial Coverings or Masks will be required to be worn at all times during the day by faculty and staff.
- Teachers may remove mask or facial covering when social distancing (6 feet) can be maintained to aid in instruction.
- Facial Coverings or Masks will be required for all students in grades K-8 when they are unable to socially distance 6 feet from another person and in all common areas in the building. Currently, all classrooms provide for social distancing.
- Students in all grade levels will be required to wear Facial Coverings or Masks when there is a high risk of infection in the individual classroom which may or may not be COVID-19 related.
- All parents or visitors will be required to wear a Facial Covering or Mask when entering or visiting the building.
- Students with underlying medical conditions that prohibit the wearing of a Facial Covering or Mask will require a physician's order.
- Mask Breaks will be given throughout the day when social distancing can be maintained at 6 feet within the building or grounds.

Office

- Only one person with a mask will be allowed in the office at a time.
- The half door guard and plexiglass window will be used to communicate non-emergency correspondence.

Attendance

- Parents are asked to provide information to the office regarding the reason for your child's absence.
- Attendance will be provided to the School Secretary by teachers daily.

Restrooms

- Bathroom stalls will be marked off for use in the restrooms to assure a safe distance (6 feet).
- Only 2 students with masks will be allowed in the bathroom at a time.
- Alternate sinks will be used by students when needed.
- Bathrooms will be sanitized multiple times during the day.

Lunch

- Lunch will be provided in the Social Hall.
- Tables will be wiped down between lunch times.
- Cafeteria workers will wear masks during serving times and maintain 6 feet distancing.
- Plasticware will be wrapped and placed on the tray.
- Milk will be served from behind the counter.
- Students will be placed in assigned seats 6 feet away from each peer.
- Students will not be required to wear masks in the lunchroom while eating.
- Lunch times will be staggered to accommodate a smaller number of students.
- Food sharing will be discouraged among students.

Recess

- The playground will be marked off in zones with limited students playing within the zone.
- Activities will be set up to promote individual activities.
- Basketball Zone will be limited to 4 players shooting baskets, but no games.
- No equipment or games may be brought to school.

Dismissal

- Prayer service will be announced over the PA.
- Students will be dismissed from the classroom via the PA by bus number or the car line list.
- Parents will remain in their cars.
- Students will leave the school wearing face masks maintaining social distancing (6 feet).

Physical Education

- Physical Education Classes will be attended one time per week.
- All instructors will sanitize equipment before placement into the gym closet.
- Students will wear the SS. Philip and James appropriate PE uniform that is appropriate for weather conditions.
- Individualized Physical Education activities will be encouraged.
- When possible, 6 feet social distancing will be enforced.

Classroom

- Desks will be placed 6 feet apart.
- Desks will face the same direction.
- Students will be required to remain in their area in the classroom.
- Brain and Movement Breaks will be encouraged during the day.
- Special Teachers will be traveling to the classroom.
- Teachers in grades 5-8 will be traveling to classrooms.
- Students will receive instruction in their homeroom class.
- Each classroom is equipped with an amplification system.
- Students will not share items like pencils and pens.
- Students will be required to have personal art supplies for Art class.
- Direction arrows will be used to maintain safe walking patterns.

Snacks

- Students will provide their own water bottle. Filling stations will be provided.
- Students will provide their own individual snack. No sharing of food.
- At this time, no birthday treats.

Hallways

- Hallways and entrances will be marked as one way.
- When possible limited transfer of classes throughout the building is encouraged.
- Staff will monitor students traveling through the building.
- Markings will be placed on the floor to indicate appropriate social distancing.

Sanitization/Cleaning

- Hand Sanitizer will be placed within the classrooms and in the hallways.
- Handwashing will be encouraged throughout the day.
- Tables and chairs will be wiped between groups.
- All persons will be asked to wash or sanitize hands when they come to school.
Recommendation: All persons will sanitize hands every 2 hours.
- Encourage students and employees to sanitize their backpacks and personal items before entering school.
- Separate personal items on desks, baskets or cubbies that are not shared by other students. Require all persons to wash hands after blowing noses, coughing, or sneezing or when in contact with bodily fluids.
- Encourage classes and employees to create their own hand signals to replace shaking hands, hugging, or high fives.
- Recommendation: Disinfect door handles, light switches, stair railings, and other frequently touched surfaces every hour.
- Removal of all items in the classroom and hallways that are frequently touched but are not easily cleaned such as fabric.
- Maintenance will log times of sanitizing the building.

Contact Tracing

- Assigned seating for each class.
- Sign-in sheets for in-person meetings to document attendees.
- Keep accurate records of any person other than students and staff that enter the building, their reason and location of travel.

Weekly Mass Options

The spiritual health of our students is very important and we will continue to provide opportunities for students to grow in their faith throughout the day. Fr. Kevin will continue to help us plan for weekly opportunities to practice the faith.

- We will attend Mass allowing for social distancing. Students grades 3-8 will wear masks.
- Weekly Faith Formation led by Fr. Kevin within the homeroom class.
- Adoration

In addition to Reopening Plans above

- Posted signs at all entrances that all who enter must: a) Not enter if they have a cough or fever; b) maintain a minimum of 6 foot distance from one another; c) not shake hands or engage in unnecessary physical contact.
- Posted hand washing signs in the bathrooms.
- Employee handbook and student handbook include information on how to recognize the signs of infection and directives not to come to work if sick.