



Welcome Packet

On Your Mark...

On Friday, May 21, 2021 Saint Michael School will be hosting our fourth annual Viking Fun Run fundraising event. The students will have 30 minutes to make their way around a course on the school campus as many times as they are able. They will also enjoy music, fresh air, a snack, and a free t-shirt.

The Fun Run is held every other year and this year's funds will be used to complete restoration of the gymnasium.

The students love participating in the Fun Run and we believe this year will be better than ever as the grade levels will be competing for rewards like a dress down day, restaurant gift cards, a pizza party, and a trip to the ice cream truck!

Each student will help raise funds by asking family and friends to sponsor him/her through tax-deductible donations. We will be offering paper and electronic options for donations and sponsorships. The Fun Run link can also be found on the school website, Thursday newsblast, and Saint Michael School Facebook page.

Specific guidelines and instructions are attached. We appreciate your support and enthusiasm for our school! Please do not hesitate to contact the school with any questions or concerns.

Thank you and God Bless!

Rachel Hunt
Event Chair
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Tana Mellion
Event Chair
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Donation Letters

- Who?
 - The purpose of the donation letter is to **request donations from family and friends** who may be interested in supporting your child's time at Saint Michael School and want to help restore our gymnasium.
 - Family Members
 - Neighbors
 - St. Michael's alumni or upcoming families
 - Employers or work friends
 - Vendors with whom you do business (hair stylist, piano teacher, dentist, etc.)
- What?
 - Included in this packet you will find 3 letters which begin: "Dear _____," we ask that you assist your child(ren) in **completing these letters** by filling in the blanks to personalize the letter.
 - We ask that you also complete the attached Donor Contact Form with the names and mailing addresses for the intended recipients of the letters. For example, if your child's letters are written to-- Grandma, Aunt Betty, and Dr. Smith -- please provide mailing addresses for those individuals.
 - You will return the completed letter and Donor Contact Form to school in your child's folder where we will address envelopes, apply postage, and mail to your recipients.
- Where? When?
 - Please **return the letters and Donor Contact Form to school ASAP** or **by April 23, 2021**. If you would like MORE letters please let us know!
- Why?
 - Do not hesitate to talk to your children about why we are writing these letters and how the money raised will benefit them. All students participate in gym class and most students use the gym in at least one additional way like sports, presentations, or drama.
 - The students may also be motivated to complete these letters because of the awesome incentives! Check those out in the upcoming pages.

Donor Contact Form

RETURN TO SCHOOL BY APRIL 23

NAME: _____

ADDRESS _____

CITY STATE ZIP CODE

NAME: _____

ADDRESS _____

CITY STATE ZIP CODE

NAME: _____

ADDRESS _____

CITY

STATE

ZIP CODE



Classroom Incentives

Accomplishment	Prize
If the GRADE LEVEL (i.e. both 3rd grades) raises \$500	<ul style="list-style-type: none">● Dress Down Day
If the GRADE LEVEL (i.e. both 3rd grades) raises \$1000	<ul style="list-style-type: none">● Dress Down Day● Pizza Party for Lunch
If the GRADE LEVEL (i.e. both 3rd grades) raises \$2000	<ul style="list-style-type: none">● Dress Down Day● Pizza Party for Lunch● Visit to the Ice Cream Truck
If the WHOLE SCHOOL reaches our goal of \$25,000	<ul style="list-style-type: none">● Outdoor celebration rally where the teachers do something silly!<ul style="list-style-type: none">○ Water balloon fight?○ Talent show?○ YOU DECIDE!

Additional opportunities for recognition and “pop up” prizes may occur during the months of April and May. So be prepared! You never know what might happen... or who might challenge you!

What Else Can I Do?

- Check out our 2021 Viking Fun Run web page and make a **personal donation** for your child(ren)'s grade level.
 - www.charityauction.bid/FunRun2021
 - Watch the meter rise and the students get excited to compete!
- **Sponsor** the event!
 - If you or someone you know own a business consider sponsoring the 2021 Viking Fun Run.
 - See the sponsorship levels and benefits on the following page.
- Spread the word through **EMAIL!**
 - Rather than mailing a letter-- you or your child(ren) can send a quick email to family and friends asking them to check out our donation page.
 - www.charityauction.bid/FunRun2021
- Share the news on **SOCIAL MEDIA!**
 - Post our donation page on Facebook, Twitter, or Instagram. You never know who may be inspired to donate.
 - www.charityauction.bid/FunRun2021
- Find news about the Viking Fun Run on the Saint Michael School **Facebook** page and "Like," Comment, or Share!
- **Volunteer** at the event!
 - When the sign ups come out, volunteer to help at the event.
 - Set up/tear down
 - Pass out/clean up snacks
 - Cheering squad- AKA. Keep the runners on track.
 - Donate snacks/supplies

Sponsorship Levels and Benefits:

- **Platinum Sponsor \$1000**
 - Name/Logo displayed on signage visible to Fulton Road and Whipple Road
 - Name/Logo on the Fun Run t-shirt worn by students and staff
 - Name/Logo on the Fun Run website
 - Name in a drawing for a basket containing gift cards and SMS merchandise

 - **Gold Sponsor \$500**
 - Name/Logo on the Fun Run t-shirt worn by students and staff
 - Name/Logo on the Fun Run website
 - Name in a drawing for a basket containing gift cards and SMS merchandise

 - **Silver Sponsor \$250**
 - Name/Logo on the Fun Run website
 - Name in a drawing for a basket containing gift cards and SMS merchandise

 - **Bronze Sponsor \$100**
 - Name on the Fun Run website
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To make a donation please complete the following form and return by **April 16, 2021**.

Name as you would like it to appear on the website:

Address: _____

Phone Number: _____

Email: _____

Please accept my donation of:

_____ \$1000 _____ \$500 _____ \$250 _____ \$100 Other _____

Fine Print

- Please be very careful and use good personal judgement should you allow your child to go door-to-door to solicit donations.
- Never allow your child to go door-to-door alone or without adult supervision.
- Please note that the names and addresses you provide **will not be used** for any purpose other than the 2021 Viking Fun Run.
- When using social media refrain from using a child's full name and cautiously select photos if any.
- Handwritten letters containing inappropriate responses will not be used and students will not receive credit.
- Donor contact mailing addresses must be valid for students to receive credit.