

## PROM NIGHT 2025 GENERAL INFORMATION CONTRACT

Dear Parents/Guardians of South Fayette Juniors and Seniors:  
South Fayette High School will hold its annual Junior-Senior Prom on  
**Friday, May 9th, 2025 at The Westin Pittsburgh**, located in downtown Pittsburgh.

### TICKET INFORMATION

- Prom tickets will go on sale April 21-April 25 on Ticketleap.com.
- Individual ticket price is \$110, or \$220 per couple.
- Ticketleap.com will close sales on 4/25/25 at 11:59pm. **THERE WILL BE NO LATE TICKET SALES.**
- All information in this packet **MUST** be reviewed by the students and parents/guardians prior to purchasing tickets.
- Purchase of tickets **requires** that students and parents/guardians agree to adherence to the guidelines listed in this packet. By purchasing tickets, you agree to the guidelines listed in this packet.
- \*\*\*When purchasing tickets, please have ready the emergency contact information of all the attendees for whom you are purchasing prom tickets. Ticket purchase requires parent names and parent phone numbers in case of an emergency.
- Make sure that you choose the "At Last We See the Light" Prom Ticket option when purchasing tickets.

### TABLE SIGNUP AND VOTING FOR KING/QUEEN

- **Table signup and king/queen voting** will take place **April 28th- May 2nd** in Mrs. Shrewsbury's room (AA215) during periods 4-8 and after school.
- You will be able to sign up for a table of ten people.
- You will not be able to sign up for a table if you have not purchased tickets the week prior on Ticketleap.com.
- It would be beneficial for all members of your table to sign up for a table at the same time.
- Students will vote for prom king and queen when they sign up for tables.

### SARRIS CANDY FUNDRAISER

- Students who sold boxes of Sarris candy will earn \$10 or \$15 (depending on time of sales) off the total price of their prom ticket for every box of candy sold.
- Before purchasing tickets, all monies from candy must be turned in to Mrs. Shrewsbury prior to purchasing tickets.
- This money will be due to Mrs. Shrewsbury by **Tuesday, April 15, 2025.**

### GUEST INFORMATION

- South Fayette students are permitted to bring guests to the prom.
- **The maximum guest attendance age is 20.**
- High school student guests **from other schools ARE REQUIRED** to complete the top and bottom portions of the guest form on page 3 in order to attend the prom.
  - This form **requires a signature of approval from THEIR school administrator** (see page 3).
- If the guest is a recent high school graduate/college student, he/she **must complete the top section of the Guest Form on Page 3.**
- Students bringing a guest will be required to turn in this form to Mrs. Shrewsbury in AA215 **NO LATER FRIDAY, MAY 2nd.**
- When purchasing tickets, there will be a section asking whether the ticketholder is a guest or South Fayette student. Please check the boxes appropriately **for each ticket purchased.**
- If you have any questions, please see Mrs. Shrewsbury.

### **EARLY DISMISSAL FROM SCHOOL - FRIDAY, MAY 9th, 2024:**

- If juniors, seniors, or underclassmen accompanying a junior or senior to prom wish to have an early dismissal from school on Friday May 9th, students **must stay until at least 9:30 a.m.** in order for it to count as a full day.
- They must follow all outlined procedures for an early dismissal and must have a note submitted by a parent/guardian in advance.
- Please feel free to submit these as soon as possible.
- Those notes/emails should be directed to [attendance@southfayette.org](mailto:attendance@southfayette.org).
- If you are emailing the early dismissal, please reference "PROM 2025" in the subject line with the student's last name.

### **EXPECTED BEHAVIOR**

- All students attending the prom must arrive at the Westin no later than **5:15pm**. We will contact the parents of any student who has not arrived by this time. Students are not permitted to enter the prom if arriving after this time.
- Students will not be permitted to carry gym bags or any type of containers. Dinner and refreshments will be provided. In addition, it will not be necessary to change clothes. Students will not be permitted, under any circumstances, to change into a different outfit.
- **ALL PURSES WILL BE CHECKED BY CHAPERONES and CITY OF PITTSBURGH POLICE OFFICERS.**
- Possession or consumption of nicotine or vaping products, alcohol, or drugs will not be tolerated and no student under the influence of any of these substances will be permitted to enter. Any violators will be subject to suspension and/or expulsion, and are subject to state law governing nicotine/vaping products, alcohol, and narcotics. Also, students are not permitted to bring in any types of drinks (including Starbucks or any drinks from outside vendors).
- All students will be expected to conduct themselves with decorum and good manners. Any infractions shall be met with expulsion from the prom, and offenders will be turned over to the custody of their parents.
- The prom is intended to be a full evening of dinner, dancing, and entertainment, and students who purchase a ticket should plan to stay for the entire event.
- Early dismissal and late arrivals will be allowed out of necessity, with prior approval of Dr. Dirda, for legitimate reasons only. In other words, only in the most extenuating circumstances will a student be permitted to arrive late or leave early. If approval is given, a parent of the prom attendee(s) must complete and turn in the Late Arrival/Early Release Form to Mrs. Shrewsbury by Friday, May 2.

The responsibility of South Fayette School District will terminate at **10:30 p.m.**, and the prom will be officially over at this time.

All school board policies and code of conduct expectations apply to everyone attending the prom.

Please make sure you understand this prior to purchasing a ticket and attending the prom!

We are looking forward to a safe and memorable South Fayette Prom 2025. Any questions can be directed to Tawnya Shrewsbury, [tjshrewsbury@southfayette.org](mailto:tjshrewsbury@southfayette.org).

<https://www.ticketleap.events/tickets/south-fayette-prom-committee/sfhs-prom-2025>

Sincerely,

Tawnya Shrewsbury  
2025 Prom Committee Sponsor

**SOUTH FAYETTE HIGH SCHOOL  
PROM GUEST REQUEST FORM**

**The maximum guest attendance age is 20.** If the guest is not a recent high school graduate/college student, he/she must personally visit the principal's office to seek approval for attendance. This must be done before prom tickets can be purchased.

I, \_\_\_\_\_, am requesting permission to attend the South Fayette High School Junior-Senior Prom on Friday, May 9, 2025. I realize this is a school sponsored function, and I agree to abide by all rules and regulations established by the South Fayette Township School District. This includes, but is not limited to, proper dress, no use of nicotine or of vaping products, no use of alcoholic beverages or of drugs, and responsible behavior.

Guest Name \_\_\_\_\_

Guest Address \_\_\_\_\_

Guest Age at the Date of Prom (5/09/25) \_\_\_\_\_

Guest School \_\_\_\_\_

Guest Parent/Guardian Name \_\_\_\_\_

Guest Parent/Guardian Phone Number \_\_\_\_\_

Guest Parent/Guardian Signature \_\_\_\_\_

South Fayette Student Signature \_\_\_\_\_

**CHARACTER REFERENCE  
For Secondary Students**

The above individual attends/attended this high school and is known to be of sound character. In my professional opinion, he/she will abide by the established rules and regulations governing your dance. Our school records indicate that he/she is not older than the established maximum age of twenty (20) years of age.

Administrator's Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of High School: \_\_\_\_\_

Phone \_\_\_\_\_

Please call the Principal's Office (412-221-4542) for further clarification related to the matter, if needed.